

HINGHAM TOWN COUNCIL

YOU ARE INVITED TO A MEETING OF HINGHAM TOWN COUNCIL IN THE LINCOLN HALL ON TUESDAY 04 FEBRUARY 2020. GENERAL (NON CONFIDENTIAL) CORRESPONDENCE WILL BE AVAILABLE FOR INSPECTION AT 7.00pm AND THE MEETING WILL COMMENCE AT 7.30pm.

Members of the public and press are welcome to attend.

At agenda item 2 (Public Participation) the public will be invited to give their views and questions to the Town Council on items on the agenda or raise issues including those for the consideration of inclusion at future meetings.

(Matters that are confidential or commercially sensitive may not be addressed in public, this includes personnel matters)

If an item is not on the agenda no decision can be made at this meeting.

Public Participation will be generally limited to 15 minutes duration

Planning Applications and conditions attached to planning decisions should be viewed on the South Norfolk Council website

<http://www.south-norfolk.gov.uk/planning/index.asp>

A G E N D A

1. Apologies for absence
2. Introduction of newly Co-opted Councillor
3. Signing and Delivery by newly Co-opted Councillor of the Acceptance of Office forms
4. Public participation session - (15 minutes) (Members of the public may make a statement or ask a question of not more than three minute's duration).
5. To consider any applications for co-option onto the Town Council
6. Accuracy of the Minutes of the Town Council meeting of 07 JANUARY 2020
7. Declarations of interests with regard to items on the agenda and to consider requests for dispensations
8. To agree a Chairman to preside over any agenda items of this meeting, if both the Chairman and Vice Chair are unable to preside due to (agenda item 1) Apologies for absence and /or (agenda item 7) Declarations of interests
9. Matters arising from the Minutes of 07 JANUARY 2020 (written Clerks report circulated prior to the meeting)
10. Working party reports
11. Reports from representatives on external bodies/Cllr attendees at external meetings etc including:
 - a) Report from any Councillors who attended the Hingham Primary School planning exhibition
12. General Correspondence (information/circulars etc)
 - 12.1 INVITATION: Club 99's annual Meeting on Tuesday 18 February
 - 12.2 Letter from CPRE Norfolk for consideration regarding the draft GNLP Reg 18 Consultation
 - 12.3 INVITATION: Parish Paths Seminar (south) Friday 28th February 2020 from 2pm to 5pm
 - 12.4 Help hub bulletin
 - 12.5 NALC - Chief executive's bulletin
 - 12.6 Norfolk County Council - Norfolk Local Transport Plan and Rail Consultation
 - 12.7 The Broadland & South Norfolk Business Awards' finalists announced
 - 12.8 South Norfolk Council – Dog Fouling Issues
 - 12.9 Norfolk Accident Rescue Service – Information
 - 12.10 Anchor Hanover – Condition of Ringers Lane
 - 12.11 The Big South Norfolk Litter Pick 2020

12.12 Norfolk ALC Wellbeing Initiative – January Update

13. Correspondence (not for public inspection) as addressed directly to Hingham Town Council (from residents etc.)

13.1 Mill Farm Allotments

14. To discuss and agree any required responses/actions in relation to any item(s) of correspondence

15. District Councillor's report

16. County Councillor's report

17. Planning Decisions

17.1 2019/1802 - Storage Building South Of Watton Road Hingham Norfolk
Demolition of existing storage building and erection of 2 dwellings and garages
Status - Withdrawn

18. Planning Applications (as notified by SNC for consultation)

18.1 2020/0138 - Southfields 4 Norwich Street Hingham NR9 4LJ
Erection of single storey rear and side extension

18.2 2019/2412 - Barn West Of Watton Road Hingham Norfolk
Notification for Prior Approval for a proposed change of use and associated building works of an agricultural building to a dwellinghouse (QA and QB)

19. (other planning applications where the Town Council is not a consultee – for information only)

(ITEMS 20- 21 FINANCE)

20. To agree the date of the next meeting of the Finance Committee – suggested date 16 March 2020

21. To approve Accounts for Payment (as below and any additional invoices received)

ACCOUNTS FOR PAYMENT 04 FEBRUARY 2020				VAT
TOTAL		PAYEE	DETAILS	
£ 853.91		staff	wages (826.63)	
			cleaning products (4.30)	0.72
			binbags (4.98)	0.83
£ 968.62		staff	wages (909.28)	
			TOILET ROLLS (59.34)	£9.88
£ 61.69		NEST (D/DEBIT)	PENSION	
£ 240.00		Couzens UK Ltd	LIGHTING MAINTENANCE	40.00
£ 43.50		EDF	TOILETS	2.04
£ 2,167.72		TOTAL	TOTAL VAT	53.47

22. To confirm that the newly co-opted Councillor has received a copy of the Good Councillor Guide, Code of Conduct, Standing Orders and Financial Regulations.
23. For the newly Co-opted Councillor to receive the “Registration of Pecuniary and Other Interests” forms - which must be completed, signed and returned to the Clerk by 03 March 2020
24. Reminder to ALL Councillors of the requirement to (with reference to the Code of Conduct) register with the Monitoring officer any change of interest or new interest (in Appendices A and B of the Code of Conduct) within 28 days of becoming aware of it.
25. Proposal to form a Climate Emergency/Environment working party
(and if agreed)
 - 25.1 To discuss/agree the Terms of reference for the working party
 - 25.2 To agree membership to the working party
26. To discuss/agree details of the purchase of a lockable bollard/bollards to prevent parking on the Fairland Green
27. To receive a report regarding the GNLP (Greater Norwich Local Plan) briefing and discuss the details of the consultation on the draft GNLP (the consultation is between 29th January and 16th March 2020).
(note: A Roadshow event is being held in Hingham, Lincoln Hall, 25 February, 2 to 8pm, when residents can speak to the GNLP team)
28. To receive a copy of the “Hingham Road Safety Campaign - Progress Report” (as sent from the campaign group to County Cllr Dewsbury)
29. To note the date of the Annual Town Meeting - 21 April 2020
30. To propose items for the next agenda (meeting date 03 March 2020)
31. 'Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to discuss the following matters:'
The following agenda item contains commercially sensitive information and is therefore confidential
32. To discuss the quotation for the church “car park” wall

Alison Doe
Town Clerk
30 January 2019

Any planning applications and correspondence received after the publication of this notice may also be discussed.

Matters arising from the Minutes of 07 JANUARY 2020

MIN

- 10.8 Flag Flying – Rev Reed has been in discussions with people who may be able to help with the flag flying at the church, but this is dependent on insurance cover being available.
- 19 The precept form has been completed and sent to South Norfolk Council (and acknowledged) prior to the deadline
- 23 A letter will be sent to the HPFA with regard to requesting suggestions for locations for a replacement tree(s) to be planted, with regard to the oak tree in the car park likely to have a limited remaining life span.