

HINGHAM TOWN COUNCIL

YOU ARE INVITED TO A MEETING OF HINGHAM TOWN COUNCIL IN THE LINCOLN HALL ON TUESDAY 03 APRIL 2018. GENERAL (NON CONFIDENTIAL) CORRESPONDENCE WILL BE AVAILABLE FOR INSPECTION AT 7.00pm AND THE MEETING WILL COMMENCE AT 7.30pm.

Planning Applications and conditions attached to planning decisions should be viewed on the South Norfolk Council website

<http://www.south-norfolk.gov.uk/planning/index.asp>

A G E N D A

- 1. Apologies for absence**
- 2. Declarations of interests with regard to items on the agenda and to consider requests for dispensations**
- 3. Public participation session**
- 4. Accuracy of the Minutes of the Town Council meeting of 06 March 2018**
- 5. Matters Arising (written report circulated prior to the meeting)**
- 6. Working party reports**
- 7. Reports from representatives on external bodies**

- 8. Correspondence**
 - 8.1 – General Correspondence (information/circulars etc)**
 - 8.1.1 Norfolk Police - Op Randall Rural Crime Newsletter**
 - 8.1.2 Morley Festival - PRESS RELEASE Family-friendly beer festival and fun day event aims to raise thousands for Norfolk charities**
 - 8.1.3 Norfolk ALC Newsletter - 15th March 2018**
 - 8.1.4 Community Action Norfolk's Funding News**
 - 8.1.5 Norfolk County Council - Consultation: draft Norfolk Access Improvement Plan (2018 - 2028)**
 - 8.1.6 South Norfolk Council - Discount Scheme for Dog Bins**
 - 8.1.7 Flt Lt Petch RAFAC - RAF 100 commemorations**
 - 8.1.8 South Norfolk Council - Full Council Decision on the South Norfolk Community Governance Review**

 - 8.2 – Correspondence (not for public inspection) as addressed directly to Hingham Town Council**

 - 8.3 – To discuss any required responses/actions in relation to any item(s) of correspondence**

- 9. District Councillor's report**
- 10. County Councillor's report**

- 11. Planning Decisions**
 - 11.1 2018/0329 - 37 - 39 Hardingham Road Hingham Norfolk NR9 4LX
Discharge of conditions 6 of planning permission 2017/2510/F - (6) - timing of shift changes - Approval of details - Approved**

 - 11.2 2018/0109 - 49A Admirals Walk Hingham NR9 4JL
T1 - English Oak. Reduce the lowest branch growing towards the rear of the property to approx 6m, remove regrowth from the point of the old pruning point. Crown raise to 4m over the neighbours drive. - Approval with Conditions**

 - 11.3 2017/2330 - Engineering Works Watton Road Hingham Norfolk NR9 4NN
Outline Planning Permission - 2 Dwellings - Approval with Conditions**

12. Planning Applications

(as notified by SNC for consultation)

- 12.1 2018/0543 (and 2018/0542)- Seamere Seamere Road Hingham Norfolk NR9 4LP
Erection of new single storey rear extension and alterations
- 122 2018/0531 - 7 The Fields Hingham Norfolk NR9 4JG
Proposed single storey rear extensions
- 12.3 2018/0271 - 13 The Fairland Hingham NR9 4HN
Replacement of three sash windows to front elevation

(other applications where the Town Council is not a consultee)

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13. Confirmation that Hingham Town Council were successful in their bid for (NCC) Parish Partnership funding to improve the Public Right of Way footpaths no's 1 and 8
14. To receive and update on highway issues (advertising signage and disability access issues)
15. Proposal to respond to the consultation on the Hingham Post Office opening hours
16. To agree the asset register for year ending March 2018
17. To discuss the Hingham Playing Feld Association proposals regarding an Anti Dog Fouling campaign (ref: Keep Britain Tidy posters)
18. A reminder of the Annual Town Meeting on 17 April 2018 – all reports to be received by the Clerk by 06th April 2018 please.
19. To receive an update on the Public Toilets

FINANCE

20. To receive the draft minutes of the Finance Committee meeting of 20 March 2018

21. Accounts for Payment

ACCOUNTS FOR PAYMENT 03 APRIL 2018		
TOTAL	PAYEE	DETAILS
£728.17	D RAMM	WAGES (726.18)
		Binbags (1.99)
£850.07	A DOE	WAGES (827.08)
		MOBILE PHONE (£22.99)
£565.25	EON	STREET LIGHT ENERGY
£294.19	K AND M LIGHTING SERVICES	MAINTENANCE CONTRACT
£52.79	EUROFFICE	TOILET PAPER
£470.36	HMRC	TAX/NI
£72.00	B FOREMAN	WAGES ADMIN
£11.18	ANGLIAN WATER	FAIRLAND STANDPIPE
£10.52	ANGLIAN WATER	CEMETERY STANDPIPE
£2,991.22	TOTAL	

22. 'Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to discuss the following matters:'

The following items will require discussions regarding employees of the Council and are therefore confidential

- 23. To receive an update regarding matters relating to the staff pension scheme**
- 24. The receive an update regarding changes to the National Living Wage/Minimum Wage**
- 25. Conclusion of the review of the Contract of Employment – for the Handyman/Gardener/Cleaner**
- 26. To discuss and agree a Job Description for the Cleaner (Public Toilets)**

Alison Doe - Town Clerk

27 March 2018

Any planning applications and correspondence received after the publication of this notice may also be discussed.