

YOU ARE INVITED TO A MEETING OF HINGHAM TOWN COUNCIL IN THE LINCOLN HALL ON TUESDAY 04 OCTOBER 2022. THE MEETING WILL COMMENCE AT 7.30pm.

Members of the public and press are welcome to attend, the doors will open from 7.20 pm.

**Prior to the commencement of the meeting, a minute's silence will be observed as a mark of respect to the late Queen, Her Majesty Queen Elizabeth II, who died on 08 September 2022.**

## AGENDA

1. Apologies for absence
2. Public participation session, (members of the public may make a statement or ask a question of not more than three minutes duration)  
**The public will be invited to give their views and questions to the Town Council on items on the agenda or raise issues including those for the consideration of inclusion at future meetings.**  
(Matters that are confidential or commercially sensitive may not be addressed in public, this includes personnel matters)  
If an item is not on the agenda no decision can be made at this meeting.  
Public Participation will be generally limited to 15 minutes duration
3. Declarations of interests with regard to items on the agenda and to consider requests for dispensations
4. To agree a Chairman to preside over any agenda items of this meeting, if both the Chairman and Vice Chair are unable to preside due to (agenda item 1) Apologies for absence and /or (agenda item 3) Declarations of interests
5. To consider any applications for co-option on to the Town Council
6. To agree the accuracy of the Minutes of the Town Council meeting of 06 September 2022
7. Matters arising from the Minutes of the Town Council meeting 06 September 2022 (and other updates contained in a written Clerks report circulated prior to the meeting)
8. Working Party Reports
9. Neighbourhood Plan Steering Group report
10. Reports from representatives on external bodies/ attendees of external meetings/training
11. General Correspondence (information/circulars etc)
  - 11.1 Norfolk ALC Share Certificate
  - 11.2 Norfolk Against Scams Day - Forum Sat 15th Oct
  - 11.3 Norfolk Minerals and Waste Local Plan: Pre-Submission: Invitation to make representations
  - 11.4 Norfolk ALC Newsletter - Crime Commission Q&A Cancelled/re arranged
12. Correspondence (not for public inspection) as addressed directly to Hingham Town Council (from residents etc. and may contain personal information)
13. To discuss and agree any required responses/actions in relation to any item(s) of correspondence

14. District Councillor's report
15. County Councillor's report

16. Planning Decisions

- 16.1 2022/1428: Erection of gazebo  
Watton Road Farm Watton Road Hingham Norfolk NR9 4NN  
Approval with Conditions
- 16.2 2022/1327: Installation of 20 x ground mounted solar panels  
Highmoor Farm Little Ellingham Road Hingham Norfolk NR9 4NE  
Approval with Conditions
- 16.3 2022/1295: Single storey front extension  
12 Hardingham Street Hingham Norfolk NR9 4JB  
Approval with Conditions

17. Planning Applications (as notified by SNC for consultation)

- 17.1 2022/1757: Single storey rear extension Open for comment icon  
19 Watton Road Hingham Norfolk NR9 4HD

18. Information regarding other planning applications where the Town Council is not a consultee, (for information only)

- 18.1 2022/1820: Details for condition 6 of 2021/1850 - External lighting  
Barn At The Old Dairy Watton Road Farm Watton Road Hingham Norfolk

19. To consider a resident's proposal to plant a tree on the south Market Place green
20. To propose and agree a project for a bid to the Norfolk County Council Parish Partnership scheme for funding 2023/24 (bids to be submitted by 09th December 2022)

21 to 27 FINANCE

21. To receive and discuss External Auditors Report (2021/22 AGAR Section 3 External Auditor Report)
22. To note the date of the next Finance Committee meeting, proposed date 15 November 2022
23. To receive notification of payment by South Norfolk Council of the Precept
24. Proposal to purchase a Town Christmas tree for the Market Place
25. Proposal to ask Hingham Primary School to make Christmas Tree decorations, and for the Town Council to purchase and supply relevant materials (from the events fund)
26. Proposal to purchase a remembrance wreath from the Royal British Legion (under S137 LGA 1972)

27. To agree and approve the accounts for payment (as below and any other invoices received)

PAYEE	DETAILS		AMOUNT		VAT
STAFF	WAGES		£901.75		
	BIN BAGS		£9.96	VAT	£1.66
		TOTAL	£911.71		
STAFF	WAGES		£1,097.17		
	STAMPS		£26.08		
	STAKES		£12.00		
		TOTAL	£1,135.25		
NEST	PENSION		£65.75		
HMRC	TAX/NI		£713.09		
COZENS (UK) LIMITED	STREET LIGHT MAINTENANCE		£240.00	VAT	£40.00
NPOWER	STREET LIGHTING ELECTRIC		£525.98	VAT	£87.66
ANGLIAN WATER BUSINESS	TOILETS		£295.59		
ANGLIAN WATER BUSINESS	CEMETERY		£17.05		
PKF LITTLEJOHN LLP	EXTERNAL AUDIT		£480.00	VAT	£80.00
EUROFFICE	CHAIR		£121.07	VAT	£20.18
ROYAL BRITISH LEGION	REMEMBERANCE WREATH (\$137)		£40.00		
		<b>TOTAL FOR ALL PAYMENTS (TO DATE)</b>	<b>£4,545.49</b>		
		TOTAL VAT	£229.50		
EDF	TOILETS		TBC		

Any planning applications, correspondence and invoices received after the publication of this notice may also be discussed/considered.

Alison Doe – Town Clerk Hingham Town Council, 29 September 2022

**PLEASE NOTE**

THERE WILL BE NO PAPER COPIES OF PLANNING APPLICATIONS AVAILABLE AT THE MEETING  
 Planning Applications and conditions attached to planning decisions should be viewed on the South Norfolk Council website <https://info.south-norfolk.gov.uk/online-applications/>  
 THERE WILL BE NO PAPER COPIES OF CORRESPONDENCE AT THE MEETING  
 THERE WILL BE NO PAPER COPIES OF THE PREVIOUS MEETING'S MINUTES AVAILABLE AT THE MEETING  
 THESE DOCUMENTS ARE AVAILABLE TO VIEW ON THE HINGHAM TOWN COUNCIL WEBSITE PRIOR TO THE MEETING <https://hinghamtowncouncil.norfolkparishes.gov.uk>