

COVID-19 HEALTH AND SAFETY INFORMATION AND INSTRUCTIONS FOR ATTENDING THE TOWN COUNCIL MEETING

To maintain social distancing there is only sufficient space for seating of 30 people for the meeting therefore admittance to the meeting (to be seated) is on a first come first served basis

DO NOT ATTEND THE MEETING:

- **IF YOU (OR ANYONE IN YOUR HOUSEHOLD) HAVE SYMPTOMS OF CORONAVIRUS OR HAVE HAD WITHIN THE LAST 7 DAYS,**
- **IF YOU (OR ANYONE IN YOUR HOUSEHOLD) HAVE TESTED POSITIVE FOR CORONAVIRUS AND ARE IN THE PERIOD OF SELF ISOLATION,**
- **IF YOU (OR ANYONE IN YOUR HOUSEHOLD) HAVE COME INTO RECENT CONTACT WITH ANYONE WITH SYMPTOMS OF CORONAVIRUS**
- **PLEASE ADHERE TO ANY ADVICE YOU HAVE BEEN GIVEN BY A HEALTH AUTHORITY/GOVERNMENT BODY REGARDING SELF ISOLATING AND/OR SHIELDING**

YOU ARE INVITED TO A MEETING OF HINGHAM TOWN COUNCIL IN THE LINCOLN HALL ON TUESDAY 01 FEBRUARY 2022. THE MEETING WILL COMMENCE AT 7.30pm.

Members of the public and press are welcome to attend, the doors will open from 7.20 pm.

At agenda item 2 (Public Participation) the public will be invited to give their views and questions to the Town Council on items on the agenda or raise issues including those for the consideration of inclusion at future meetings.

(Matters that are confidential or commercially sensitive may not be addressed in public, this includes personnel matters)

If an item is not on the agenda no decision can be made at this meeting.

Public Participation will be generally limited to 15 minutes duration

THERE WILL BE NO PAPER COPIES OF PLANNING APPLICATIONS AVAILABLE AT THE MEETING

Planning Applications and conditions attached to planning decisions should be viewed on the South Norfolk Council website <https://info.south-norfolk.gov.uk/online-applications/>

THERE WILL BE NO PAPER COPIES OF CORRESPONDENCE AT THE MEETING

THERE WILL BE NO PAPER COPIES OF THE PREVIOUS MEETING'S MINUTES AVAILABLE AT THE MEETING THESE DOCUMENTS ARE AVAILABLE TO VIEW ON THE HINGHAM TOWN COUNCIL WEBSITE PRIOR TO THE MEETING <https://hinghamtowncouncil.norfolkparishes.gov.uk>

AGENDA

1. Apologies for absence
2. Introduction of newly Co-opted Councillor
3. Signing and Delivery by newly Co-opted Councillor of the Acceptance of Office forms
4. Public participation session - (15 minutes) (Members of the public may make a statement or ask a question of not more than three minutes duration)

5. Declarations of interests with regard to items on the agenda and to consider requests for dispensations
6. To agree a Chairman to preside over any agenda items of this meeting, if both the Chairman and Vice Chair are unable to preside due to (agenda item 1) Apologies for absence and /or (agenda item 5) Declarations of interests
7. To consider any applications for co-option on to the Town Council
8. To agree the accuracy of the Minutes of the Town Council meeting of 04 January 2022
9. Matters arising from the Minutes of 04 January 2022 (and other updates contained in a written Clerks report circulated prior to the meeting)
10. Working Party Reports
11. Reports from representatives on external bodies/ attendees of external meetings/training
12. General Correspondence (information/circulars etc)
 - 12.1. Norfolk Citizens Advice, Acknowledgment and thanks for donation
 - 12.2. Norfolk County Council, Partner and Community Focus News Updates
 - 12.3. Norfolk County Council, Norfolk to take a step closer to new integrated approach to health and care
 - 12.4. Greater Norwich Local Plan Matters, Issues and Questions and the Draft Programme for part two of the public examination
 - 12.5. CPRE, Norfolk Greater Norwich Local Plan legal costs appeal
 - 12.6. South Norfolk Council, grant update
 - 12.7. N&N Hospitals Charity, Norfolk Village Cycle Challenge Celebrating 250 Years of Philanthropy in aid of N&N Hospital - Fundraising Pack
 - 12.8. Norfolk Special Constabulary, Recruitment Event
13. Correspondence (not for public inspection) as addressed directly to Hingham Town Council (from residents etc. and may contain personal information)
14. To discuss and agree any required responses/actions in relation to any item(s) of correspondence
15. District Councillor's report
16. County Councillor's report
17. Planning Decisions
 - 17.1 2021/2605, Details for condition 4 of 2021/0894 - Materials
22-30 Ironside Way Hingham Norfolk NR9 4LF - Approved
 - 17.2 2021/2576, T1 Sycamore - reduce in height from approx 10m to 5m T2 Acacia - reduce in height from approx 10m to 7m T3 Beech - fell
23 Market Place Hingham Norfolk NR9 4AF
No objections
 - 17.3 2021/2409, T1 Sycamore - fell. T3 Common Beech - crown reduction, reduce height from 18m to 15.5m and reduce spread from 9m to approximately 6.5m. T4 Common Horse Chestnut - reduce over highway by 2.5m. T5 Common Horse Chestnut - reduce over highway by 2.5m. T6 Common Lime - reduce height only from 20.6m to 17.1m. T7 Common Horse Chestnut - crown reduction, reduce height from 17.6m to 15.1m and reduce spread from 9, to 6.5m. T8 Common Beech - fell, replace with Copper Beech. T9 Copper Beech - crown reduction, reduce height from 19m to 16.5m and reduce spread from 9 to 6.5m. T10 Sycamore - fell.
The Rectory Attleborough Road Hingham NR9 4HP. Approval with conditions

- 17.4 2021/2105, New stabling and feed storage barn with manege (all weather turn out area).
The Barn White Lodge Farm Hardingham Road Hingham NR9 4LY
Approval with conditions
- 17.5 2021/1862, Demolition of 2 no. agricultural buildings and erection of 5 no. detached dwellings with associated works
Agricultural Buildings At Lyngwhite Farm Hingham Road Hingham Norfolk
Approval with conditions
18. Planning Applications (as notified by SNC for consultation)
- 18.1 **2022/0032, Land Adjacent To Skylark Barn Watton Road Hingham Norfolk**
Proposal: Proposed temporary accommodation for a period of 18 months consisting of a glamping pod sited on existing concrete adjacent to the private drive
Application Type: Full Planning Permission
19. (information regarding other planning applications where the Town Council is not a consultee – for information only)
- 19.1 2022/0014, The Cottage 2 Dereham Road Hingham Norfolk NR9 4HU.
T1 Laurel - fell and grind out stump as large split down trunk T2 Holly (multi stemmed) - coppice T3 Lawsons Cypress - fell and grind out stump T4 Silver Birch - remove smaller trunk that leans over fence T5 Amelanchier - fell and remove stump T6, T7 & T8 Holly - coppice T9 Bird Cherry - fell and grind out stump T10 Horse Chestnut - fell and grind out stump.
- 19.2 Withdrawn Planning Application
2021/2708 Land South Of 31 Hall Moor Road Hingham Norfolk
Proposal: Proposed detached bungalow and garage

Item 20 – 22, Finance

20. Neighbourhood Plan Grant Funding
- 20.1 To acknowledge receipt and acceptance of the Grant Funding Offer of £6000 from South Norfolk Council.
- 20.2 To receive the grant funding offer from Groundworks (Locality) for £7855, consider (and agree to) the Terms and Conditions and agree that the Clerk should respond accordingly to secure payment of the grant.
21. To note the date of the next meeting of the Finance Committee 15 March 2022

22. To approve the Accounts for Payment (as listed below and any additional invoices received)

PAYEE	DETAILS	AMOUNT	VAT
STAFF	WAGES (£871.53)		
	BINBAGS (£3.98)		VAT £0.78
	CLEANING PRODUCTS (£5.80)		VAT £0.97
	TOTAL	£883.31	
STAFF	WAGES	£1031.86	
NEST	PENSION	£64.66	
COZENS (UK) LTD	STREET LIGHT MAINTENANCE	£240.00	VAT £40.00
NPOWER	STREET LIGHT ENERGY	£785.11	VAT £130.85
JS	HOLIDAY COVER CLEANING	£70.28	
WESTCOTEC	SAM SIGN BATTERY	£96.00	VAT £16.00
NORFOLK COPIERS	PRINTER RENTAL	£74.41	VAT £12.40
	TOTAL	£3243.63	
	TOTAL VAT	£201.00	

23. To confirm that the newly co-opted Councillor has received a copy of the Good Councillor Guide, Code of Conduct, Standing Orders and Financial Regulations
24. For the newly Co-opted Councillor to receive the "Registration of Pecuniary and Other Interests" forms -which must be completed, signed and returned to the Clerk by 28 February 2022
25. With regard to the recent installation of a speed camera in Costessey within the 20mph speed limit; To discuss and consider a project to gather information in view of a potential campaign for speed camera provision in Hingham, and agree any actions.
26. To discuss the need for preservation of heritage style directional road signs and propose/agree any actions
27. To consider a proposal by the Lincoln Hall, for use of the Fairland greens for an Easter Fair
28. To discuss the Greater Norwich Local Plan (especially with regards to the public examination hearings) and agree any actions
29. Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to discuss the following matters:
The following agenda items contain reference to information that is commercially sensitive, the following agenda item is therefore confidential
30. To consider any tenders received for the grass cutting contract (initial 1 year contract for April 2022-March 2023)

Any planning applications, correspondence and invoices received after the publication of this notice may also be discussed/considered.

Alison Doe – Town Clerk Hingham Town Council, 27 January 2022

Matters Arising from the Minutes of 04 January 2022

Minute 11.1 Skate Park is now temporarily closed, notices are on display and the gates are locked.