

HINGHAM TOWN COUNCIL

YOU ARE INVITED TO A MEETING OF HINGHAM TOWN COUNCIL IN THE LINCOLN HALL ON TUESDAY 07 NOVEMBER 2017. CORRESPONDENCE WILL BE AVAILABLE FOR INSPECTION AT 7.00pm AND THE MEETING WILL COMMENCE AT 7.30pm.

Planning Applications and conditions attached to planning decisions should be viewed on the South Norfolk Council website

<http://www.south-norfolk.gov.uk/planning/index.asp>

A G E N D A

1. Apologies for absence
2. Declarations of interests with regard to items on the agenda and to consider requests for dispensations
3. Public participation session
4. Accuracy of the Minutes of the Town Council meeting of 03 October 2017
5. Matters Arising (written report circulated prior to the meeting)
6. Working party reports
7. Reports from representatives on external bodies

8. Correspondence
 - 8.1 Elizabeth Burrows Chairman of Club 99 – Thank you for the donation
 - 8.2 Kim Thomas – Planning Application
 - 8.3 Various – Feedback regarding the Open Evening on 17th October
 - 8.4 Anglian Water – Sewer upgrade work Seamere Road
 - 8.5 Norfolk Police – Hingham, Deopham and Wicklewood Newslater
 - 8.6 Norfolk Police - Op Randall Rural Crime Newsletter
 - 8.7 Community Action Norfolk's Funding Newsletter
 - 8.8 Norfolk ALC - Consultation on updating disqualification criteria for councillors
 - 8.9 Norfolk ALC – 1. The Data Protection Bill/ GDPR requirements update and 2. the Planning for the right homes in the right place consultation
 - 8.10 Norfolk ALC – Newsletter
 - 8.11 Norfolk County Council - Temporary Road Closure in the Town of Hingham, Attleborough Road (electrical work)
 - 8.12 Historic England - Hingham War Memorial: Notification of Designation Decision
 - 8.13 Hingham Grotto Committee - request for permission for an additional building (see agenda item 15)

9. District Councillor's report
10. County Councillor's report

11. Planning Decisions
 - 11.1 2017/2308 & 2017/2276 17 Bond Street Hingham Norfolk NR9 4HA
Discharge of condition 3 - materials of permission 2017/1027 (new front screen and roof on conservatory) & Discharge of conditions 3 - materials and 4 - joinery details of permission 2017/1028 (new front screen and roof on conservatory) - Approval of details - Approved
 - 11.2 2017/2125 - Beaconsfield House 13 Market Place Hingham Norfolk NR9 4AF
Cupressocyparis ley landii (T1) - fell. - No objections

- 11.3 2017/2022 - 37-39 Hardingham Road Hingham Norfolk NR9 4LX
Discharge of Condition 4 and 5 of planning permission 2016/1796/F - boundary fence (4) and external lighting (5) - Approval of details - Approved
- 11.4 2017/1942 - Church Of St Andrew Attleborough Road Hingham Norfolk
Sycamore tree - reduce extended limbs over roof by 2m to leave approx 3.6m and clear epicormic growth from base - No objections

12. Planning Applications

(as notified by SNC for consultation)

- 12.1 2017/2463 - 5 The Fields Hingham Norfolk NR9 4JG
Single storey side extension
- 12.2 2017/2413 - 3 Baxter Close Hingham NR9 4HZ
Front Porch, Rear First Floor Extension and 2No Dormers to Front Elevation.
- 12.3 2017/2346 - Rowansyde Watton Road Hingham NR9 4NW
2 Storey rear extension
- 12.4 2017/2330 - Engineering Works Watton Road Hingham Norfolk NR9 4NN
4 Self Build Dwellings
- 12.5 2017/2328 Wembury 4 Hardingham Road Hingham Norfolk NR9 4LX
Rear extension and link to garage which is to be converted to a bedroom.
- 12.6 2017/1975 & 2017/1976 - 3 Pottles Alley Hingham Norfolk NR9 4HS
Install oil fired central heating - external boiler and oil tank and internal radiators.
- 12.7 2017/2468 - 6 Market Place Hingham NR9 4AF
Replacement of 2 existing sash windows

- 13. To discuss the further information/quotation provided for the proposed project (Right of Way footpath improvements) for the Norfolk County Council Parish Partnership Scheme 2018/19 and to decide on submission of a bid
- 14. To discuss the details provided by Norfolk County Council regarding the Norfolk County Council Parish Partnership Scheme 2017/18 project (Market Place footway)
- 15. To discuss the request from the Grotto Committee to erect an additional building for the festive season
- 16. Proposal for the Events Working Party to purchase (from events funds) a selection of lighting – up to a budget of £200
- 17. Proposal for the Events Working Party to purchase (from events funds) craft materials to donate to Hingham Primary School to enable the children to make Christmas decorations for the town tree
- 18. To receive feedback from the Open Evening on 17 October 2017 and receive results of the survey and any recommendations for the CIL money - (for discussion at a future meeting)
- 19. To consider design and prices for bicycle racks (to be purchased using s106 money held by Norfolk County Council - £906.20 available)
- 20. Proposal to purchase a star for the top of the town Christmas tree

FINANCE

21. Reminder of the date of the next meeting of the Finance Committee – 21 November 2017

22. To note the payment of CIL money to Hingham Town Council from South Norfolk Council (£2390.13)

23. Accounts for Payment

| ACCOUNTS FOR PAYMENT November 2017 | | |
|------------------------------------|-------------------------------|--------------------------|
| TOTAL | PAYEE | DETAILS |
| £920.83 | D RAMM | WAGES (5WKS) 880.01 |
| | | CLEANING PRODUCTS 4.25 |
| | | BINBAGS 1.99 |
| | | PAINT 22.98 |
| | | SOAP 11.60 |
| £672.63 | A DOE | WAGES |
| £16.48 | NEST | PENSION |
| £336.65 | HMRC | TAX/NIC |
| £605.63 | EON | |
| £16.21 | ANGLIAN WATER | CEMETERY STANDPIPE |
| £294.19 | K AND M LIGHTING | CONTRACT |
| £75.00 | GREAT HOCKHAM CHRISTMAS | CHRISTMAS TREE |
| £60.00 | HINGHAM PCC | LIGHTING |
| £5,274.00 | EASTERN PLAY SERVICES LIMITED | GROUNDWORK GYM EQUIPMENT |
| £20,879.99 | PROLUDIC LTD | GYM EQUIPMENT |
| | | |
| £29,151.61 | TOTAL | |
| | | |

n.b further invoices are expected for servicing of the strimmer and church clock repairs

24. 'Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to discuss the following matters:'

25. To discuss the quotation provided for the refurbishment of the public toilets

26. To consider any quotations received for the schedule of tree works to be undertaken

27. To discuss the staff appraisals

28. To review employees wages

Alison Doe - Town Clerk

02 November 2017

Any planning applications and correspondence received after the publication of this notice may also be discussed.

Matters Arising from the minutes of 03 October 2017

MIN

- 3.1** Parking on and muddy state of Hardingham Road end of “the dirt”
- and 3.2** Road safety concerns regarding the new pedestrian refuge on Norwich Road
Letters have been sent to the relevant authorities.
- 6.2** Pothole in the cemetery driveway has been filled
- 7** The outdoor gym equipment has been installed at the playing field
- 8.7** Speeding concerns on Norwich Road – the flashing speed sign has been placed on Norwich Road
- 14 & 15** A review of cemetery fees and review of presale of Exclusive Right of Burial will be undertaken by the working party, findings to be brought back to full council for discussion and decisions
- 18** “Do not park on the Grass” signs for the Fairland small greens - to be priced
- 19** Open Evening on 17th October was well attended