

YOU ARE INVITED TO A MEETING OF HINGHAM TOWN COUNCIL IN THE LINCOLN HALL ON TUESDAY 05 OCTOBER 2021. THE MEETING WILL COMMENCE AT 7.30pm.

Members of the public and press are welcome to attend, the doors will open from 7.20 pm.

At agenda item 2 (Public Participation) the public will be invited to give their views and questions to the Town Council on items on the agenda or raise issues including those for the consideration of inclusion at future meetings.

(Matters that are confidential or commercially sensitive may not be addressed in public, this includes personnel matters)

If an item is not on the agenda no decision can be made at this meeting.

Public Participation will be generally limited to 15 minute duration

THERE WILL BE NO PAPER COPIES OF PLANNING APPLICATIONS AVAILABLE AT THE MEETING

Planning Applications and conditions attached to planning decisions should be viewed on the South Norfolk Council website <http://www.south-norfolk.gov.uk/planning/index.asp>

THERE WILL BE NO PAPER COPIES OF CORRESPONDENCE AT THE MEETING

THERE WILL BE NO PAPER COPIES OF THE PREVIOUS MEETING'S MINUTES AVAILABLE AT THE MEETING

THESE DOCUMENTS ARE AVAILABLE TO VIEW ON THE HINGHAM TOWN COUNCIL WEBSITE PRIOR TO THE MEETING <https://hinghamtowncouncil.norfolkparishes.gov.uk>

A G E N D A

- 1. Apologies for absence**
- 2. Public participation session - (15 minutes) (Members of the public may make a statement or ask a question of not more than three minutes duration)**
- 3. Declarations of interests with regard to items on the agenda and to consider requests for dispensations**
- 4. To agree a Chairman to preside over any agenda items of this meeting, if both the Chairman and Vice Chair are unable to preside due to (agenda item 1) Apologies for absence and /or (agenda item 3) Declarations of interests**
- 5. To consider any applications for co-option on to the Town Council**
- 6. To agree the accuracy of the Minutes of the Town Council meeting of 07 September 2021**
- 7. Matters arising from the Minutes of 07 September 2021 (and other updates contained in a written Clerks report circulated prior to the meeting)**
- 8. Working Party Reports**
- 9. Reports from representatives on external bodies/ attendees of external meetings/training**
- 10. General Correspondence (information/circulars etc)**
 - 10.1 George Freeman MP - A Vision for the "Norfolk Research Triangle"**
 - 10.2 South Norfolk Council - Review of Hackney Carriage and Private Hire Vehicle Policy and Conditions**
 - 10.3 South Norfolk Council's Gambling Policy Review**
 - 10.4 Norfolk Wellbeing - Press Release about the pandemic Plaques**
 - 10.5 Norfolk County Council Briefing - 23rd September 2021**
 - 10.6 Temporary closures of Hingham Road and Bow Street in the Parish of Great Ellingham - water connection works (STRO5421) - from 11th to 13th October 2021**

- 10.7 Temporary closure of Dereham Road in the Parish of Garvestone, Reymerston and Thuxton - carriageway patching and lining works (STRO5506) - between 08:00 and 18:00 from 13th to 14th October 2021
 - 10.8 Norfolk Libraries - Information about renewals - "From Monday 1 November, we will stop automatically renewing items borrowed from Norfolk libraries and will be asking you to renew or return your own items again"
 - 10.9 Norfolk Police and Crime Commissioner - Your chance to question Norfolk's Chief Constable
11. Correspondence (not for public inspection) as addressed directly to Hingham Town Council (from residents etc.)
- 11.1 Grass verges - upper Hardingham street
12. To discuss and agree any required responses/actions in relation to any item(s) of correspondence
13. District Councillor's report
14. County Councillor's report
15. Planning Decisions
- 15.1 2021/1779 - New first floor pitched roof side extension above existing flat roofed side extension
17 Norwich Road Hingham NR9 4LS - Approval with Conditions
 - 15.2 2021/1746 - Single storey side extensions to replace existing bay and conservatory.
Rowansyde Watton Road Hingham NR9 4NW - Approval with Conditions
 - 15.3 2021/1712 - Notification for Prior Approval for a proposed change of use and associated building works of an agricultural building to a dwellinghouse (QA and QB)
Barn At Manson Green Farm Dereham Road Hingham Norfolk - Refused
 - 15.4 2021/1638 - T1 Oak, reduce height from 16m to 14m. Reduce spread to even out canopy to leave a minimum 14m spread and 2.75m space between the tree and house T2 Beech, remove branches to enable free path for neighbouring telephone line T3 Pear tree, reduce height from approximately 9m to 7m to previous cut points, reduce overhanging canopy from car park to east to approximately fenceline and remove large limb extending over garage roof T4 Ash tree, crown raise to 4m over road, reduce canopy back from utility lines to give 2m clearance
Linden House 1 Mill Corner Hingham NR9 4LG - No objections
 - 15.5 2021/1437 - Replacement and re-siting of dilapidating oil tank.
Well House 5 Market Place Hingham NR9 4AF - Approval with Conditions
16. Planning Applications (as notified by SNC for consultation)
- 16.1 **2021/2104 - Location: The Folly 2 Folly Lane Hingham Norfolk NR9 4JE**
Proposal: Erection of side two storey extension with front dormer and additional front entrance
Application Type: Householder
 - 16.2 **2021/2072 - Location: 9A The Fields Hingham Norfolk NR9 4JG**
Proposal: Proposed single storey side and rear extensions and demolition of dining room and detached garage - Application Type: Householder
17. (other planning applications where the Town Council is not a consultee – for information only)
- 17.1 2021/2082 - *Pyrus Communis* - thin canopy by 15% and raise the crown to give 4-5m clearance, remove deadwood, *Salix Caprea* - fell to ground level.
18 Dereham Road Hingham NR9 4HH

- 17.2 2021/2065 - Under an exception of the TPO - T1 Oak tree - Remove 1x broken limb hanging just above the phone wire and trim small branches around telephone pole.
81 Admirals Walk Hingham NR9 4JL
- 17.3 2021/2028 - Willow - Pollard at 7m from ground
17 Market Place Hingham NR9 4AF

(ITEMS 18 - 22 FINANCE)

18. Reminder of the date of the next Finance Committee meeting, proposed date 16 November 2021

19. Proposal to purchase a Town Christmas tree for the Market Place

20. Proposal to ask Hingham Primary School to make Christmas Tree decorations, and for the Town Council to purchase and supply relevant materials (from the events fund)

21. Proposal to purchase a remembrance wreath from the Royal British Legion (under S137 LGA 1972)

22. To approve Accounts for Payment (as below and any additional invoices received)

ACCOUNTS FOR PAYMENT 05 October 2021				VAT
	TOTAL	PAYEE	DETAILS	
	£881.49	staff	WAGES (871.53)	
			binbags (9.96)	£1.66
	£1,031.86	staff	WAGES	
D/DEBIT	£64.66	NEST	PENSION	
	£712.24	HMRC		
	£240.00	COZENS (UK) LTD	STREET LIGHT MAINTENANCE	£40.00
	£686.70	E-ON	STREET LIGHT ENERGY	£114.45
	£425.00	RADII SKATEPARK REPAIRS	SKATEPARK MAINTENANCE	
	£10.55	ANGLIAN WATER BUSINESS	CEMETERY	
	£62.91	ANGLIAN WATER BUSINESS	TOILETS	
	£38.30	EDF ENERGY	TOILETS	
TBC	£ 40.00	ROYAL BRITISH LEGION	WREATH (S137)	
	£4,193.71	TOTAL	TOTAL VAT	£154.45

23. To consider the Town Council employing the services of legal representation/planning consultant in reference to the Greater Norwich Local Plan Public Enquiry

24. Proposal for the Chair and Vice Chair to attend Chairman training course (paid for by the Town Council)

25. To receive and discuss responses from Norfolk County Council regarding highway issues and agree any actions

26. To receive and discuss any responses received from South Norfolk Council and Norfolk County Council regarding parking issues and agree any actions

27. To discuss and agree any actions/responses to the proposals by the Hingham Santa's Grotto Committee as follows:

Sun 7th Nov 11am - 4pm

- 27.1 To place outdoor stalls on the green in front of the bowls club hedge as part of a Craft Fair in the Lincoln Hall
- 27.2 To allow food stalls to operate from the tarmacked area/access drive outside the Lincoln Hall

December

- 27.3 To erect the Santa's grotto and cabin on the Fairland on Saturday 4th December and to remove it on Sunday 2nd January.
- 27.4 Request for the use of the electric sockets at the rear of the bus shelter to power the Christmas lights (the cable will be buried and all electrical items will be PAT tested)

Sunday 12th December

- 27.5 To have Santa on the green and further request permission from the council to have a few stalls, face painting, tombola, raffle, Hingham Baby and Toddler group stall, one or two food outlets and possibly a bar selling mulled wine only, and the possibility of a small children's fairground ride and reindeers from Melsop Farm Park
- 28 To received/discuss the report following the skate park maintenance visit

Any planning applications and correspondence and invoices received after the publication of this notice may also be discussed/considered.

30 September 2021 Alison Doe – Town Clerk Hingham Town Council

COVID-19 HEALTH AND SAFETY INFORMATION AND INSTRUCTIONS FOR ATTENDING THE TOWN COUNCIL MEETING

The Lincoln Hall is operating at a reduced capacity of 50 people, to maintain social distancing there is only sufficient space for seating of 30 people for the meeting– therefore admittance to the meeting (to be seated) is on a first come first served basis

DO NOT ATTEND THE MEETING:

- **IF YOU (OR ANYONE IN YOUR HOUSEHOLD) HAVE SYMPTOMS OF CORONAVIRUS OR HAVE HAD WITHIN THE LAST 7 DAYS,**
- **IF YOU (OR ANYONE IN YOUR HOUSEHOLD) HAVE TESTED POSITIVE FOR CORONAVIRUS AND ARE IN THE PERIOD OF SELF ISOLATION,**
- **IF YOU (OR ANYONE IN YOUR HOUSEHOLD) HAVE COME INTO RECENT CONTACT WITH ANYONE WITH SYMPTOMS OF CORONAVIRUS**
- **PLEASE ADHERE TO ANY ADVICE YOU HAVE BEEN GIVEN BY A HEALTH AUTHORITY/GOVERNMENT BODY REGARDING SELF ISOLATING AND/OR SHIELDING**

Matters arising from minutes of the meeting on 07.09.2021

MIN

10.5 – a pack of 10 trees have been applied for.

10.9 -Broadland and SNC accommodation review – consultation responded to regarding the need for good public transport links

24 – NCC highways have sent a response advising the maintenance will be undertaken on existing speed mitigation. As yet no response has been made regarding meeting the highways engineer or implementing further speed mitigation. The highways engineer has also been asked to provide advice/opinion regarding the Hingham Road Safety Campaign group report – response awaited

25 – Parish Partnership bid for bus shelter renovations to be drafted

27 – Skate park maintenance visit has been undertaken

29 – Applications for Assets of Community Value to be completed