

MINUTES OF THE MEETING OF HINGHAM TOWN COUNCIL HELD IN THE LINCOLN HALL ON TUESDAY 02 NOVEMBER 2021.

Present

Cllr Eldridge, Chairman

Cllr Amey, Vice-Chair

Cllr Christien, Cllr Dunnett, Cllr Foord, Cllr Overton, Cllr Roberts

There were 5 members of the public present including County Cllr Dewsbury.

1 Apologies for absence

Apologies for absence were received from Cllr Sta Ana, Cllr Thompson and District Cllr Bendle.

2 Public participation session - (15 minutes) (Members of the public may make a statement or ask a question of not more than three minutes duration)

A representative of the Hingham Road Safety Campaign addressed the Council to advise that the campaign was concluding, citing that the Town Council had failed to engage in discussion and had “rubbished” the work of the HRSC group. It was expressed that the group were not satisfied with the Town Council’s work with Norfolk County Council highways to secure the refreshing of the existing road markings/speed signage or the feasibility study to assess what safety improvements could be made to the Fairland junction. The group insisted that these measures would do nothing to reduce speeding and that a town wide holistic approach to speed reduction was needed.

On concluding the address to the Town Council, the HRSC group representative left the meeting.

3 Declarations of interests with regard to items on the agenda and to consider requests for dispensations

Cllr Dunnett declared an interest in agenda item 16.2 (being that the existing mast referred to in the planning application, to be removed, is situated on land under her ownership).

4 To agree a Chairman to preside over any agenda items of this meeting, if both the Chairman and Vice Chair are unable to preside due to (agenda item 1) Apologies for absence and /or (agenda item 3) Declarations of interests

Cllr Eldridge confirmed that he would Chair all agenda items.

5 To consider any applications for co-option on to the Town Council

There were no applications for co-option on to the Town Council.

6 To agree the accuracy of the Minutes of the Town Council meeting of 05 October 2021

The Clerk advised that she had received a request from the Co-ordinator of the Community Speed Watch to reword the minute 2.1 to better represent his points made in his written submission to the Town Council at that meeting. The Clerk had amended the draft minutes accordingly and a copy of this amendment had been forwarded to all Cllrs prior to the meeting.

(2.1 to read: The Co-ordinator of the Community Speed watch was unable to attend the meeting and had sent a written submission to be read out (which was read out loud by the Chairman). The Co-ordinator advised that he was stepping down with immediate effect and that the Hingham Community Speed Watch was ceasing to operate (after 5 years), the written submission referred to the lack of action by the Police, Highways and the Town Council to implement a permanent solution to the issue of speeding in the town and cited a “lack of support and dialogue and follow through by

the Town Council on the findings and potential solutions options embodied in the HRSC report”, as reasons for the speed watch ceasing to operate).

The Minutes were agreed as correct with the amendment as made by the Clerk.

7 Matters arising from the Minutes of 05 October 2021 (and other updates contained in a written Clerks report circulated prior to the meeting, see appendix A)

The Clerk added that the applications to nominate assets of community value required specific information regarding ownership /occupancy and plans and would take longer than anticipated to complete.

8 Working Party Reports

The Neighbourhood Plan Working Party had not met but had been working on the leaflet to be distributed to residents and businesses in Hingham. The next Neighbourhood Plan Working Party meeting is scheduled for November 17th.

9 Reports from representatives on external bodies/ attendees of external meetings/training

9.1 Lincoln Hall

Cllr Christien reported that the Lincoln Hall committee had not met, but it was hoped that the hall would be used for more community music events.

9.2 Education Trust

Cllr Eldridge reported that 4 applications had been made to the trust and the applicants had been awarded significant funds towards further education.

9.3 Police

Cllr Thompson had sent a written report prior to the meeting, he had attended a policing forum held online on 29th Oct 2021. Cllr Thompson’s report advised that there had been a presentation explaining how local policing worked with the various internal teams and external partnerships. The ongoing local safer communities policing priorities are:

- To provide maximum engagement and visibility
- Op Winchester - targeting anti social behaviour at events and in local hotspots (at present particularly in certain parts of Loddon and Hethersett)
- Revise & refresh district public order policing - concentrating on night-time economy, licensed premises, safety and vulnerability of public when out, especially women
- Streetsafe - national program that allows reporting of places people feel unsafe either from criminality, lack of street lighting, public order, anti social behaviour etc. This determines police targeting of specific areas.

After the presentation a Q&A session revealed there is no policy that prevents community officers attending Parish Council meetings, however it must be realised the officers will be thinly spread to be able to attend the many meetings in their area and a local pre meeting report may be a more expedient use of their time. The next forum will be held in Feb 2022 and thereafter every 3 months.

The Clerk advised that the walk about with P C Read had been moved to November 9th.

9.4 Training

Cllrs who attended the training session (Tiers of Local Government, roles, responsibilities, powers and duties), found the training to be informative and very useful.

10 General Correspondence (information/circulars etc)

- 10.1 Castle Rising Parish Council In Association with South Wootton Parish Council & North Wootton Parish Council - Under Resourced Over Development
- 10.2 Norfolk County Council - Partner and Community Focus News Updates
- 10.3 Broadland and South Norfolk Business Awards 2022 - Nominations are now open!
- 10.4 Norfolk County Council - Support for Norfolk entrepreneurs to take their idea from 'bedroom to business'
- 10.5 Memorial Plaque presentation by Deputy Lieutenant Dr Andy Wood
The Council agreed that the plaque should be presented during a Town Council meeting.
- 10.6 Norfolk Strategic Flood Alliance formally adopts Strategy
- 10.7 Hingham Art Exhibition 13-14th November

11 Correspondence (not for public inspection) as addressed directly to Hingham Town Council (from residents etc. and may contain personal information)

- 11.1 Hingham Society - Public Toilets
The Clerk had already responded to advise of the progress of the toilet re-opening
- 11.2 Resident – Disabled access to the Library from the disabled parking bay
The correspondence has been forwarded to Norfolk County Council via County Cllr Dewsbury and to the Lincoln Hall Committee
- 11.3 Resident – Speeding – query regarding fundraising for a speed camera
The Clerk asked County Cllr Dewsbury if she could advise of a contact (within the camera safety partnership) who would be able to assess if it would be feasible for a speed camera to be installed through crowd funding. It was noted that ongoing administration of a camera is likely to prevent such an initiative.
- 11.4 Resident – Parking on the Fairland
The resident had also forwarded the correspondence and pictures of the parking situation to County Cllr Dewsbury who had agreed that something is needed to resolve the situation. A meeting with the Highways Engineer is planned in November.

12 To discuss and agree any required responses/actions in relation to any item(s) of correspondence

With reference to 11.4 – it was agreed to write a letter to be delivered to all businesses in the Market Place and Fairland regarding the parking issues, asking for their assistance in trying to resolve the situation.

13 District Councillor's report

District Cllr Bendle was unable to attend the meeting, but sent a note of thanks for the road edge white lines being repainted through the Market Place.

14 County Councillor's report

County Cllr Dewsbury reported that there was a £39 million funding gap in balancing the NCC budget.

Cllr Dewsbury advised that she had a meeting scheduled with the Highways Engineer and will discuss the points raised in the list sent by the Clerk, (including speeding, parking, and the safety of the Fairland crossroads following the 2 recent road traffic accidents in October).

It was reported that the painted fire fighters' helmets being auctioned for charity will be on display at the old Bethel Street Fire Station and over £6000 in bids have been raised so far.

15 Planning Decisions

- 15.1 2021/2028 - 17 Market Place Hingham NR9 4AF
Proposal Willow - Pollard at 7m from ground

No objections

16 Planning Applications (as notified by SNC for consultation)

16.1 2021/2294 Applicant: EE Limited

Location: Grass Verge At Dereham Road Hingham Norfolk

Proposal: Mast and associated supporting apparatus

Application Type: Prior Notification – Telecommunications

The Clerk advised that she had met with the residents of Hall Farm who had expressed concerns regarding the size and extent of the cabinets to be installed on the verge, as they were likely to impair clear visibility of, and from, the access to Hall Farm and 34 Dereham Rd, would impede the safe walking route for pedestrians and would restrict access to the ditch.

The Council discussed the application and agreed that they did not object to improving the mobile phone infrastructure, however, agreed to raise concerns as follows.

It was noted that the proposed location falls within the 60mph speed limit and that the size/scale of cabinets will be detrimental to the clear visibility of the road ahead, in particular that it will block the visibility of the Hall Farm entrance, both for drivers exiting this driveway and blocking the view of the driveway from approaching drivers on the Dereham Rd as they accelerate out of Hingham.

The Hall Farm driveway serves as the access point to several businesses housed within the Hall Farm industrial units, including a Garage/vehicle repair business, and the "Hingham Eggs" shop/shed. It is of concern that the proposed cabinets will obscure the clear view of the road, especially for the smaller vehicles (cars) exiting the Hall Farm driveway.

It is also of concern that the proposed cabinets will obscure a driver's clear view of, and from, the driveway of no. 34 Dereham Rd.

The installation of the equipment would have a detrimental effect on the use of the highway verge. That being that there is currently no pavement that serves the Dereham Road at this point and pedestrians accessing the businesses at Hall Farm use the verge as a safe off-road pedestrian route to the Hall Farm driveway. The installation of the equipment would therefore impede the use of the verge as a safe pedestrian route, impede any future improvements to the Dereham Road, such as carriage widening and the installation of a footway, and would restrict access to the ditch to the rear of the verge.

It was also noted that the installation of the equipment would be significantly visually intrusive on the landscape/approach to Hingham, possibly detracting from the speed limit signage currently installed at that location.

It is noted that alternative sites have been investigated, however, the Town Council are concerned that the proposed site is not suitable for the substantial amount of equipment to be installed.

16.2 2021/2305 - 27 Dereham Road Hingham NR9 4HH

Proposal: single storey rear extension

Application Type : Application for a Lawful Development Certificate

The Clerk advised that this application had been was no longer visible on the South Norfolk Council Planning Portal and should therefore be disregarded as an agenda item.

17 (other planning applications where the Town Council is not a consultee – for information only)

None

(ITEMS 18 – 23 FINANCE)**18 Reminder of the date of the next Finance Committee meeting, proposed date 16 November 2021**

Noted, the Clerk confirmed that the Lincoln Hall had been booked for the meeting.

19 Proposal to make the annual donation to Norfolk Citizens Advice, of £600

The Clerk explained that this is an annual donation that the Council had previously agreed to give to Norfolk Citizens Advice as it was a valuable resource available to all Hingham residents needing to access help and information. It was agreed to give the donation of £600.

20 To receive notification of payment by South Norfolk Council of the Precept

The Clerk advised that this (£38,500) had been received on 8th October 2021, later than usual as SNC had omitted to make the payments to Parishes at the end of September.

21 Proposal to purchase a new battery for the SAM2 speed sign

The Clerk advised that the batteries were available from Westcotec, at a cost of £80 plus VAT. It was agreed to purchase a new battery.

22 To review the Hingham Town Council cemetery fees

The Clerk forwarded a report to all Cllrs prior to the meeting showing the cemetery income and expenditure for 2020/21 and to date for 2021/22, a comparison of the cemetery fees for Hingham, Attleborough, Watton, Dereham and Shipdham, and confirmed that the current Hingham Cemetery fees had come into force in January 2020. Based on the income/expenditure and fee comparisons, the Clerk made recommendations to the Council for a new fee structure to come into force in January 2022.

The following fee structure was agreed by the Council:

INTERMENT: RESIDENT £220, NON RESIDENT £660

INTERMENT OF ASHES: RESIDENT £110, NON RESIDENT £330

EXCLUSIVE RIGHT OF BURIAL: RESIDENT £220, NON RESIDENT £660

EXCLUSIVE RIGHT OF BURIAL FOR ASHES: RESIDENT £180, NON RESIDENT £540

ERECTION OF A MEMORIAL: £150

ADDED INSCRIPTION ON A MEMORIAL: £55

INSTALLATION OF KERB & HEADSTONE SET COMBINED: RESIDENT £550, NON RESIDENT £1650

INSTALLATION OF KERBING TO EXISTING HEADSTONE: RESIDENT £400, NON RESIDENT £1200

INTERMENT OF A CASKET (REQUIRING ADDITIONAL WIDTH): RESIDENT £280, NON RESIDENT £840

CHILDREN UPTO AND INCLUDING AGE 18/ INTERMENT/EXCLUSIVE RIGHT OF BURIAL /HEADSTONE/MEMORIAL: FREE

23 To approve Accounts for Payment

The accounts for payment as listed below were agreed and the cheques were signed. The Clerk requested that a cheque be signed upon receipt of the invoice for the electrical testing of the toilets (£100 plus VAT), this was agreed and will be added to the Accounts for Payment (as paid) for the December meeting.

ACCOUNTS FOR PAYMENT 02 November 2021

REF NUMBER	TOTAL	PAYEE	DETAILS	VAT
104219	£876.51	staff	WAGES (871.53)	
			binbags (4.98)	<i>£0.83</i>
104220	£1,031.66	staff	WAGES	
D/DEBIT	£64.66	NEST	PENSION	
104221	£240.00	COZENS (UK) LTD	STREET LIGHT MAINTENANCE	<i>£40.00</i>
104222	£540.91	NPOWER	STREET LIGHT ENERGY	<i>£90.15</i>
104223	£50.20	J S	CLEANING/BINS	
104224	£100.00	V THURKETTLE	CHRISTMAS TREE	
D/ DEBIT	£74.41	NORFOLK COPIERS	PRINTER RENTAL	<i>£12.40</i>
104225	£ 275.00	NORFOLK PARISH TRAINING AND SUPPORT	COUNCIL TRAINING	
104226	£400.00	LINCOLN SOCIAL CENTRE	HALL HIRE SMALL ROOM HIRE	
TOTAL	£3,653.35		TOTAL VAT	£143.38

24 To consider the following proposals as made by the Neighbourhood Plan Working Party

24.1 Proposal for the Town Council to agree a budget for the production of a leaflet to be delivered to every address (residential and business) in Hingham and to authorise the Working Party to make the necessary arrangements.

It was agreed to allow a budget of £800 for the production of the leaflets (based on a quotation from a local printing and marketing firm), and that the Neighbourhood Plan Working Party should make the necessary arrangements.

24.2 Proposal for the Neighbourhood Plan working party / Clerk to apply to SNC for the Neighbourhood Plan funding

It was agreed that the Neighbourhood Plan Working Party/Clerk should apply for the grant from South Norfolk Council

24.3 To discuss and agree the provision of a new Hingham Neighbourhood Plan website, including the purchase of a domain name for approximately £15 per Annum (Cllr Sta Ana has offered to build the website and provide the server at no cost)

The Clerk confirmed that the Neighbourhood Plan Working Party had considered several options for a website (including free website and use of Town Council existing website), and recommended that a new website with a paid for domain name would offer the best and most professional looking results. It was agreed that the Council should take up Cllr Sta Anas offer to build a website, and pay the cost of a suitable domain name.

24.4 To discuss/agree if the Neighbourhood Plan project requires the support of a paid consultant

It was agreed that the full support of a paid consultant would be invaluable in the Neighbourhood Plan project being a success and being completed within a reasonable time scale.

25 To discuss and review the grass cutting arrangements for the Hingham Playing Field Association

It was agree that the current arrangement of cutting the playing field and Welcomme Space play area under the Town Councils grass cutting contract should remain.

26 To discuss and amend if necessary the Grass cutting specification prior to sending out to tender

A copy of the grass cutting specification was sent to all Cllrs prior to the meeting. The Clerk recommended some minor amendments to include the provision of working with the Council with regard to wildflower planting areas and to remove reference to removing “unsightly” grass cuttings. The Specification was agreed as per the Clerks recommended amendments.

27 To agree to request tenders for the grass cutting contract (the current arrangement ends 31 March 2022)

It was agreed to seek tenders for a new grass cutting contract to take effect from April 2022.

28 To receive an update regarding Highway matters from the Clerk and Councillors, and to agree any necessary actions

Cllr Roberts advised that he had submitted a question to be answered at the Police and Crime Commissioner accountability meeting, regarding the lack of enforcement of 20mph speed limits. The Police confirmed that they would consider enforcement of a 20 MPH speed limit if there was strong evidence of non-compliance. The Clerk advised that she would speak to P C Andy Reed about sending data from the SAM sign when it was deployed in the 20 MPH limit, as the Police have previously advised that they do not wish to receive the data collected.

Cllr Roberts also advised that he was trying to arrange a meeting with MP George Freeman in Hingham to discuss road safety, but had been advised that this would not be before February. The Clerk advised that the meeting with the Highways Engineer was scheduled for 25th November and that Cllr Roberts and Cllr Thompson would also attend.

Cllr Roberts advised that he and Cllr Thompson had received emails from the Hingham Road Safety Campaign regarding their wish to crowd fund and purchase land between The Hops and Bears Lane to provide a pavement, with the intention that it would be adopted by Norfolk County Council. It was noted that this would require the agreement of Norfolk County Council who had previously discounted the idea of provision of a footway in this location.

29 Proposal from the Hingham Road Safety Campaign group: “it has been raised that Hingham Town Council should consider developing a Community Engagement Strategy” to better represent the residents of our community, what should we (the Town Council) do about it”.

The Clerk advised that there were examples of council community engagement strategies available online and that previous to Covid, the Town Council had been able to undertake more community engagement, an annual open evening had been held, there had been Town Council information stalls at Hingham Market events, and the Town Council had insisted on being present throughout the last Greater Norwich Local Plan consultation event in the Lincoln Hall. It was also noted that the Town Council meetings are open to all to attend and the dates are advertised in the Parish Magazine. It was suggested and agreed that a community engagement strategy should be formulated alongside the Neighbourhood Plan as undertaking the plan involves community engagement, it will be a valuable tool to learn what works and what doesn't.

30 To discuss the provision of disabled access to library with reference to the disabled parking provision and agree any action

With reference to the correspondence in agenda item 11.2, the Clerk directed the issue to County Cllr Dewsbury, advising that a Library customer had raised the issue of inadequate disabled access to the library from the designated disabled parking bay. The library customers are directed to park in the Lincoln Hall car park, and there is no adequate provision for disabled access from the parking space. The walking route as advised by the Lincoln Hall is via the slabs through the rose garden, which are single width, uneven and do not join directly to the main Library access path, the alternative is to access the bottom of the main library path via the access driveway, whilst this would

give a continuous smooth surface, it puts pedestrian in the path of traffic using the driveway and would equal a significant distance for anyone with difficulty walking.

It was also noted that the tarmacked area in front of the rose garden is not a designated parking area.

It was requested of County Cllr Dewsbury that this matter be investigated by Norfolk County Council.

31 To receive a report regarding urgently required replacement street lighting equipment

The Clerk advised that she had received reports from the street light maintenance contractor on 3 lamp columns which needed urgent replacement/remedial works. A concrete column in Hardingham Street (as also reported by a resident) was broken at the top and concrete had come away from the column, a concrete column on Bears Lane was cracked and leaning (displaying signs of being hit by a vehicle), a lantern on the top of a column on Stone Lane was broken. The Clerk has used her delegation to request the work be undertaken as a matter of urgency, obtaining additional quotations in this case would delay the work being undertaken.

32 To consider and agree training including Word Accessibility training session for the Clerk and training courses as requested by individual Cllrs

The Clerk advised that the word accessibility training was £30.00, it was agreed that the Clerk could attend. A list of courses had been sent to Cllrs prior to the meeting. It was also agreed that Cllr Amey could attend the 2 courses she had requested (Difficult Conversations and Attracting New Councillors a cost of £38 plus VAT for each course) and that other Cllrs could also attend 2 courses, at a similar cost should they wish to do so.

33 To consider a request by the Dereham Young Farmers to have a charity stall on the Market Place selling Christmas Trees

The Dereham Young Farmers had requested to use the Market Place green to sell Christmas trees either on the last weekend in November or first weekend in December, to raise money for charity (in aid of the charity YANA , You Are Not Alone), it was agreed to permit the sale of trees on either or both weekends, providing that a risk assessment and public liability insurance was in place (and provided beforehand).

34 'Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to discuss the following matters:'

The following agenda items contain reference to information that is relating to Council personnel and is commercially sensitive, the following agenda item is therefore confidential. It was agreed to ask the remaining public to leave the meeting. The Public left.

35 To consider quotations for Neighbourhood Plan consultation services (if agenda item 24.4 is agreed)

Three quotations/fee proposals had been received and all were considered. It was agreed to appoint Rachel Leggett as the consultant to provide Project Management for the Hingham Neighbourhood Plan Project.

36 To discuss matters relating to staff and review staff wages

The Clerk advised that the Local Government pay scales has still not been agreed for this financial year (from April 2021 onwards), and recommended that this agenda item should be put on hold until the pay scales had been published. This was agreed.

The meeting ended at 9.40pm

SignedChairman, 07 December 2021

Appendix A Clerks Report for 02 November 2021

Matters Arising from the minutes of the Meeting of 05 October 2021

- Minute 10.9: Questions relating to Police policies regarding no enforcement and not allowing a Community Speed Watch to operate within a 20mph speed limit were submitted to the Police and Crime Commissioners office for consideration at their accountability meeting.
- Minute 10.10: Regarding the intention to install a telecommunications mast on Dereham Rd verge, it has been advised that other locations were considered, including the church tower, but it was considered by EE that the Dereham Rd site was the only suitable option.
- Minute 19: A town Christmas tree has been selected.
- Minute 20: Items to be purchased for the children to make Christmas Tree decorations.
- Minutes 25/26: The Clerk is awaiting confirmation of a date for meeting the Highways engineer.
- Minute 27: The Grotto Committee have forwarded insurance and risk assessment documentation to the clerk.
- Minute 28: Options for a suitable solution for the skate park are to be sought.

Other Updates/Outstanding Issues

- The Clerk has made the application to SNC to designate the Neighbourhood Area for the Neighbourhood Plan, the designation has been agreed by SNC
- NCC highways have sent a response advising the maintenance will be undertaken on existing speed mitigation. As yet, no response has been made regarding implementing further speed mitigation. The highways engineer has also been asked to provide advice/opinion regarding the Hingham Road Safety Campaign group report, no response given. The Highways engineer has offered to meet with the Clerk/Cllrs with a provisional date toward the end of November.
- Parish Partnership bid for bus shelter renovations to be drafted and quotations being sought.
- Applications for Assets of Community Value to be finalised, plans and ownership details are required.
- Parish Archives, the collection of the materials to be arranged.
- Parking, Please do not park on the grass signs ordered.
- Standing Orders review to be completed at a future meeting.
- Tree Survey, quotations for relevant work to be obtained.
- Trees for planting (Fairland and Market Place permanent Christmas Trees) will be sourced in Jan 2022.
- Notice boards for the toilets to be purchased.
- Both wooden notice boards (Market Place and Fairland) are now becoming difficult to open and lock, they become damp and condensated. The clerk advises considering the purchase of a new purpose built free standing notice board if there is a suitable location in the Market Place. A new notice board for the Fairland is also recommended. To be added to a future agenda.
- BT have been asked to refurbish the kiosk in the Market Place, however there has been no response to this.
- Church Clock site visit for quotations for upgrading the clock are to be arranged.
- NCC are working on the cycle parking schemes for the Market Towns and have advised that it may be possible to install the racks the TC already have in storage as part of the scheme, the Clerk is awaiting scheme information from NCC.
- Street Lighting, the contractor has been asked to undertake the renumbering of the footway lights which has been started. A condition report is awaited on all of the

Council's footway lighting, (priority can then be assessed depending on the condition/safety of the light columns, for obtaining quotations for changing lights to LED). With regards to possible solutions to replacing the Tally Alley light, the contractor suggested the use of illuminated bollards, ownership of the alleyway needs to be established.

- Communications Policy, including social media policy is being worked upon. Cllrs are reminded not to comment on public social media pages making reference to themselves as Councillors, in a way that could give inaccurate information or be misleading or misconstrued as the Council having discussed and agreed something, when this is not the case. Staff/Cllr communication/relationship protocol to be drafted.
- The Clerk has been working on an overall Cemetery Fees Policy containing all points relevant to the fee structure including frequency and method of fees reviews. This is to be finalised and brought back to a future Town Council meeting with a review of the cemetery fees and cemetery terms and conditions.
- Extension of Cemetery Driveway and turning circle, the Clerk has spent some time in the cemetery looking at the area that would be required to extend the driveway. The area is very extensive and the clerk is concerned about the application of such a large area of tarmac , (environmental and cost). There may be other more appropriate solutions, including a shorter tarmac extension followed by "matting" under the grass surface (and possibly a tarmac path for better pedestrian/disability access), and leaving the existing grass as a driveway over the old cemetery area. Advice is needed from a funeral director with regard to vehicles used. The use of the driveway (as in frequency) for funerals is minimal therefore the grass should not become too worn from being driven on, this requires a lot of further thought to ensure the Council have a cost effective but long term solution for the future use of the cemetery .
- 2 steel liners for the Market Place bins to be ordered (liners available at a reasonable price are a slightly different size to the existing ones (by mm's) liners of the same size have not yet been found.
- Commemorative Plaque for the Fairland Bus shelter, to be ordered

Report prepared 01 November 2021

does not include Matters Arising when the item is on the forthcoming meeting's agenda

Crime Figures – latest September 2021

<https://www.police.uk/pu/your-area/norfolk-constabulary/wymondham/?tab=CrimeMap>

on or near:

Church Street: Public Order 1 , Norwich Street - Public Order 1

Glebe Close: violence and sexual offences 1

Lincoln Avenue: violence and sexual offences 2, Public Order 1