

## HINGHAM TOWN COUNCIL

**YOU ARE INVITED TO A MEETING OF HINGHAM TOWN COUNCIL IN THE LINCOLN HALL ON TUESDAY 05 JUNE 2018. GENERAL (NON CONFIDENTIAL) CORRESPONDENCE WILL BE AVAILABLE FOR INSPECTION AT 7.00pm AND THE MEETING WILL COMMENCE AT 7.30pm.**

Planning Applications and conditions attached to planning decisions should be viewed on the South Norfolk Council website

<http://www.south-norfolk.gov.uk/planning/index.asp>

### **A G E N D A**

- 1. Apologies for absence**
- 2. Public participation session**
- 3. Accuracy of the Minutes of the Annual Town Council meeting of 01 May 2018**
- 4. Declarations of interests with regard to items on the agenda and to consider requests for dispensations**
- 5. Matters arising from the Minutes of 01 May 2018 (written report circulated prior to the meeting)**
- 6. Working party reports**
- 7. To receive reports from representatives on external bodies**
  
- 8. General Correspondence (information/circulars etc)**
  - 8.1 South Norfolk Council - Planning Policy consultation - Open Space SPD**
  - 8.2 Broadland & South Norfolk Community-led Planning Programme**
  - 8.3 Norfolk Constabulary - Hingham, Deopham and Wicklewood newsletter**
  - 8.4 Norfolk ALC Newsletter - 23rd May 2018**
  
- 8.2 – Correspondence (not for public inspection) as addressed directly to Hingham Town Council**

**Norwich Road Bus Stop Safety Concerns**
  
- 8.3 – To discuss any required responses/actions in relation to any item(s) of correspondence**
  
- 9. District Councillor's report**
- 10. County Councillor's report**
  
- 11. Planning Decisions**
  - 11.1 2018/0780 - Front porch**

23 Greenacre Road Hingham NR9 4HG - Approval with Conditions
  
  - 11.2 2018/0542 & -2018/0543 -Erection of new single storey rear extension and alterations**

Seamere Seamere Road Hingham Norfolk NR9 4LP - Approval with Conditions
  
  - 11.3 2018/0867 Removal of existing shed/garage and construction of cart lodge**

The Coach House, The Fairland Hingham NR9 4HW - Approval with Conditions
  
- 12. Planning Applications (as notified by SNC for consultation)**
  - 12.1 2018/0988 &0989 - Location: The White Hart, 3 Market Place Hingham NR9 4AF**

**Proposal: - Retention of a portable building in the rear garden for temporary on-site sleep over managers accommodation and retention of original gates to archway.**

- 12.2 2018/1017 - Location: Poultry Sheds East Of Ivy House Victoria Lane Deopham Norfolk  
Proposal: - Demolition of existing poultry buildings and erection of replacement poultry buildings, egg packing building, hard-standings and drainage attenuation pond.
- 12.3 2018/1025 - Location: The Barn, White Lodge Farm, Hardingham Road Hingham Norfolk NR9 4LY  
Proposal: - Proposed revisions to alteration and extension of Planning Consent reference: app/L2630/D/17/3187436
- 12.4 2018/1028 - Location: 6 Oak Lane Hingham Norfolk NR9 4JY  
Proposal: - Single storey side wet room extension.

*(other applications where the Town Council is not a consultee)*

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- 13. To receive the Internal Auditors report for 2017/18
- 14. To approve the Annual Governance Statement for the annual return 2017/18
- 15. To approve the Accounting Statement for the annual return 2017/18
- 16. To receive the updated Hingham Town Council Code of Conduct
- 17. To finalise the review Standing Orders – with reference to the (changes introduced in the Model Standing Orders published by NALC (2018)
- 18. To consider the request from a resident to place a memorial bench in the cemetery
- 19. Proposal to write to the Post Office, to make enquiries regarding their proposals for the future provision of a Post Office service in Hingham
- 20. Proposal to hold an Open Evening event again this year, suggested date 16 October 2018
- 21. Dog Waste Bins (to discuss the following in tandem)
  - 21.1 To receive an update of the use of dog waste bins
  - 21.2 To consider the proposal to purchase new (larger capacity) dog waste bins to replace the metal dog waste bins
  - 21.3 To consider the proposal to place a second dog waste bin at the Sports Centre
  - 21.4 To consider the proposal to take up the discounted once weekly emptying of the dog waste bins by South Norfolk Council

#### FINANCE

- 22. To finalise the review the Financial Regulations
- 23. To confirm a date for the next meeting of the Finance Committee, suggested date 17 July 2018

## 24. Accounts for Payment

ACCOUNTS FOR PAYMENT 05 JUNE 2018			
TOTAL	PAYEE	DETAILS	VAT
TBC	D RAMM	WAGES (5WKS)	
		BINBAGS (9.56)	1.60
		CLEANING PRODUCTS (18.40)	0.66
TBC	A DOE	WAGES	
£606.28	EON	STREET LIGHT ENERGY	101.05
£294.19	K AND M LIGHTING SERVICES	MAINTENANCE CONTRACT	49.03
£40.64	NEST	PENSION	
£115.31	XEROX FINANCE	PRINTER RENTAL	18.49
£2,909.34	TTSR	GRASS CUTTING	484.89
<b>TBC</b>	<b>TOTAL</b>		
		<b>TOTAL VAT</b>	<b>£655.72</b>

Alison Doe

Town Clerk

31 May 2018

Any planning applications and correspondence received after the publication of this notice may also be discussed.

### Matters Arising from the Minutes of 01 May 2018

#### MIN

- 4.1 Norfolk County Council Highway Officer has been invited to visit Hingham to discuss safety concerns relating to the B1108 Fairland crossroads and Norwich Road pedestrian island/bus stop
- 11.3 Norfolk County Council have been requested to remove the new Market Place sign
- 25 The Hingham Town Council Data Audit is ongoing