

## HINGHAM TOWN COUNCIL

YOU ARE INVITED TO A MEETING OF HINGHAM TOWN COUNCIL IN THE LINCOLN HALL ON TUESDAY 06 NOVEMBER 2018. GENERAL (NON CONFIDENTIAL) CORRESPONDENCE WILL BE AVAILABLE FOR INSPECTION AT 7.00pm AND THE MEETING WILL COMMENCE AT 7.30pm.

Planning Applications and conditions attached to planning decisions should be viewed on the South Norfolk Council website

<http://www.south-norfolk.gov.uk/planning/index.asp>

### A G E N D A

1. Apologies for absence
2. Public participation session
3. Accuracy of the Minutes of the Town Council meeting of 02 October 2018
4. Declarations of interests with regard to items on the agenda and to consider requests for dispensations
5. Matters arising from the Minutes of 02 October 2018 (written Clerks report circulated prior to the meeting)
6. Working party reports
7. To receive reports from representatives on external bodies
- 8.1 General Correspondence (information/circulars etc)
  - 8.1.1 South Norfolk Council - Appointment of joint Managing Director
  - 8.1.2 South Norfolk Council - District & Parish Elections 2 May 2019
  - 8.1.3 South Norfolk Council - Christmas Bin Collections
  - 8.1.4 South Norfolk Council - Annual Rough Sleeper Estimate - November 2018
  - 8.1.5 South Norfolk Council – Help Hub Bulletin
  - 8.1.6 Norfolk ALC Newsletter
  - 8.1.7 NHS - Local NHS winter communications
  - 8.1.8 Images By Hand – Town Map (sales communication)
  - 8.1.9 Police Connect – Scam Alert
  - 8.1.10 Greater Norwich Local Plan Consultation, 29 October 2018 – 14 December 2018
- 8.2 – Correspondence (not for public inspection) as addressed directly to Hingham Town Council
  - 8.2.1 Resident request for the Town Council to approach Norfolk County Council Highways regarding “no parking” signage – Admirals Walk
  - 8.2.2 Concerns regarding the request for a Bus stop outside the Co-op
- 8.3 – To discuss any required responses/actions in relation to any item(s) of correspondence
9. District Councillor's report
10. County Councillor's report
11. Planning Decisions
  - 11.1 2018/1940 - 2 Wellingtonia Terrace Hingham Norfolk NR9 4HX  
Single storey rear extension - Approval with Conditions  
  
2018/2099 - 3 Hardingham Street Hingham NR9 4JB  
Tree A Bullis - remove, and Tree B Holly - lower to hedge height - No objections

**12. Planning Applications (as notified by SNC for consultation)**

- 12.1 2018/2229 & 2018/2229 - 18 Bond Street Hingham Norfolk NR9 4HA**  
Removal of lean-to and replace with garden/breakfast room
- 12.2 2018/2214 & 2018/2213 - Well House 5 Market Place Hingham NR9 4AF**  
Replacement of existing conservatory with bespoke garden room
- 12.3 2018/2091 - 2 Admirals Walk Hingham Norfolk NR9 4JL**  
Proposed first floor side extension
- 12.4 2018/2216 - Cedar Cottage Watton Road Hingham NR9 4NN**  
Existing dwelling to be demolished with new replacement dwelling including annexe accommodation.

**13. (other planning applications where the Town Council is not a consultee – for information only)**

- 13.1 2018/2357 - 17 Market Place Hingham NR9 4AF**  
*Willow - Remove branches by 4m, two braches by 2- 3m overhanging neighbours garden*

**14. Planning Appeal (for information only)**

- 2018/1025 – The Barn, White Lodge Farm, Hardingham Road Hingham**  
Appeal against refusal of proposed revisions (alterations and extension) of planning consent.

**15. To receive an update on/discuss the transfer of the public toilets**

**16. To discuss a resident's request that the Town Council support their campaign for improvements to the B1108 Norwich Road, (ref: information supplied by that resident at the Town Council meeting of 02 October 2018)**

**17. Feedback from the Open Evening, Tuesday 16 October 2018**

**18. To discuss the proposal from the Hingham History Centre regarding the requirement for a purpose built building**

**19. To discuss the Town Council use of the small room at the Lincoln Hall**

**20. To discuss request by The Committee of Hingham Santa's Grotto to erect the Grotto and Santa's Cabin on the Fairland on Saturday 1st December 2018**

**21. To discuss the information for the proposed Parish Partnership Scheme application and decide on the project for which the application is to be made.**

**22. Proposal to ask Hingham Primary school if the children could make star decorations for the Town Christmas tree and to provide some materials funded from the Events fund**

**23. To receive a briefing regarding an invitation from Abel Homes.**

**FINANCE**

**24. A reminder of the date for the next meeting of the Finance Committee, 20 November 2018**

## 25. Accounts for Payment

ACCOUNTS FOR PAYMENT 06 November 2018			
TOTAL	PAYEE	DETAILS	VAT
£ 887.82	D RAMM	£874.88	
		binbags (4.94)	£0.82
		cleaning products (6.00)	£1.00
£ 829.72	A DOE		
£ 606.28	EON	STREET LIGHT ENERGY	101.05
£ 294.19	K AND M LIGHTING SERVICES LTD	MAINTENANCE CONTRACT	49.03
£ 13.05	ANGLIAN WATER	CEMETERY	
£ 1,100.00	HINGHAM YOUTH CAFÉ	GRANT	
£ 40.64	NEST	PENSION	
£ 60.00	HINGHAM PCC	LIGHTING	
£ 50.00	HOCKHAM PLAYING FIELD	STALL HIRE	
£ 34.57	FIRST COPY	METERED PRINTNG	5.76
£ 100.00	GREAT HOCKHAM CHRISTMAS	CHRISTMAS TREE	
£4,016.27	TOTAL	TOTAL VAT	£157.66

## 26. 'Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to discuss the following matters:'

The following agenda items are commercially sensitive, confidential and relating to staff employment.

- 27. To consider any quotations received for the refurbishment of the Skate Park
- 28. To consider any quotations received for the resurfacing of the access driveway to the Lincoln Hall/Library/Bowls club car park
- 29. To receive notification/discuss an insurance claim against the Town Council
- 30. To discuss the staff appraisals
- 31. To discuss and review employees' wages

Alison Doe - Town Clerk – 01 November 2018

Any planning applications and correspondence received after the publication of this notice may also be discussed.

Matters Arising from the minutes of the Town Council meeting of 02 October 2018

MIN

8.1.3 – Scam Alerts – some information regarding scam alerts has been placed in the parish magazine and on social media.

15 – The Hingham Open Evening took place on 16 October and was very well attended

17 – Tenders for the grass cutting will be sought through November

18 – Re-siting of the Town Council notice board – a suitable place is to be found in the Market Place and an assessment to be made on the usability of the existing notice board if it is possible for it to be moved.