

YOU ARE INVITED TO A MEETING OF HINGHAM TOWN COUNCIL IN THE LINCOLN HALL ON TUESDAY 01 NOVEMBER 2022. THE MEETING WILL COMMENCE AT 7.30pm.

Members of the public and press are welcome to attend, the doors will open from 7.20 pm.

AGENDA

1. Apologies for absence
2. Public participation session, (members of the public may make a statement or ask a question of not more than three minutes duration)
The public will be invited to give their views and questions to the Town Council on items on the agenda or raise issues including those for the consideration of inclusion at future meetings.
(Matters that are confidential or commercially sensitive may not be addressed in public, this includes personnel matters)
If an item is not on the agenda no decision can be made at this meeting.
Public Participation will be generally limited to 15 minutes duration
3. Declarations of interests with regard to items on the agenda and to consider requests for dispensations
4. To agree a Chairman to preside over any agenda items of this meeting, if both the Chairman and Vice Chair are unable to preside due to (agenda item 1) Apologies for absence and /or (agenda item 3) Declarations of interests
5. To consider any applications for co-option on to the Town Council
6. To agree the accuracy of the Minutes of the Town Council meeting of 04 November 2022
7. Matters arising from the Minutes of the Town Council meeting 04 November 2022 (and other updates contained in a written Clerks report circulated prior to the meeting)
8. Working Party Reports
9. Neighbourhood Plan Steering Group report
10. Reports from representatives on external bodies/ attendees of external meetings/training
11. General Correspondence (information/circulars etc)
 - 11.1 South Norfolk Council, website and email domain change
 - 11.2 South Norfolk Council, Warm Spaces Grant
 - 11.3 South Norfolk Council, Bin Collections South Norfolk app
 - 11.4 Norfolk County Council, Temporary Closure of C162 Bond Street in the Town of Hingham because of NCC Footway Scheme (REF NO. STRO6944)
 - 11.5 Norfolk County Council, Temporary Closure of Low Road in the Town of Hingham because of NCC barrier repairs (REF NO. STRO7316).
 - 11.6 Norfolk County Council, temporary road closure B1108 in the Town of Hingham owing to new water connection works - STRO7307
 - 11.7 Norfolk County Council, Advice for bird keepers in Norfolk amid avian influenza (Bird Flu) outbreaks
 - 11.8 Apollo Events, Hingham 1940's weekend
 - 11.9 Greater Norwich Local Plan communications (to be discussed at agenda item 20)
 - 11.10 Norfolk ALC Wellbeing Newsletter - October 2022
 - 11.11 Norfolk ALC Newsletter - 21st October 2022

12. Correspondence (not for public inspection) as addressed directly to Hingham Town Council (from residents etc. and may contain personal information)
 - 12.1 Hingham Resident, Bonfires and nuisance smoke
13. To discuss and agree any required responses/actions in relation to any item(s) of correspondence
14. District Councillor's report
15. County Councillor's report
16. Planning Decisions
 - 16.1 2022/1449 - T1 - Lime tree - Crown reduction, reduce height to approx 6m (20ft) and spread to approx 6m (20ft) to allow more light into garden
31 Rectory Gardens Hingham Norfolk NR9 4RG. Approval with Conditions
 - 16.2 2022/1317 - Change of use of the existing cabin and site used as a dog-care business to a forest school setting
Dogtales Daycare Attleborough Road Hingham Norfolk NR9 4NQ.
Approval with Conditions
 - 16.3 2022/1225 - Two storey side extension, single storey rear extension, and new entrance porch
8 Pitts Square Hingham Norfolk NR9 4LD. Approval with Conditions
17. Planning Applications (as notified by SNC for consultation)
 - 17.1 2022/1982 Alterations to garage to form studio bedroom
18 Bond Street Hingham Norfolk NR9 4HA
 - 17.2 2022/1922 Variation of condition 2 of 2021/1862 -To allow the erection of 3 garages to plots 2, 3 and 5 and minor elevation changes to Plots 2 and 3.
Agricultural Building At Lyngwhite Farm Hingham Road Hingham Norfolk
 - 17.3 2022/2011 Removal/variation of condition 7 of planning permission 1998/1617 - To remove travelling showman/sole applicant occupation restriction of mobile home.
Mobile Home The Railway Gate Attleborough Road Hingham Norfolk NR9 4NQ
18. Information regarding other planning applications where the Town Council is not a consultee, (for information only)
 - 18.1 2022/1988 Pollard of Lime tree at approx. 6m at the primary unions
Church Of St Andrew Attleborough Road Hingham Norfolk
 - 18.2 2022/1864 Turn the front garden into a driveway with hardcore and shingle with new dropped kerb
35 Norwich Road Hingham Norfolk NR9 4LS
19. To discuss the failed lighting on the churchyard pathway, including proposal to replace the lanterns as recommended by the lighting contractor, and agree any actions
20. To receive updates on the Greater Norwich Local Plan including delays to the Greater Norwich Local Plan timetable, and to include issues regarding nutrient neutrality
21. To discuss and review the grass cutting arrangements for the Hingham Playing Field Association

22. To consider renewing the grass cutting contract with the current contractor for a further 2year period (from April 2023)

FINANCE

23. Reminder of the date of the next Finance Committee meeting, proposed date 15 November 2022

24. To receive the notification from South Norfolk Council of CIL money due to Hingham Town Council

25. Proposal to make the annual donation to Norfolk Citizens Advice, of £600

26. To agree and approve the accounts for payment (as below and any other invoices received)

PAYEE	DETAILS		AMOUNT		VAT
STAFF	WAGES		£901.75		
	CLEANING PRODUCTS		£11.40	VAT	£1.66
		TOTAL	£913.15		
STAFF	WAGES		£1,097.17		
NEST	PENSION		£65.75		
JS	CLEANING COVER		£81.68		
COZENS (UK) LIMITED	STREET LIGHT MAINTENANCE	£240.00		VAT	£40.00
COZENS (UK) LIMITED	REPAIRS TO BUS SHELTER LIGHT	£114.00		VAT	£19.00
COZENS (UK) LIMITED	REPAIRS TO HARDINGHAM RD	£474.00		VAT	£79.00
COZENS (UK) LIMITED	REPLACEMENT DEREHAM RD	£1,914.00		VAT	£319.00
		TOTAL	£2,742.00		
NPOWER	STREET LIGHTING ELECTRIC		£550.52	VAT	£91.75
V THIRKETTLE	CHRISTMAS TREE		£120.00		
COMMUNITY HEARTBEAT TRUST	DEFIB ELECTRODES		£51.60	VAT	£8.60
NORFOLK COPIERS LTD	PRINTER RENTAL		£74.41		£12.40
		TOTAL FOR ALL PAYMENTS (TO DATE)	£5,696.28		
		TOTAL VAT	£571.41		

27. 'Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to discuss the following matters:'

The following agenda items are commercially sensitive, the following agenda item is therefore confidential

28. (If sufficient number of quotations have been received) To consider quotations for works to the Town Clock and agree any actions

29. (If sufficient number of quotations have been received) To consider quotations for the resurfacing of the skate park and agree any actions

Any planning applications, correspondence and invoices received after the publication of this notice may also be discussed/considered.

Alison Doe – Town Clerk Hingham Town Council, 27 October 2022

PLEASE NOTE

THERE WILL BE NO PAPER COPIES OF PLANNING APPLICATIONS AVAILABLE AT THE MEETING

Planning Applications and conditions attached to planning decisions should be viewed on the South Norfolk Council website <https://info.south-norfolk.gov.uk/online-applications/>

THERE WILL BE NO PAPER COPIES OF CORRESPONDENCE AT THE MEETING

THERE WILL BE NO PAPER COPIES OF THE PREVIOUS MEETING'S MINUTES AVAILABLE AT THE MEETING

THESE DOCUMENTS ARE AVAILABLE TO VIEW ON THE HINGHAM TOWN COUNCIL WEBSITE PRIOR TO THE MEETING <https://hinghamtowncouncil.norfolkparishes.gov.uk>

Matters Arising from the Minutes of the Meeting of 04 October 2022

MIN 19: The resident who has proposed to plant a Oak tree on the Market Place green has been asked if an alternative smaller native species can be sourced and planted

MIN 24: A Christmas tree has been selected

MIN 25: The Head teacher of the primary school has been asked if the children can make Christmas tree decorations