

YOU ARE INVITED TO A MEETING OF HINGHAM TOWN COUNCIL IN THE LINCOLN HALL ON TUESDAY 02 MAY 2023. THE MEETING WILL COMMENCE AT 7.30pm.

Members of the public and press are welcome to attend, the doors will open from 7.20 pm.

AGENDA

1. Apologies for absence
2. Public participation session, (members of the public may make a statement or ask a question of not more than three minutes duration)
The public will be invited to give their views and questions to the Town Council on items on the agenda or raise issues including those for the consideration of inclusion at future meetings.
(Matters that are confidential or commercially sensitive may not be addressed in public, this includes personnel matters)
If an item is not on the agenda no decision can be made at this meeting. Public Participation will be generally limited to 15 minutes duration
3. Declarations of interests with regard to items on the agenda and to consider requests for dispensations
4. To agree a Chairman to preside over any agenda items of this meeting, if both the Chairman and Vice Chair are unable to preside due to (agenda item 1) Apologies for absence and /or (agenda item 3) Declarations of interests
5. To agree the accuracy of the Minutes of the Town Council meeting of 04 April 2023
6. Matters arising from the Minutes of the Town Council meeting 04 April 2023 (and other updates contained in a written Clerks report circulated prior to the meeting)
7. Working Party Reports
8. Neighbourhood Plan Steering Group report
9. Reports from representatives on external bodies/ attendees of external meetings/training
10. General Correspondence (information/circulars etc)
 - 10.1 EE Pre-Planning Application Consultation – Removal of existing 15m greenfield column (NRF0110) and proposed 20m greenfield column at College Farm, Southburgh Lane, Hingham, Norwich, Norfolk, NR9 4PP.
 - 10.2 Notification of RoSPA Skate Park inspection
 - 10.3 Community Infrastructure Levy consultation
11. Correspondence (not for public inspection) as addressed directly to Hingham Town Council (from residents etc. and may contain personal information)
 - 11.1 Copy of letter from resident to the Hingham Neighbourhood Plan Steering Group regarding Norwich Road.
 - 11.2 Resident – thank you for the repairs to the Town Clock

- 11.3 Santa's Grotto Committee – thank you for the Coronation Grant
- 11.4 Hingham Playing Field Association – Thank you for the Coronation Grant

12. To discuss and agree any required responses/actions in relation to any item(s) of correspondence

13. District Councillor's report

14. County Councillor's report

15. Planning Decisions

- 15.1 2023/0732 - Re-Pollard to the existing pollard points at 5 m from ground level
10 Chapel Street Hingham Norfolk NR9 4JH - No objections
- 15.2 2023/0712 - Non material amendment to 2014/2606 - Internal layout and fenestration alterations and external landscaping
Flint Barn White Lodge Farm Hardingham Road Hingham Norfolk NR9 4LY - Approval with no Conditions
- 15.3 2023/0461 - New mast and associated supporting apparatus.
Land East Of Dereham Road Hingham Norfolk - Prior Approval not Required

16. Planning Applications (as notified by SNC for consultation)

None at time of publishing the agenda

17. Information regarding other planning applications where the Town Council is not a consultee, (for information only)

None at time of publishing the agenda

18. To review the Hingham Town Website Accessibility policy

19. To receive and discuss any responses regarding the raised bank on Norwich Road (between The Hops and Bears Lane) and agree any actions

20. To discuss the issues with damaged/defective street lighting and consider the contractors advise and quotations and agree any actions

21. To discuss the expiry of the street light contract/proposal to seek quotations for a new contract and agree any actions

22. To consider any request (s) for permission for activities to commemorate the King's Coronation, and to note/discuss arrangements for activities agreed.

23. To note the arrangements for the town archives and to appoint an archivist

24. To note the date of the next meeting, (the Annual Town Council Meeting) as 16 May 2023 and note any arrangements

25. To agree to holding an additional Town Council Meeting to discuss the draft Hingham Neighbourhood Plan prior to the draft plan going out for public consultation. Suggested date for the meeting is 20th June 2023 (but may be subject to change)

FINANCE – ITEMS 26 to 30

- 26. To consider grant application (if received in time), from Hingham Guides
- 27. To agree the final accounts for 2022/23
- 28. To receive the notification from South Norfolk Council of payment of CIL money
- 29. To receive the notification from South Norfolk Council of payment of the Parish Precept
(If such a notification has been received – Payment due)
- 30. To agree and approve the accounts for payment (as below and any other invoices received)

PAYEE	DETAILS		AMOUNT		VAT
STAFF	WAGES	TBC			
	BINBAGS	£4.98		VAT	£0.83
	CLEANING PRODUCTS	£11.50			
		TOTAL	TBC		
STAFF	WAGES		TBC		
NEST	PENSION		£90.24		
JS	CLEANING		£112.10		
B FOREMAN	WAGES ADMIN		£108.00		
COZENS (UK) LIMITED	STREET LIGHT MAINTENANCE	£240.00		VAT	£40.00
COZENS (UK) LIMITED	NEW LANTERNS IN CHURCHYARD	£2,502.00		VAT	£417.00
COZENS (UK) LIMITED	EMERGENCY WORK LINCON AVENUE	£426.00		VAT	£71.00
		TOTAL FOR COZENS (UK) LIMITED	£3,168.00		
EASTERN TREE CARE	TREE WORKS		£770.00		
NORFOLK COPIERS	PRINTER RENTAL		£74.41	VAT	£12.40
HINGHAM AND DISTRICT COMMUNITY CAR SCHEME	CONTRIBUTION TOWARD COSTS		£2,982.75		
GROUNDWORKS	RETURN NP GRANT UNDERSPEND		£1,237.61		
NPOWER	STREET LIGHT ELECTRIC		£741.60	VAT	£123.60
SOUTH NORFOLK COUNCIL	DOG BIN EMPTYING				
IF AGREED					
A DOE	HOME WORKING ALLOWANCE		£312.00		
P ELDRIDGE	CHAIRS ALLOWANCE		£374.00		
		TOTAL FOR CONFIRMED PAYMENTS (TO DATE)	£9,970.71		
		TOTAL VAT	£664.83		
ADDITIONAL ITEM IF AGREED					
HINGHAM GUIDES	GRANT (APPLICATION EXPECTED)	£200.00			
INVOICE EXPECTED					
BROCHAN	BUS SHELTER RENOVATIONS	TBC			
		OVERALL TOTAL	TBC		

31. 'Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to discuss the following matters:'
32. To Consider and agree the Chairman's Allowance
33. To Consider and agree the Clerk's Homeworking Allowance

Any planning applications, correspondence and invoices received after the publication of this notice may also be discussed/considered.

Alison Doe – Town Clerk Hingham Town Council, 26 April 2023

PLEASE NOTE

THERE WILL BE NO PAPER COPIES OF PLANNING APPLICATIONS AVAILABLE AT THE MEETING
Planning Applications and conditions attached to planning decisions should be viewed on the South Norfolk Council website <https://info.south-norfolk.gov.uk/online-applications/>
THERE WILL BE NO PAPER COPIES OF CORRESPONDENCE AT THE MEETING
THERE WILL BE NO PAPER COPIES OF THE PREVIOUS MEETING'S MINUTES AVAILABLE AT THE MEETING
THESE DOCUMENTS ARE AVAILABLE TO VIEW ON THE HINGHAM TOWN COUNCIL WEBSITE PRIOR TO THE MEETING <https://hinghamtowncouncil.norfolkparishes.gov.uk>