

HINGHAM TOWN COUNCIL

YOU ARE INVITED TO A MEETING OF HINGHAM TOWN COUNCIL IN THE LINCOLN HALL ON TUESDAY 01 OCTOBER 2019. GENERAL (NON CONFIDENTIAL) CORRESPONDENCE WILL BE AVAILABLE FOR INSPECTION AT 7.00pm AND THE MEETING WILL COMMENCE AT 7.30pm.

Members of the public and press are welcome to attend.

At agenda item 2 (Public Participation) the public will be invited to give their views and questions to the Town Council on items on the agenda or raise issues including those for the consideration of inclusion at future meetings.

(Matters that are confidential or commercially sensitive may not be addressed in public, this includes personnel matters)

If an item is not on the agenda no decision can be made at this meeting.

Public Participation will be generally limited to 15 minute duration

Planning Applications and conditions attached to planning decisions should be viewed on the South Norfolk Council website

<http://www.south-norfolk.gov.uk/planning/index.asp>

A G E N D A

1. Apologies for absence
2. Public participation session - (15 minutes) (Members of the public may make a statement or ask a question of not more than three minute's duration).
3. Accuracy of the Minutes of the Town Council meeting of 03 September 2019
4. Declarations of interests with regard to items on the agenda and to consider requests for dispensations
5. To agree a Chairman to preside over any agenda items of this meeting, if both the Chairman and Vice Chair are unable to preside due to (agenda item 1) Apologies for absence and /or (agenda item 4) Declarations of interests
6. Matters arising from the Minutes of 03 September 2019 (written Clerks report circulated prior to the meeting)
7. Working party reports
8. Reports from representatives on external bodies
9. General Correspondence (information/circulars etc)
 - 9.1 Norfolk Citizens Advice – request for financial support
 - 9.2 South Norfolk Council – changes to planning consultation
 - 9.3 South Norfolk Council – Help Hub bulletin
 - 9.4 Norfolk County Council - Norfolk Minerals and Waste Local Plan - Preferred Options Consultation
 - 9.5 Norfolk County Council - New guide to care and support in Norfolk
 - 9.6 NHS – Flu Vaccinations
10. Correspondence (not for public inspection) as addressed directly to Hingham Town Council (from residents etc.)

Hole in Church Car Park - (ref previous email sent to all)
11. To discuss and agree any required responses/actions in relation to any item(s) of correspondence
12. District Councillor's report
13. County Councillor's report

14. Planning Decisions

- 14.1 2019/1493 - Engineering Works (Plot 1 Only) Watton Road Hingham NR9 4NN
Reserved matters application for appearance, landscaping, layout and scale following Outline permission 2017/2330 for residential development (Plot 1) and discharge of conditions 6 - materials, 7 - boundary treatment, 8 - contaminated land, 9 - remediation details and 14 - Fire Hydrants - Approval with Conditions

15. Planning Applications (as notified by SNC for consultation)

- 15.1 **2019/1802 - Demolition of existing storage building and erection of 3 dwellings and garages**
Storage Building South Of Watton Road Hingham Norfolk
- 15.2 **2019/1881 - Drop kerb to provide vehicle access to property, new parking spaces and turning area to allow clear entry/exit.**
25 Norwich Road Hingham NR9 4LS

16. (other planning applications where the Town Council is not a consultee – for information only)

- 16.1 2019/1840 - oak tree - reduce crown on west side from 10m to 6.5m
10 Chapel Street Hingham NR9 4JH

(ITEMS 17 – 20, FINANCE)

17. Reminder of the date of the next Finance Committee meeting 19 November 2019
18. To note the receipt of the remittance advice for “payment made to Hingham Town Council by BACS on 25/9/2019 from South Norfolk Council” for the 2019/20 precept (£33,500)
19. To discuss the payment of the grant to the Fayre on the Fairland Committee
20. To approve Accounts for Payment (as below and any additional invoices received)

ACCOUNTS FOR PAYMENT 01 October 2019			VAT
TOTAL	PAYEE	DETAILS	
£ 776.04	staff	WAGES (4wk £750.96)	
		cleaning products (20.10)	2.35
		binbags (4.98)	0.83
£ 915.96	staff	WAGES (871.44)	
		plus toilet paper (15.50)	2.58
		urinal blocks (17.50)	2.92
		stamps (11.52)	
£ 368.36	EON	STREET LIGHT ENERGY	106.39
£ 24.63	Cleaning	BIN/TOILET COVER	
£ 678.88	HMRC	TAX/NI	9.78
£ 240.00	Couzens UK Ltd	LIGHTING MAINTENANCE	40.00
£ 360.00	PK LITTLEJOHN	EXTERNAL AUDIT	60.00
£ 115.31	XEROX FINANCE UK LTD	PRINTER RENTAL	18.49
£ 176.87	ANGLIAN WATER BUSINESS	TOILETS (QTR)	
£ 13.48	ANGLIAN WATER BUSINESS	CEMETERY	
£ 67.00	SM PLUMBING AND HEATING	TOILET PIPE REPAIR	
£ 500.00	J Mcdonald (Events)	Fayre on Fairland Grant	
£ 1,490.00	Hingham Road Safety Campaign	GRANT	
£ 40.00	ROYAL BRITISH LEGION	WREATH s137	
£ 5,766.53	TOTAL	TOTAL VAT	243.34

21. To agree a new Hingham Town Council representative to stand on the Hingham Playing Field Association committee

22. To consider and agree Cllrs to take part in the Norfolk ALC initiative ref: Community, Well-being, Environment and Parish & Town Councils
 23. To receive an update from the Road Safety/ Anti Speeding campaign group
 24. Reminder of the date of the Open Evening, Tuesday 15 October 2019 and confirm Councillor attendance
 25. To receive the External Auditors Report (2018/19 AGAR Section 3 External Auditor Report)
 26. To agree the purchase of a new grit bin for Church Street
 27. To decide whether to continue with the current grass cutting contractor for a further 2 years (from April 2020) or request tenders again for the contract
 28. Proposal to ask the lighting contractor to provide a quotation for re numbering the Town Council footway lighting columns
 29. To propose items for the next agenda (meeting date 05 November 2019)
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30. 'Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to discuss the following matters:'
The following agenda item contains personal information and is therefore confidential
 31. To receive and discuss the paperwork regarding the insurance claim against the Town Council.

Alison Doe
Town Clerk
26 September 2019

Any planning applications and correspondence received after the publication of this notice may also be discussed.