

HINGHAM TOWN COUNCIL

YOU ARE INVITED TO A MEETING OF HINGHAM TOWN COUNCIL IN THE LINCOLN HALL ON TUESDAY 07 JANUARY 2020. GENERAL (NON CONFIDENTIAL) CORRESPONDENCE WILL BE AVAILABLE FOR INSPECTION AT 7.00pm AND THE MEETING WILL COMMENCE AT 7.30pm.

Members of the public and press are welcome to attend.

At agenda item 2 (Public Participation) the public will be invited to give their views and questions to the Town Council on items on the agenda or raise issues including those for the consideration of inclusion at future meetings.

(Matters that are confidential or commercially sensitive may not be addressed in public, this includes personnel matters)

If an item is not on the agenda no decision can be made at this meeting.

Public Participation will be generally limited to 15 minute duration

Planning Applications and conditions attached to planning decisions should be viewed on the South Norfolk Council website

<http://www.south-norfolk.gov.uk/planning/index.asp>

A G E N D A

1. Apologies for absence
2. Public participation session - (15 minutes) (Members of the public may make a statement or ask a question of not more than three minute's duration).
3. To consider any applications for co-option onto the Town Council
4. Accuracy of the Minutes of the Town Council meeting of 03 DECEMBER 2019
5. Declarations of interests with regard to items on the agenda and to consider requests for dispensations
6. To agree a Chairman to preside over any agenda items of this meeting, if both the Chairman and Vice Chair are unable to preside due to (agenda item 1) Apologies for absence and /or (agenda item 5) Declarations of interests
7. Matters arising from the Minutes of 03 DECEMBER 2019 (written Clerks report circulated prior to the meeting)
8. Working party reports
9. Reports from representatives on external bodies
10. General Correspondence (information/circulars etc)
 - 10.1 Norfolk ALC Bulletin
 - 10.2 NALC CHAIRMAN'S OPEN LETTER TO ALL COUNCILLORS
 - 10.3 Norfolk County Council – Bus Stop Norwich Road – work
 - 10.4 South Norfolk Council – Help Hub Bulletin
 - 10.5 South Norfolk Council - Greater Norwich Local Plan - Regulation 18 Consultation
 - 10.6 King Ramps Ltd - Skatepark Community Events 2020 - Fun, low-cost youth engagement events nationwide
 - 10.7 Temporary Road Closure, Dereham Road - 20th January to 22nd January 2020
 - 10.8 Flag Flying – re Stars and Stripes

11. Correspondence (not for public inspection) as addressed directly to Hingham Town Council (from residents etc.)

11.1 Christmas Lights – request for more festive lights in the town

12. To discuss and agree any required responses/actions in relation to any item(s) of correspondence

13. District Councillor's report

14. County Councillor's report

15. Planning Decisions

- 15.1 2019/2274 - T2 Oak - reduce large central upright limb from current height of 17m to approximately 12m (tree tag 2803)
3 & 13 Granary Way Hingham NR9 4FA - Approval with Conditions
- 15.2 2019/2263 - Single storey side extension with pitched roof and internal alterations
3 Lonsdale Crescent Hingham Norfolk NR9 4ND - Approval with Conditions
- 15.3 2019/2247 - Removal of plasterboard and coving on both sides of alcoves in main bedroom and reinstatement of original walls and period appropriate coving.
Installation of period appropriate non-functioning fireplace
Quorn House 10 Market Place Hingham NR9 4AF - Approval with Conditions
- 15.4 2019/2153 & 2154 - Remove existing outbuilding and replace with a single storey shed
2 Chapel Street Hingham NR9 4JH - Approval with Conditions
- 15.5 2019/1732 - New Dwelling
Land South Of 13 Bears Lane Hingham Norfolk - Approval with Conditions

16. Planning Applications (as notified by SNC for consultation)

- 16.1 2019/1802 – Amended Planning Application - Full Planning Permission - Demolition of existing storage building and erection of 2 dwellings and garages
Storage Building South Of Watton Road Hingham Norfolk**
- 16.2 2019/2564 - Remove existing low door and doorway to cloakroom and replace with higher door and doorway keeping with other ground floor doors. Re-use existing doorway as cupboard.
Quorn House 10 Market Place Hingham NR9 4AF**
- 16.3 2019/2520 - Erection of a single-storey rear extension with skylight and a front porch - 28 Watton Road Hingham NR9 4HB**

17. (other planning applications where the Town Council is not a consultee – for information only)

(ITEMS 18 – 22 FINANCE)

18. To agree the 2020/21 budget
19. To agree the Parish Precept 2020/21
20. To discuss/ agree arrangements for making payments for the electricity bills for the public toilets to avoid late payment fees
21. To receive notification that the (limit for) section 137(4)(a) of the Local Government Act 1972 sum for parish and town councils in England for 2020-21 is £8.32 (compared to £8.12 for 2019-2020, per local government elector)

22. To approve Accounts for Payment (as below and any additional invoices received)

ACCOUNTS FOR PAYMENT 07 JANUARY 2020			VAT
TOTAL	PAYEE	DETAILS	
£ 919.47	staff	wages (907.09)	
		cleaning products (8.40)	1.40
		binbags (3.98)	0.66
£ 909.28	staff	wages	
£ 68.40	NEST (D/DEBIT)	PENSION	
£ 1,258.33	HMRC	TAX/NI	
£ 94.29	T COWIN	STRIMMER SERVICE	
£ 124.54	CLEANING COVER	toilets/bins	
£ 240.00	Couzens UK Ltd	LIGHTING MAINTENANCE	40.00
£ 3.57	ANGLIAN WATER BUSINESS	FAIRLAND	
£ 10.39	ANGLIAN WATER BUSINESS	CEMETERY	
£ 275.73	ANGLIAN WATER BUSINESS	TOILETS	
£ 617.77	EON	STREET LIGHT ENERGY	102.96
£ 603.54	SOUTH NORFOLK COUNCIL	DOG BING EMPTYING	100.59
£ 245.24	EDF	TOILETS	11.68
£ 47.23	FIRST COPY	METERED PRINTING	7.87
£ 400.00	NORFOLK CITIZENS ADVICE	DONATION	
£ 5,817.78	TOTAL	TOTAL VAT	265.16

23. To received and discuss the Hingham Playing Field Association response regarding the mature oak in the sports ground car park
24. Proposal that Hingham Town Council acknowledges the need to address climate change/the climate emergency and to undertake a discussion and bring forth suggestions as to how the Council may (within their powers) best address this issue for the locality
25. To discuss/ agree/ amend/ adopt the NALC template Disciplinary and Grievance procedure
26. To propose items for the next agenda (meeting date 04 February 2020)
27. 'Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to discuss the following matters:'
The following agenda item contains personal information and is therefore confidential
28. To receive notification of the conclusion of the insurance claim against the Council

Alison Doe
Town Clerk
02 January 2020

Any planning applications and correspondence received after the publication of this notice may also be discussed.