

HINGHAM TOWN COUNCIL

YOU ARE INVITED TO A MEETING OF HINGHAM TOWN COUNCIL IN THE LINCOLN HALL ON TUESDAY 04 DECEMBER 2018. GENERAL (NON CONFIDENTIAL) CORRESPONDENCE WILL BE AVAILABLE FOR INSPECTION AT 7.00pm AND THE MEETING WILL COMMENCE AT 7.30pm.

Planning Applications and conditions attached to planning decisions should be viewed on the South Norfolk Council website

<http://www.south-norfolk.gov.uk/planning/index.asp>

A G E N D A

1. Apologies for absence
2. Public participation session
3. Accuracy of the Minutes of the Town Council meeting of 06 November 2018
4. Declarations of interests with regard to items on the agenda and to consider requests for dispensations
5. Matters arising from the Minutes of 06 November 2018 (written Clerks report circulated prior to the meeting)
6. Working party reports
7. To receive reports from representatives on external bodies

- 8.1 General Correspondence (information/circulars etc)
 - 8.1.1 South Norfolk Business Awards 2019
 - 8.1.2 South Norfolk Council – White Hart- Asset of Community Value - moratorium end
 - 8.1.3 Temporary Road Closure on Hall Lane in the Parish of Hingham due to water connection works (STRO2034)
 - 8.1.4 Temporary closure of Low Road in the Town of Hingham - highway maintenance works (my ref STRO2138)
 - 8.1.5 Norwich Western Link options consultation
 - 8.1.6 South Norfolk Council - Can we help your Town or Parish?
 - 8.1.7 South Norfolk Council - Pop up Grant available (live music/performer at beer festival)
 - 8.1.8 South Norfolk Council – Help Hub Bulletin
 - 8.1.9 Norfolk Police - Norfolk van owners urged to be vigilant after spate of thefts
 - 8.1.10 Lincoln Social Centre Committee – use of the Lincoln Hall kitchen and storage
 - 8.1.11 Norfolk County Council – Highway Rangers visit to Hingham

- 8.2 – Correspondence (not for public inspection) as addressed directly to Hingham Town Council

- 8.3 – To discuss any required responses/actions in relation to any item(s) of correspondence

9. District Councillor's report
10. County Councillor's report

11. Planning Decisions
 - 11.1 2018/2357 - Willow - Remove branches by 4m, two braches by 2- 3m overhanging neighbours garden. - 17 Market Place Hingham NR9 4AF - No objections

- 11.2 2018/2216 - Existing dwelling to be demolished with new replacement dwelling including annexe accommodation. - Cedar Cottage Watton Road Hingham NR9 4NN - Approval with Conditions
- 11.3 2018/2213 & 2018/2214 - Replacement of existing conservatory with bespoke garden room Well House 5 Market Place Hingham NR9 4AF - Approval with Conditions
- 11.4 2018/2228 & 2018/2229 - Removal of lean-to and replace with garden/breakfast room 18 Bond Street Hingham Norfolk NR9 4HA - Approval with Conditions

12. Planning Applications (as notified by SNC for consultation)

- 12.1 2018/2551 & 2018/2550 - 3 Dereham Road Hingham NR9 4HU
Modification to existing conservatory and construction of a glazed link between existing building and new proposed office areas**
- 12.2 2018/2529 -15 Admirals Walk Hingham Norfolk NR9 4JL
Single storey side extension, replacing attached garage**
- 12.3 2018/2530 -Land South Of Watton Road Hingham Norfolk
Residential development of 6 dwellings**
- 12.4 2018/2513 Lyngwhite Cottage Attleborough Road Hingham NR9 4NH
Erection of new garage and shed**
- 12.5 2018/2361 -35 Hardingham Street Hingham Norfolk NR9 4JB
Two storey rear extension and internal alterations to garage to re-locate kitchen – and oil tank**
- 12.6 2018/2592 4 Folly Lane Hingham Norfolk NR9 4JE
Proposed side and rear extension to replace large workshop**

13. (other planning applications where the Town Council is not a consultee – for information only)

13.1

- 14. Licensing Application –
Premises Licence Application (New) for Hingham Rectory Bowls Club, The Fairland, Hingham, Norfolk, NR9 4HN.**
- 15. To receive an update on/discuss the transfer of the public toilets**
- 16. To receive and discuss information provided by Nick Tupper (Norfolk County Council), regarding Parish Partnership Scheme/Fairland crossroads and the Norwich Road bus stop**
- 17. To receive a report and discuss the Chairman and Clerk’s visit to the Attleborough Archive Centre – (with regard to the proposal from the Hingham History Centre for a purpose built archive building)**
- 18. To discuss the Greater Norwich Local Plan Consultation, (29 October 2018 – 14 December 2018) and agree any response to be made from the Town Council**
- 19. To receive an update/discuss the Tally Alley light**

20. A reminder of the next Town Council meeting on Wednesday 02 January 2019 (venue to be confirmed) – being the precept setting meeting – and confirm Councillor intended attendance.

FINANCE

21. To consider the request for funding/grant as made by the Lincoln Social Centre Committee
22. Proposal to purchase a new laptop and Office software for the Clerk
23. To receive (and discuss) the draft minutes of the meeting of the Finance Committee, 20 November 2018
24. To receive a copy of/and make comment on the proposed draft budget for 2019/20 as produced by the Finance Committee
25. Proposal to invite tenders for an internal auditor for (2018/19) financial year-end audit

26. Accounts for Payment

ACCOUNTS FOR PAYMENT 04 December 2018			VAT
TOTAL	PAYEE	DETAILS	
£ 751.52	D RAMM	734.49 wages (4w)	
		binbags (6.53)	£1.09
		cleaning products (10.50)	£1.42
£ 1,189.40	A DOE	WAGES (1147.96)	
		XMAS DEC PAPER/LAMINATING POUCHES (41.44)	£6.91
£ 626.48	EON	STREET LIGHT ENERGY	101.41
£ 294.19	K AND M LIGHTING SERVICES LTD	MAINTENANCE CONTRACT	49.03
£ 30.00	HINGHAM RECTORY BOWLS CLUB	HIRE OF BUIDING	
£ 2,909.34	TTSR LTD	GRASS CUTTING	484.89
£ 156.00	SLCC	MEMBERSHIP	
£ 115.31	XEROX FINANCE	PRINTER RENTAL	18.49
£6,072.24	TOTAL	TOTAL VAT	£663.24

27. 'Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to discuss the following matters:'

The following agenda items are commercially sensitive

28. To consider any quotations received for the resurfacing of the access driveway to the Lincoln Hall/Library/Bowls club car park

Alison Doe - Town Clerk – 29 November 2018

Any planning applications and correspondence received after the publication of this notice may also be discussed.

Matters arising from the Minutes of 06 November 2018

MIN

- 8.2.2 School Bus Stop/Market Place – a parent had received confirmation from the bus company that the school bus pick up point in the Market Place would be reinstated – information shared by the parent on social media.
- 16 Meeting with NCC Highways and Councillors regarding a resident’s concerns ref: B1108 to be arranged.
- 19 Town Council use of the Lincoln Hall room - The booking clerk had advised that the current use of the room was acceptable. The Lincoln Hall minutes show that the agreement was for the use of filing and council business, although the Town Council Chairman and Clerk recall the verbal agreement at the time was for storage and Town Council purposes, due to the need for a storage space of items other than files.
- 22 Craft materials have been supplied to the school for the use of making Christmas decorations for the town tree (due to be installed on 01 December).
- 27 Refurbishment of the Skate Park – the Clerk to liaise with the chosen contractor regarding a start date.
- 29 Insurance Claim against the Council – the information has been forwarded to the insurance company who are investigating