

## HINGHAM TOWN COUNCIL

**YOU ARE INVITED TO A MEETING OF HINGHAM TOWN COUNCIL IN THE LINCOLN HALL ON TUESDAY 06 JUNE 2017. CORRESPONDENCE WILL BE AVAILABLE FOR INSPECTION AT 7.00pm AND THE MEETING WILL COMMENCE AT 7.30pm.**

**Planning Applications and conditions attached to planning decisions should be viewed on the South Norfolk Council website**

**<http://www.south-norfolk.gov.uk/planning/index.asp>**

### **A G E N D A**

- 1. Apologies for absence**
- 2. Declarations of interests with regard to items on the agenda and to consider requests for dispensations**
- 3. Public participation session**
- 4. Accuracy of the Minutes of the Town Council meeting of 02 May 2017**
- 5. Matters Arising (written report circulated prior to the meeting)**
- 6. Working party reports (Events Working Party)**
- 7. Reports from representatives on external bodies**
  
- 8. Correspondence**
  - 8.1 NALC - Battle's Over – A Nation's Tribute**
  - 8.2 Norfolk Constabulary – Hingham, Deopham and Wicklewood newsletter**
  - 8.3 Norfolk Constabulary - Not sure? Don't open the door! – Operation Rogue Trader**
  - 8.4 Norfolk Constabulary - Public urged to stay alert**
  - 8.5 Community Action Norfolk's Funding Newsletter**
  - 8.6 South Norfolk Council – Community Recycling Centre**
  - 8.7 PA to Chairman of Norfolk County Council - New Chairman of Norfolk County Council**
  - 8.9 NorfolkALC Newsletter**
  - 8.9 Mark Webster, Norfolk Health Projects Officer - A wild summer in central Norfolk - series free events**
  - 8.10 Frances Eke – Proposed Footway – Market Place**
  - 8.11 Mr & Mrs P Smith – Well Done! – Tidy appearance of Hingham**
  
- 9. District Councillor's report**
- 10. County Councillor's report**
  
- 11. Planning Decisions**
  - 11.1 2017/0980 Rectory Lodge 17 The Fairland Hingham NR9 4HW  
Removal of Lime tree  
No objections**
  
  - 11.2 2017/0868 - The Cottage 13 Hall Lane Hingham NR9 4JX  
Proposed two-storey rear extension  
Approval with Conditions**
  
  - 11.3 2017/0824 - Rosebank Bears Lane Hingham NR9 4LL  
Proposed two single storey extensions and associated internal alterations.  
Approval with Conditions**

**12. Planning Applications**  
(as notified by SNC for consultation)

- 12.1      **2017/1028 & 2017/1027 - 17 Bond Street Hingham NR9 4HA**  
Proposal: New front screen and roof on conservatory
- 12.2      **2017/1162 -& 2017/1118 Manson Green Farm Dereham Road Hingham Norfolk NR9 4PX**  
Proposal: Replacement front porch & new first floor window opening to front elevation.

*Applications for information, where Town Council is not consulted for comment*

- 12.3      **2017/1131 - 5 Lonsdale Crescent Hingham Norfolk NR9 4ND**  
Horse chestnut - reduce overhanging limbs into 32 Greenacre Road to 1.5m

13.      Update on the Anti Dog Fouling Poster project.
14.      To receive a copy of the updated Risk Assessment and Policy documents
15.      To review the Cemetery Rules and Regulations
16.      Proposal to explore the possibility of setting up a Friends of Hingham Cemetery/Churchyard
17.      To receive the Internal Auditors report for 2016/17
18.      To approve the Annual Governance Statement for the annual return 2016/17
19.      To approve the Accounting Statement for the annual return 2016/17
20.      To consider the cost of provision by E-on for Un Metered Supply (Street Lighting Electricity)

**FINANCE**

21. To finalise the review of the Financial Regulations
22. Consideration of the grant application made by Hingham Youth Cafe
23. To confirm a date for the next meeting of the Finance Committee

**24. Accounts for Payment**

<i>D Ramm (5.98 bin bags 12.99 woodstain, £878.17 wages)</i>	<i>£897.14</i>
<i>A Doe ( wages)</i>	<i>£672.63</i>
<i>Eon</i>	<i>£563.47</i>
<i>Xerox Finance (printer lease)</i>	<i>£115.31</i>
<i>K and M Lighting Services (contract)</i>	<i>£294.19</i>
<i>P Trett ( Tree Guards)</i>	<i>£260.00</i>
<i>TTSR Ltd ( Cemetery - work to memorial stones stones)</i>	<i>£1,170.00</i>
<i>NEST (pension - direct debit)</i>	<i>£16.48</i>
<i>Eurooffice - (envelopes - toilet paper)</i>	<i>£54.46</i>
<i>TTSR Ltd ( grass cutting - quarter)</i>	<i>£2,852.27</i>
<b>TOTAL</b>	<b>£6,895.95</b>

25. 'Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to discuss the following matters:'
26. Working party reports (Cemetery and Churchyard Working Party)

Alison Doe - Town Clerk

01 June 2017

Any planning applications and correspondence received after the publication of this notice may also be discussed.

## **Matters Arising from the Minutes of 02 May 2017**

### **MIN**

**4. Parking Issues** - the issue of Parking on the junction of Bond Street/Church Road, have again been brought to the attention of the police, who have asked to be notified of any repeat offenders. SNC has advised that there can be no enforcement of parking areas in the Market Place as they are unrestricted. Enquiries are being made to NCC regarding the provision of disabled parking by the Chemist and Public Toilets.

16. Church Clock fault still under investigation.

17. Four tree guards have been made, (for young oak on the Fairland and the new oaks that will be planted later this year

34. Community Infrastructure Levy money - South Norfolk Council have advised that this money cannot be used to fund investments. It should be kept within a bank account until it is spent on a relevant project or the time to do so expires (in which case the money may be reclaimed by South Norfolk Council).