

HINGHAM TOWN COUNCIL

YOU ARE INVITED TO A MEETING OF HINGHAM TOWN COUNCIL IN THE LINCOLN HALL ON TUESDAY 03 SEPTEMBER 2019. GENERAL (NON CONFIDENTIAL) CORRESPONDENCE WILL BE AVAILABLE FOR INSPECTION AT 7.00pm AND THE MEETING WILL COMMENCE AT 7.30pm.

Members of the public and press are welcome to attend.

At agenda item 2 (Public Participation) the public will be invited to give their views and questions to the Town Council on items on the agenda or raise issues including those for the consideration of inclusion at future meetings.

(Matters that are confidential or commercially sensitive may not be addressed in public, this includes personnel matters)

If an item is not on the agenda no decision can be made at this meeting.

Public Participation will be generally limited to 15 minute duration

Planning Applications and conditions attached to planning decisions should be viewed on the South Norfolk Council website

<http://www.south-norfolk.gov.uk/planning/index.asp>

A G E N D A

1. Apologies for absence
2. Public participation session - (15 minutes) (Members of the public may make a statement or ask a question of not more than three minute's duration).
3. Accuracy of the Minutes of the Town Council meeting of 02 July 2019
4. Declarations of interests with regard to items on the agenda and to consider requests for dispensations
5. To agree a Chairman to preside over any agenda items of this meeting, if both the Chairman and Vice Chair are unable to preside due to (agenda item 1) Apologies for absence and /or (agenda item 4) Declarations of interests
6. Matters arising from the Minutes of 02 July 2019 (written Clerks report circulated prior to the meeting)
7. Working party reports
8. Reports from representatives on external bodies
9. General Correspondence (information/circulars etc)
 - 9.1 South Norfolk Council – Litter Picking hubs/grants
 - 9.2 Norfolk County Council – Farming and the Highway new web pages
 - 9.3 Norfolk Constabulary - Hingham, Deopham and Wicklewood Newsletter
 - 9.4 VOA - Non Domestic Rates - Revaluation 2021 - Cemeteries - ATTLEBOROUGH ROAD, HIGHAM
 - 9.5 Breckland Astronomical Society Observatory Opening Promotion
 - 9.6 Help Hub Bulletin
 - 9.7 National Association of Local Councils - Newsletter
10. Correspondence (not for public inspection) as addressed directly to Hingham Town Council (from residents etc.)
 - 10.1 Invitation to attend a concert by the Academy of St Thomas Orchestra (with an American Flavour) on the 14th September at 7:30pm.at St Andrews Church
11. To discuss and agree any required responses/actions in relation to any item(s) of correspondence

12. District Councillor's report

13. County Councillor's report

14. Planning Decisions

- 14.1 2019/1473 - Non material amendment to of permission 2018/2216 - Change orientation of cladding from vertical to horizontal, additional five suntubes and relocation of one suntube and installation of a solar PV System.
Former Site Of Cedar Cottage Watton Road Hingham Norfolk - Approval with no Conditions
- 14.2 2019/1332 - Reduce back the eastern side of the canopy by approximately 3-4m to previous pruning points, leaving 1m clearance from the fence line. Remove deadwood throughout canopy.
Southernwood House 9 Market Place Hingham Norfolk NR9 4AF – no objections
- 14.3 2019/1250 - Beech Tree T1 - Supervised root trimming to enable new access and driveway.
3 Hardingham Street Hingham NR9 4JB - Approval with Conditions
- 14.4 2019/1271 Remove part of hedge bank of Holly, Snowberry and Ivy to enable new access and driveway.
3 Hardingham Street Hingham Norfolk NR9 4JB – No objections
- 14.5 2019/1159 - Proposed single storey extension to ground floor and first storey extension
Rectory Lodge 17 The Fairland Hingham NR9 4HW - Approval with Conditions
- 14.6 2019/1379 - Proposed front porch and garden room
The Old Girls School The Fairland Hingham NR9 4HN - Approval with Conditions
- 14.7 2019/1267 - erection of single storey bungalow
Land South Of 25 Norwich Road Hingham Norfolk - refusal
- 14.8 2019/1213 - Increase height of internal doors and doorways in property
Quorn House 10 Market Place Hingham NR9 4AF - Approval with Conditions

15. Planning Applications (as notified by SNC for consultation)

16. (other planning applications where the Town Council is not a consultee – for information only)

FINANCE

- 17. To consider the grant application made by the Fayre on the Fairland Committee**
- 18. To consider the grant application made by the Hingham anti speeding campaign group**
- 19. To agree the date for the next meeting of the Finance Committee – proposed date 19 November 2019**
- 20. To receive a draft copy of the minutes of the Finance Committee meeting held on 16 July 2019**
- 21. To receive (and agree) the reserves policy (as discussed by the Finance Committee), as updated following year end 31 March 2019**

22. To approve Accounts for Payment

ACCOUNTS FOR PAYMENT 03 SEPTEMBER 2019				VAT
TOTAL		PAYEE	DETAILS	
£ 750.96		L	WAGES	
£ 871.64			WAGES	
£ 636.36		EON	STREET LIGHT ENERGY	106.39
£73.89		J	BIN/TOILET COVER	
£ 58.65		FIRST COPY	METERED PRINTING	9.78
£ 2,391.50		TOTAL	TOTAL VAT	£116.17

For Information – Accounts for payment as agreed by the Finance Committee on 16 July 2019

cheque number	ACCOUNTS FOR PAYMENT 16 July 2019			VAT
	TOTAL	PAYEE	DETAILS	
103967	£ 896.84	I	WAGES (879.36)	
			BINBAGS (3.98)	£0.66
			CLEANING PRODUCTS(13.50)	£1.11
103968	£ 871.44		WAGES	
103969	£ 617.77	EON	STREET LIGHT ENERGY	102.96
103970	£ 294.19	K AND M LIGHTING SERVICES LTD	MAINTENANCE CONTRACT	49.03
D/DEBIT	£ 66.09	NEST	PENSION	
103971	£ 11.94	ANGLIAN WATER BUSINESS	ATTLEBOROUGH RD	
103972	£ 14.73	ANGLIAN WATER BUSINESS	FAIRLAND	
103973	£ 673.00	SPIRE SOLICITORS LLP	TOILET TRANSFER	150.00
103974	£ 86.14	EUROFFICE	TOILET PAPER/SOAP	14.36
103975	£ 1,767.90	ZURICH	INSURANCE RENEWAL	
	£ 5,300.04	TOTAL	TOTAL VAT	£318.12

23. The discuss/propose suggestions regarding the church clock
24. To discuss issues and correspondence surrounding the removal by BT of the Market Place Payphone and the Kiosk's subsequent adoption by the Hingham Christian Fellowship Church, and to propose/agree any further actions
25. To receive and discuss a report from the Clerk following her meeting with the Norfolk County Council Highway Engineer
26. To agree a project on which to make a bid for funding under the Norfolk County Council Parish Partnership Scheme
27. To discuss the provision of information provided to the Town Council by individual Councillors
28. To agree a new Hingham Town Council representative to stand on the Hingham Playing Field Association committee
29. To discuss the request by the Non Ecclesiastical Charity for the poor (Hingham Charity) to nominate a trustee
30. Reminder of the date of the Open Evening, Tuesday 15 October 2019 and confirm Councillor attendance
31. To consider the purchase of a Town Christmas Tree
32. Proposal to purchase a wreath from the Royal British Legion (under S137 LGA 1972)
33. To discuss and review the grass cutting arrangements for the Hingham Playing Field Association
34. To receive an update and discuss/propose solutions for the Talley Alley light
35. To propose items for the next agenda (meeting date 01 October 2019)

Alison Doe
Town Clerk
29 August 2019