

HINGHAM TOWN COUNCIL

HINGHAM TOWN COUNCIL

MINUTES of the Town Council meeting held on Tuesday 04 July 2017.

As a mark of respect to former Hingham Town Councillors Anthea Iveson and Kenny Eaglen who have both recently died, a minutes silence was observed prior to the commencement of the meeting.

Present

Councillors

Cllr P Eldridge - Chairman

Cllr P Dore – Vice Chairman

Cllr Bendle, Cllr G Shingfield, Cllr A Lys, Cllr G Maltby, Cllr C Dunnett

Clerk – Alison Doe

There were 8 members of the public present including County Cllr Dewsbury and District Cllr Bendle

1. **Apologies for absence** - were received from Cllr Foord (away) Cllr Riley (away) Cllr Stickland (personal) Cllr Chan (prior engagement)
2. **Declarations of interests with regard to items on the agenda and to consider requests for dispensations** – Cllr Dore declared an interest in agenda item 13.
3. **Public participation session**
 - Concerns were raised regarding the Licensing application for the White Hart (agenda item 13). It was raised that it would appear that some of the upstairs rooms were not covered by the existing licence but were being used for functions. Concerns were raised regarding the proposal to add the provision for live music outdoors, to the licence, and the impact that this would have on the nearby residents through the potential for noise nuisance. It was alleged that windows are not kept closed during musical entertainment indoors as per the current conditions on the licence. Concerns were also raised regarding the proposal to vary the licence to include the 24 hour sale of alcohol to residents and their guests for consumption on and off the premises, as this could result in large numbers of people (for example guests at a party of someone staying at the hotel) drinking outside of the premises in the early hours of the morning.
 - It was reported that Harrods of Hingham would potentially be closing by the end of July.
4. **Accuracy of the Minutes of the Town Council meeting of 06 June 2017**
The Minutes were agreed as correct and signed by the Chairman
5. **Matters Arising (written report circulated prior to the meeting) (see Appendix A)**
Cllr Shingfield added that the refurbishment of the Town sign was nearing completion.
6. **Working party reports (written reports circulated prior to the meeting)**
 - 6.1 The Events Working Party reported that the Market in the Market Place on June 10th was well supported with positive feedback about the event. Hingham Town Council had an information stall and asked for comments regarding the proposed footway on the south green of the Market Place, overall opinion was in support of this project. The stocks raised £25 and £80 was raised from stall fees. Preparations for the pre-Christmas “Fair on the Fairland” are now underway.

6.2 The Cemetery Working Party reported that there was some interest from residents in joining a Friends of Hingham Cemetery when opinion was canvassed at the June market. A previous cemetery report had suggested that the ferns should be removed from the eastern wall. It was agreed that the ferns should not be removed. The planting of the entrance bank had not been very successful as not many of the plants had survived, this will be re planted in autumn sourcing plants for free. It was reported that a memorial bench in the cemetery is now in an unstable condition, the family will need to be contacted regarding this.

Archdeacon permission for repairs to the churchyard walls, straightening of the leaning memorial stone and tree work is still awaited.

7. Reports from representatives on external bodies

It was reported that the Norfolk Citizens Advice had not yet found a new Chief Executive.

8. Correspondence

8.1 CPRE - CPRE Norfolk Campaign Alliance meeting – Broadland, South Norfolk and Norwich

8.2 Norfolk County Council – Highway ranger visit to Hingham

8.3 Norfolk County Council – Parish Partnership 2018/19
(ideas to be brought to the September meeting for discussion)

8.4 South Norfolk Council – Review and evaluation of the effectiveness of the Council's Compliance and Enforcement Policy with respect to Planning

8.5 Norfolk ALC Newsletters – 15th June 2017 and 21st June 2017

8.6 Hazel Simmons Legal Officer - nplaw (Norfolk Public Law) -Notice - Hingham : Proposed 20mph and 30mph Speed Limit Orders 2017 - PGA001 (Vf 53278)

Concerns were raised regarding the speed of traffic on Attleborough Road by the cemetery. The Clerk advised that she had already brought this to the attention of Norfolk County Council who advised that there was no justification for reducing the speed limit – and reducing the speed limit that far out of the town would most likely result in speeding occurring further toward town.

8.7 Norfolk Constabulary's Safer Community Awards

8.8 Victor J Llewellyn – HGV use of Cadges Lane

The Clerk advised that Norfolk County Council had responded saying that they would not be willing to place signs on Cadges Lane as they are trying to reduce signage on the roads and there is no budget for Traffic Regulation Orders (which could place a weight restriction on the road).

8.9 South Norfolk Council – Keith Mitchell – Affordable Housing for sale – Hops Development

8.10 Janet Raybould –Chalfonts Café- request to place tables and chairs on the Market Place during summer weekends.

This request was considered and the Council agreed not to permit the placing of tables and chairs on the Market Place green as the same opportunity could not be applied equally to all other businesses within the town who may request to do the same. It was suggested that the council could consider some more permanent seating/benches on the Market Place south green.

8.11 Mr Pritchard – concerns regarding the licencing application for the White Hart

9. District Councillor's report

District Cllr Bendle wished to express her sincere condolences regarding the death of Anthea Iveson, they had been friends for many years. Anthea had been a great volunteer within Hingham and Norfolk and will be sorely missed.

Cllr Bendle reported that the flashing speed sign on Norwich Road (as part of the planning conditions for the Hops development) had been put in the wrong place, the pedestrian island would be installed very soon.

South Norfolk Council have applied for Platinum status in the Investors in People Award.

10. County Councillor's report

County Cllr Dewsbury reported that Norfolk County Council has granted a 3 year contract to NorfolkALC to provide advice, support and information to Town and Parish Councils. It was also reported that the County Council are undergoing reorganisations to try to save money including considering things that could be devolved to Parish and Town Councils.

11. Planning Decisions

- 11.1 2017/1131 - 5 Lonsdale Crescent Hingham Norfolk NR9 4ND**
Horse chestnut - reduce overhanging limbs into 32 Greenacre Road to 1.5m – Approved with conditions
- 11.2 2017/1028 - 17 Bond Street Hingham NR9 4HA New front screen and roof on conservatory - Approved with conditions**
- 11.3 2017/0911 - Teats Barn Little Ellingham Road Hingham Norfolk NR9 4NE**
Variation of condition 2 of permission 2014/1578 (Conversion of barn to dwelling) - alterations to elevations – Approved with conditions
- 11.4 2017/0910 - Teats Barn Little Ellingham Road Hingham Norfolk NR9 4NE**
Variation of condition 1 of permission 2016/0611 - revision of external finish of store and carport - Approved with conditions
- 11.5 2017/0484 - 27 Norwich Street Hingham NR9 4LJ**
Installation of AC & Mechanical Plant, externally mounted ventilation grilles and Satellite Dish (relating to Planning Consent 2016/0474) – Approved with conditions

12. Planning Applications

(as notified by SNC for consultation)

- 12.1 2017/1429 - Colinton 2 Bears Close Hingham Norfolk NR9 4LN**
Proposal: Demolition of single storey rear building and erection of 1/2 storey rear extension
The Council agreed to recommend approval
- 12.2 2017/0633 - 11 Chapel Street Hingham NR9 4JH**
Proposal: Variation of Condition 2 of planning permission 2014/0039/F - amendments to previous drawings including new roof lights.
The Council agreed to recommend approval
- 12.3 2017/1290 – Pawprints Hardingham Road Hingham Norfolk NR9 4LX**

Proposal: Removal of existing large shed to be replaced with oak framed cart lodge with storage room above.

The Council agreed to recommend approval

12.4 2017/0996 - 4A Low Road Hingham Norfolk NR9 4NG

Proposal: Outline permission for one dwelling and garage

The Council agreed to recommend that the application be refused as the proposed development is outside the development boundary.

Applications for information, where Town Council is not consulted for comment

12.4 2017/1107 - Little Ash Cottage 7 Pitts Square Hingham Norfolk NR9 4LD - fell beech tree

12.5 2017/1485 - 27 Norwich Street Hingham Norfolk NR9 4LJ -Discharge of Condition 3 (Materials) of 2016/0474 - Demolition of existing garage building (including the forecourt canopy) and construction of a new food convenience store (Use Class A1) with alterations to the car parking area

13 Licensing Application

13.1 The White Hart, 3 Market Place, Hingham, Norfolk, NR9 4AF

(Cllr Dore left the meeting for this item)

A letter of representation regarding the application was read out.

It was noted that the proprietors of the White Hart had presumably made the application to give greater scope to their business to try to make the pub a success.

It was agreed to submit representation regarding the application to vary the premises Licence:

to raise concerns regarding the impact that live music outdoors would have on the neighbouring residents as the entertainment would be likely to be taking place at a time where no one from South Norfolk Council would be available to take a complaint should a noise nuisance be caused, and to suggest that any live music outdoors be limited to acoustic music only:

and to raise concerns regarding the proposal for the 24 hour sale of alcohol to residents and their guests for consumption on and off the premises, in particular, consumption off the premises, as "guests of residents" could include large groups of people attending a private party therefore allowing them to consume alcohol outside of the premises at any time.

(NB the application to vary the premises licence was later withdrawn)

14 Having regard to the tree surveys 2015 and 2017 - To agree the next phase of tree work to be undertaken.

It was agreed that a small working party should look at the trees and the outstanding work on the tree surveys of 2015 and 2017, then any applications required for tree works to be made the South Norfolk Council based on the findings of the working party. A schedule of works will be drawn up ready to be sent out to tender.

15 To consider the request from Nigel Ford (Milestone Society) for a donation toward the refurbishment of three milestones.

It was agreed to make a £100 donation to the Milestone Society to help with the cost of the preservation of the Hingham Milestones.

16 To discuss the terms of lease and refurbishment proposals from South Norfolk Council for the Public Toilets.

South Norfolk Council had offered the whole sum of refurbishment money and commuted sum if Hingham Town Council were willing to undertake the refurbishment project in its entirety. It was agreed to request that South Norfolk Council undertake the tender process and oversee the refurbishment of the toilets. It was also agreed to agree to the terms of the 35 year lease as offered by South Norfolk Council.

17 To discuss the Skate Park RoSPA safety report and safety concerns raised by a member of the public.

It was agreed to source a suitable company (or 3 if possible) to undertake a review of the skate park and provide quotations for a refurbishment. It was suggested that South Norfolk Council could provide contact details for such companies.

18 Proposal to arrange a public meeting to invite suggestions and discuss potential projects for the CIL money.

It was agreed to organise a public meeting/open evening for the Tuesday 17th October 2017.

19 To discuss the proposed footpath on the Market Place – with reference to section 29 of the Commons Act 1876, together with section 12 of the Inclosure Act 1857.

'Under section 29 of the Commons Act 1876, together with section 12 of the Inclosure Act 1857, a person who: - encroaches on, or encloses a town or village green or a recreation ground allotted by an inclosure award, or erects anything on, disturbs or interferes with that green or ground otherwise than for its better enjoyment for its proper purpose may, on the information of any inhabitant of the parish in which the green is situated, be summarily convicted by the magistrates' court and fined at level 1 on the standard scale.

It was agreed that the proposed footpath on the south green of the Market Place was "for its better enjoyment for its proper purpose" (its proper purpose being recreation use), as it would provide a better access to the green in particular for those with pushchairs or wheelchairs. It was also agreed to use CIL money for the 50% of the cost of the project to be paid by Hingham Town Council.

20 Proposal to purchase pothole filler for repairs to the cemetery driveway.

It was agreed to purchase a tub of pot hole filler.

21 Proposal to use the s106 funds to purchase a cycle rack (suggested location by the Fairland bus shelter).

The Clerk explained that there is £906.20 of S106 money (to be spent by December 2017). The Clerk will check with South Norfolk Council as to the type of cycle racks allowed in the conservation area and will source some designs and prices for a future meeting.

22 A Reminder that there is no full Council meeting scheduled for August.

FINANCE

23 To discuss the draft reserves policy and finalise the policy for adoption by the council.

The draft reserves policy was circulated to all councillors prior to the meeting, the policy was agreed and the Finance Committee was thanked for their work.

24 Proposal to pass the money held for the HPFA back them.

It was agreed to pass the (£2222.62) S106 money held for the Hingham Playing Field Association to them to utilise on a suitable project.

25 To receive the draft minutes from the Finance Committee meeting on 20 June 2017 and the budget the monitoring document.

The budget monitoring document and draft minutes from the Finance Committee meeting of 20 June 2017 were circulated prior to the meeting – (the minutes will be agreed at the next meeting of the Finance Committee).

26 To agree the arrangements for the approval of accounts for payment for August 2017.

It was agreed that the Clerk should email the accounts for payment for August to all councillors prior to the cheques being signed, and for these payments to be included for reference on the agenda (to be minuted) for the meeting on 05 September 2017.

27 Accounts for Payment

TOTAL	PAYEE	DETAILS
£745.38	D RAMM	WAGES 4 WEEKS (726.18) PLUS
		(12.65) PAINT
		(6.55) CLEANING PRODUCTS
£672.63	A DOE	WAGES
£582.25	E-ON	ENERGY JUNE 17
£9.21	ANGLIAN WATER	ATTLEBOROUGH ROAD
£294.19	K AND M LIGHTING	CONTRACT
£150.00	LINCOLN SOCIAL CENTRE	HALL HIRE
£336.45	HMRC	CONTRIBUTIONS
£79.80	PLAY SAFETY LIMITED	ROSPA SKATE PARK INSPECTION
TOTAL		
£2,869.91		

28 'Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to discuss the following matters:'

It was agreed to exclude the public from the meeting, prior to the discussion of items 29 and 30, the public were asked to leave the meeting.

29 To consider any quotations received for improvement works to the Fairland stand pipe.

One quotation was received from Dave C & C Services, it was agreed to accept this quotation for £195

30 To consider any quotations received for the Town Council insurance policy.

Quotations were received from Zurich and Aon, (details of the cover offered was forwarded to all councillors prior to the meeting) it was agreed to enter into a 3 year agreement with Zurich for the Town Council insurance (£1583.46 per year excluding insurance premium tax).

The meeting ended at 9.45pm.

Signed Chairman 05 September 2017

Clerks Report for 04 July 2017

Min:	Update
	Matters Arising From the minutes of the meeting on 06 June 2017
3	Concerns regarding Soil and vegetation encroachment on Stone Lane footpath – passed to NCC
6	The Market in the Market Place on 10th June was well supported the Town Council had an information stall and invited people to complete a brief questionnaire.
18 and 19	The annual return form has been sent to the external auditors and notice of elector’s rights is on display. (the Notice and Annual Return form is available on the website)
20	The form has been forwarded to E-on for the 3 year agreement on fixed price electricity
22	Thanks has been received from the youth Café for the support of the town council and the grant toward their event.
23	The meeting of the finance committee took place on 20 June 2017
	Other Updates
	New design of time sheet has been produced for the handyman to complete, an appraisal will be arranged over the next few weeks.
	The work to straighten the memorials in the cemetery has been undertaken – the stone crosses did not adhere well with cement and are going to be re set with resin – Complete
	Details of the proposed footway on the south Market Place green was included in the report for the Annual Town Meeting and comments have been invited via the parish magazine – details of further consultation to be arranged. SNC planning department have been contacted and have advised that planning permission is not needed.
	The clerk has contacted the relevant officer at SNC regarding setting up an Emergency Plan/Group for Hingham, The Officer would be happy to come to a Town Council Meeting to give some further advice. Date to be arranged
	Refurbishment of Hingham Town sign – the sign has been removed and the works started
	A letter regarding the separate rate for the Tennis Club being drafted by the HPFA is awaited
	Relevant permissions are still awaited following the letter sent to Rev. Reed regarding all outstanding actions for the Churchyard - Outstanding actions – <ol style="list-style-type: none"> 1. Rebuilding of the outer Churchyard wall Church Street following RTA 2. Straightening of the leaning Memorial Stone 3. Minor tree works to raise the canopies (SNC permission obtained) 4. Works to Holly Tree as proposed by Mr Strong (SNC permission required) 5. Removal of Yew Tree (SNC permission required)

	<p>6. Reducing the Yew Trees along the driveway (SNC permission required)</p> <p>7. Rebuilding the curved Churchyard wall at the Attleborough Road Entrance (quotations needed for 2,5,6 and 7)</p>
	The Clerk has asked the Co-op construction manager if the hoarding can be re-positioned – a response was received to say that the hoarding would be repositioned – but this has not yet been done. – This had been chased but there has been no response
	Provision of outdoor Gym equipment – The Clerk has received the quotations from South Norfolk Council and is Liaising with Bonnie from the HPFA prior to ordering the equipment
	The Clock –requires further investigation as it keeps stopping after a few days of running
	The Street Lighting Contractor has been asked to visually inspect lighting stock and advise of any defects found (even those previously reported) and to give the defects a risk indicator. – Report chased and Awaited

OUTSTANDING ISSUES	
	Replacement oak trees on the Fairland – will be priced in summer for proposed planting in Autumn.
	Complaint to the bank /banking arrangements - no response to date
	Bank Account – a form needs to be signed by all signatories to link the accounts to telephone banking.
	No Parking Signs – for the small green on the Fairland – temporary signs have been placed on the 2 largest small greens and at the entrance to the green by the bowls club – the request not to park on the grass seems to be well observed.
	Lincoln Hall Driveway – laying of Tarmac Planings – the potholes leading to the Lincoln Hall have been filled – some nearer to the library remain
	Review/update of the Handyman's contract – to be completed.
	Commemorative Plaque for the Fairland Bus shelter – To be ordered.
	Request for a clear Bus Shelter – Norwich Road – By Hops development – to be looked at when the development is complete
	Neighbourhood Plan – Councillors need to read through the information (website links) previously provided to enable a decision to be made at a later date
	Leaning memorial stone in the Churchyard – Quotations to be sought

Report prepared on 03. 06 .17

Crime Figures – reported in April 2017 - On or Near...
Springfield Way - Shoplifting (1)
Drinkwater Close - Violence and sexual offences (1) Vehicle Crime (1)
Ironside Way - Public order (1) - Other theft (1)
Lincoln Avenue – Anti-social behaviour (2) Violence and sexual offences (2)
https://www.police.uk/norfolk/D12/crime/

HINGHAM TOWN COUNCIL

DRAFT MINUTES OF THE HINGHAM TOWN COUNCIL FINANCE COMMITTEE MEETING HELD ON TUESDAY 20 June 2017. (to be agreed at the next meeting of the Finance Committee)**PRESENT****Mr Eldridge (Chairman)****Mrs Dore****Mrs Riley****Mrs Chan****Mr Bendle****Clerk – Mrs Doe****No members of the public were present****1. Apologies for absence – None****2. Declarations of interests with regard to items on the agenda and to consider requests for dispensations – None****3. Public participation.**

No members of the public were present. (n.b the cashbook and budget monitoring spreadsheets were made available for public inspection).

4. Accuracy of the Minutes of the Finance Committee meeting of 21 February 2017.

The Minutes were agreed as correct and signed by the Chairman.

5. Matters Arising from the minutes of the meeting of 21 February 2017.

There were no matters arising from the Minutes of 21 February 2017.

6. To discuss the draft Town Council Reserves Policy.

A copy of the wording for the draft Reserve Policy was circulated prior to the meeting and was agreed by the committee. Reserve figures were apportioned to items on the policy at the meeting. The total amount to be apportioned was derived from the total balance on 31 March 2017, minus Capital Fund, CIL money, money held for the HPFA, events fund, donation from Konect bus for the Fairland bus Shelter –

Balance 31 March 2017	£122,806.94	
"Protected" money		
Capital Fund	£12,150.17	balance Mar 31 2017
CIL	£16,229.46	Up to Oct 16
Funds held for HPFA from S106	£2,222.62	
Events fund	£2,082.31	To date
Donation from Konect for bus shelte	£300.00	to be used for a plaque
Total	£32,984.56	
	£89,822.38	

£8000 (from the capital fund, which was previously allocated to the new Fairland Bus shelter but was unspent) was then added to the total – making £98,000 (rounded).

£ 13,750 (one quarter of the 2017/18 precept) was allocated under general (operational) reserves, the remainder was apportioned with regard to previous years underspends on some items (e.g street lighting) and likely future (additional unbudgeted) repair/replace/maintenance costs (taking into account previous overspends, e.g tree work). The draft reserves policy will be taken to the next full Council Meeting for discussion/agreement.

7. To discuss and agree the requirements for insurance in order to obtain quotations.

Quotation Forms from Aon and Zurich were discussed and completed, (Aviva had not responded to a request to provide a quotation form), it was agreed to include public liability figure of £10,000,000, to retain a figure of £165,000 for street furniture, and to send the same information to both companies and a copy of the asset register to ensure that quotes made on the same basis. The same information will be provided to WPS the current insurance brokers to request a quotation, ensuring that items on the current policy now not required are not quoted for (i.e. glass, scanner, hard drive, radar gun) –request is to be made for quotations to be received by 03 July 2017 to take to the full council meeting on 04 July 2017.

8. To monitor the budget.

The budget monitoring document (see Appendix A) was forwarded prior to the meeting. The Clerk confirmed that the Clerks allowance was a one off annual payment, the amount (slightly higher than was budgeted for) is the maximum allowance (£18 per month) as prescribed by HMRC for home working. No other concerns were raised.

9. To undertake the internal financial check.

(Cllr Riley had to leave the meeting). A random sample of transactions were cross referenced – between the cashbook, paying in book, cheque book, minutes, receipt book and invoices. No errors were found.

The meeting ended at 9.45pm

2017/18		BUDGET		spent to date (exc VAT)	AS A PERCENTAGE	
Footway lighting						
Energy		£7,000.00		£1,392.38	19.89%	
Maintenance		£4,000.00		£735.48	18.39%	
Repairs		£1,000.00		£0.00	0.00%	
		TOTAL	£12,000.00	£2,127.86	17.73%	
Replacements		CAPITAL	TOTAL	£3,000.00	£627.00	20.90%
Open spaces						
Handyman salary		£7,000.00		£1,688.96	24.13%	
Grasscutting		£12,000.00		£2,376.88	19.81%	
Trees, ditches		£4,000.00		£260.00	6.50%	
Maintenance/equipment		£100.00		£17.97	17.97%	
Church Yard repairs/Maintenance		£500.00		£15.00	3.00%	
Cemetery refurbishment		£500.00		£0.00	0.00%	
Cemetery /memorial repairs	estimated	£3,000.00		£975.00	32.50%	
Skatepark		£100.00		£0.00	0.00%	
Church Lights		£60.00		£0.00	0.00%	
		TOTAL	£27,260.00	£5,333.81	19.57%	
Parish Partnership footway	estimated	<i>CIL could be used</i>	£5,000.00	£0.00	0.00%	
church car park drain	estimated	CAPITAL	£4,000.00	£0.00	0.00%	
Amenities						
Church clock repairs, maintenance		£500.00		£0.00	0.00%	
Bus shelters		£500.00		£0.00	0.00%	
Community car scheme		£2,500.00		£423.50	16.94%	
Christmas tree, lights		£400.00		£0.00	0.00%	
Town sign		£1,000.00		£0.00	0.00%	
Toilet cleaning products/ holiday cover		£655.00		£111.79	17.07%	
Toilet cleaning salary		£2,775.00		£691.60	24.92%	
Rates, cemetery, water inc fairland stand pipe		£140.00		£42.14	30.10%	
Dog bin emptying		£180.00		£0.00	0.00%	
replacement dog bins		£180.00 (2 bins)		£0.00	0.00%	
replacement grit bins		£160.00 (1 bin)		£0.00	0.00%	
		TOTAL	£8,990.00	£1,269.03	14.12%	
Administration						
Clerk's salary		£9,500.00		£2,239.20	23.57%	
Stationery,post, phone (INC SOFTWARE)		£500.00		£79.43	15.89%	
Chair's allowance		£369.00		£369.00	100.00%	
NI – employers contribution		£250.00	YEAR TO DATE	£16.40	6.56%	
Insurance		£2,400.00		£73.62	3.07%	
Hall hire		£500.00		£100.00	20.00%	
Subs/training		£750.00		£387.29	51.64%	
Audit		£600.00		£157.50	26.25%	
Advertising/publicity		£800.00		£0.00	0.00%	
Elections		£800.00		£0.00	0.00%	
Payroll admin fees		£120.00		£72.00	60.00%	
Printing costs lease and metered printing)		£600.00		£170.79	28.47%	
PENSION		£50.00	estimated	£7.32	14.64%	
CLERKS ALLOWANCE HEATING/ELEC ETC		£200.00		£216.00	108.00%	
		TOTAL	£17,439.00	£3,888.55	22.30%	
Grants and Donations						
		£2,000.00		£150.00	7.50%	
		TOTAL	£2,000.00	£150.00	7.50%	
S137						
general		£100.00		£0.00	0.00%	
Automated Defibrillator		£200.00		£0.00	0.00%	
		TOTAL	£300.00	£0.00	0.00%	
events						
EASTER MARKET				£0.00		
Summer Market				£0.00		
Christmas				£0.00		
				£0.00		
				£0.00		
TOTAL GENERAL BUDGET			SPENT TO DATE exc VAT	AS A PERCENTAGE	VAT	
£67,989.00			£12,769.25	18.78%	£1,139.31	
TOTAL CAPITAL BUDGET			SPENT TO DATE exc VAT	AS A PERCENTAGE	VAT	
£12,000.00			£627.00	5.23%	£125.40	