

HINGHAM TOWN COUNCIL

YOU ARE INVITED TO A MEETING OF HINGHAM TOWN COUNCIL IN THE LINCOLN HALL ON TUESDAY 03 MARCH 2020. GENERAL (NON CONFIDENTIAL) CORRESPONDENCE WILL BE AVAILABLE FOR INSPECTION AT 7.00pm AND THE MEETING WILL COMMENCE AT 7.30pm.

Members of the public and press are welcome to attend.

At agenda item 7 (Public Participation) the public will be invited to give their views and questions to the Town Council on items on the agenda or raise issues including those for the consideration of inclusion at future meetings.

(Matters that are confidential or commercially sensitive may not be addressed in public, this includes personnel matters)

If an item is not on the agenda no decision can be made at this meeting.

Public Participation will be generally limited to 15 minute duration

Planning Applications and conditions attached to planning decisions should be viewed on the South Norfolk Council website

<http://www.south-norfolk.gov.uk/planning/index.asp>

A G E N D A

1. Apologies for absence
2. Introduction of newly Co-opted Councillors
3. Signing and Delivery by newly Co-opted Councillors of the Acceptance of Office forms
4. Declarations of interests with regard to items on the agenda and to consider requests for dispensations
5. To agree a Chairman to preside over any agenda items of this meeting, if both the Chairman and Vice Chair are unable to preside due to (agenda item 1) Apologies for absence and /or (agenda item 4) Declarations of interests
6. GREATER NORWICH LOCAL PLAN
 - 6.1 PUBLIC PARTICIPATION WITH REGARD TO THE GNLP - Members of the public may make a statement or ask a question of not more than three minute's duration
 - 6.2 CORRESPONDENCE – to receive and discuss correspondence received from residents (etc) regarding the GNLP (correspondence not for public inspection)
 - 6.3 COUNCILLORS - to disclose opinions expressed at the GNLP roadshow event and having regard to those opinions and opinions expressed in 6.1 and 6.2 discuss:
 - a) The sites specified as “Preferred Option” sites
 - (6.3.a.1) GNLP0503 Land north of Springfield Way and west of Dereham Road
 - (6.3.a.2) GNLP0520 (part of) Land south of Norwich Road
 - (6.3.a.3) HIN2 Land adjacent to Hingham Industrial Estate at Ironside Way, Hingham
 - b) The sites specified as “Unsuitable/Unreasonable”
 - (6.3.b.1) GNLP0273 Land west of Attleborough Road
 - (6.3.b.2) GNLP0298 Land opposite Hingham Sports Centre, Watton Road
 - (6.3.b.3) GNLP0310 Land south of Norwich Road, north of Seamere Road
 - (6.3.b.4) GNLP0335 Land south of Watton Road
 - (6.3.b.5) GNLP0395 Land west of Attleborough Road
 - (6.3.b.6) GNLP0501 Land west of Springfield Way
 - (6.3.b.7) GNLP0502 Land west of Springfield Way
 - (6.3.b.8) GNLP0544R Swan Field, Hardingham Road
 - c) The “Strategy Policy” document

- 6.4 TOWN COUNCIL – to agree an outline response to:**
- a) The sites specified as “Preferred Option” sites**
 - (6.4.a.1) GNLP0503 Land north of Springfield Way and west of Dereham Road**
 - (6.4.a.2) GNLP0520 (part of) Land south of Norwich Road**
 - (6.4.a.3) HIN2 Land adjacent to Hingham Industrial Estate at Ironside Way, Hingham**
 - b) The sites specified as “Unsuitable/Unreasonable”**
 - (6.4.b.1) GNLP0273 Land west of Attleborough Road**
 - (6.4.b.2) GNLP0298 Land opposite Hingham Sports Centre, Watton Road**
 - (6.4.b.3) GNLP0310 Land south of Norwich Road, north of Seamere Road**
 - (6.4.b.4) GNLP0335 Land south of Watton Road**
 - (6.4.b.5) GNLP0395 Land west of Attleborough Road**
 - (6.4.b.6) GNLP0501 Land west of Springfield Way**
 - (6.4.b.7) GNLP0502 Land west of Springfield Way**
 - (6.4.b.8) GNLP0544R Swan Field, Hardingham Road**
 - c) The “Strategy Policy” document**
- 7. Public participation (GENERAL) session - (15 minutes) (Members of the public may make a statement or ask a question of not more than three minute’s duration).**
- 8. Accuracy of the Minutes of the Town Council meeting of 04 FEBRUARY 2020**
- 9. Matters arising from the Minutes of 04 FEBRUARY 2020 (written Clerks report circulated prior to the meeting, includes other updates)**
- 10. Working party reports**
- 11. Reports from representatives on external bodies//Cllr attendees at external meetings etc**
- 12. General Correspondence (information/circulars etc)**
- 12.1 Hingham Road Safety Campaign – display of banners**
 - 12.2 Lincoln Hall AGM 17th March 2020**
 - 12.3 Norfolk ALC Bulletin**
 - 12.4 Norfolk ALC Wellbeing – Climate Change Meetings – Hempnall Village Hall**
 - 12.5 Your Voice in South Norfolk Meeting**
- 13. Correspondence (not for public inspection) as addressed directly to Hingham Town Council (from residents etc.)**
- 13.1 Poor state of the Watton Road Playing Field following the Antiques Fair**
- 14. To discuss and agree any required responses/actions in relation to any item(s) of correspondence**
- 15. District Councillor's report**
- 16. County Councillor's report**
- 17. Planning Decisions**
- 17.1 2020/0138 - Erection of single storey rear and side extension
Southfields 4 Norwich Street Hingham NR9 4LJ - Approval with Conditions**
 - 17.2 2019/2564 - Remove existing low door and doorway to cloakroom and replace with higher door and doorway keeping with other ground floor doors.
Re-use existing doorway as cupboard.
Quorn House 10 Market Place Hingham NR9 4AF - Approval with Conditions**

18. Planning Applications

(as notified by SNC for consultation)

18.1 2020/0216 - St Andrews Lodge Attleborough Road Hingham NR9 4HP
Proposal: - Erection of detached timber garden room

18.2 2020/0287 - 12 The Dell Hingham Norfolk NR9 4HJ
Proposal: Erection of picket fence with trellis

(as notified by NCC for consultation)

To view -

<http://eplanning.norfolk.gov.uk/PlanAppDisp.aspx?AppNo=FUL/2020/0007>

18.3 FUL/2020/0007 Hingham County Primary School, Hardingham Street
Removal of two mobile classbases and permanent provision of new 10-bay triple classbase modular building. External works to include temporary site access, asphalt hard play area, additional 6no. parking spaces, play area canopy, store shed, cycle shelter, fencing and associated works.

19. (other planning applications where the Town Council is not a consultee – for information only)

19.1 2020/0321 Fell - scots pine
49A Admirals Walk Hingham Norfolk NR9 4JL

(ITEMS 20 – 21 FINANCE)

20. To approve Accounts for Payment (as below and any additional invoices received)

ACCOUNTS FOR PAYMENT 03 March 2020				VAT
TOTAL		PAYEE	DETAILS	
£ 849.01		staff	wages (826.63)	
			cleaning products (11.40)	1.90
			binbags (1.99)	0.33
			MOPHEADS (8.99)	7.50
£ 909.28		staff	wages	
£ 61.69		NEST (D/DEBIT)	PENSION	
£ 240.00		Couzens UK Ltd	LIGHTING MAINTENANCE	40.00
£ 2,967.29		TTSR LTD	GRASS CUTTING	494.54
£ 115.31		XEROX FNANCE	PRINTER RENTAL	18.49
£ 638.36		E-ON	STREET LIGHTING	106.36
£ 5,780.94		TOTAL	TOTAL VAT	669.12

21. To note the (corrected) date of the Finance Committee Meeting TUESDAY 17 MARCH (7.30PM) venue to be confirmed

22. To confirm that the newly co-opted Councillors have received a copy of the Good Councillor Guide, Code of Conduct, Standing Orders and Financial Regulations.

23. For the newly Co-opted Councillors to receive the “Registration of Pecuniary and Other Interests” forms - which must be completed, signed and returned to the Clerk by 31 March 2020

24. To consider/discuss the Medieval Market planned for 04 July 2020

25. To consider and respond to the Norfolk County Council Bus Services Consultation

26. To propose items for the next agenda (meeting date 07 APRIL 2020)

27. 'Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to discuss the following matters:'

The following agenda items contain commercially sensitive information and is therefore confidential

28. To consider any tenders received for Internal Auditor (to undertake 2019/20 internal audit)

29. To consider the quotations received to replace 2 damaged footway lighting columns

Alison Doe
Town Clerk
27 February 2020

Any planning applications and correspondence received after the publication of this notice may also be discussed.

Matters Arising from the Minutes of 04 February 2020

MIN

- 4.3 Non occupation of Higher Complex Care Accommodation on Hardingham Road –
The Clerk has contacted H B Villages who were the applicant of the last planning application for the site – they have responded to acknowledge that they are still involved in the site but have not as yet answered the query regarding its lack of residents
- 9.1 Talley Alley Light - the Clerk will meet with the lighting contractor (to discuss this and other lighting issues) sometime in March – date to be confirmed
- 9.3 Konectbus – Route changes – Konectbus have been chased for a response – as yet one has not been received – the letter was forwarded to Cllr Martin Wilby (NCC)
- 11.1 Hingham Primary School – planning - correspondence expressing concerns was sent to the Head of Children’s Services, the Capital Projects Officer and the MP – as yet no formal response to the concerns has been received from any party – other than the planning application now being consulted on.
- 13.2 Parking issues on the Market Place (and Fairland) – the concerns raised have been forwarded to NCC highways, the District Cllr and Norfolk Constabulary
Correspondence with the Highway engineer is ongoing
No response as yet from the District Cllr or Norfolk Constabulary
- 26 Quotations for Lockable Bollards for the Fairland Green to be discussed at a future meeting
- 32 Church (car park) wall – the PCC have confirmed the planned supporting buttresses are acceptable and required on safety grounds.