

HINGHAM TOWN COUNCIL

YOU ARE INVITED TO A MEETING OF HINGHAM TOWN COUNCIL IN THE LINCOLN HALL ON TUESDAY 04 APRIL 2017. CORRESPONDENCE WILL BE AVAILABLE FOR INSPECTION AT 7.00pm AND THE MEETING WILL COMMENCE AT 7.30pm.

Planning Applications and conditions attached to planning decisions should be viewed on the South Norfolk Council website

<http://www.south-norfolk.gov.uk/planning/index.asp>

A G E N D A

- 1. Apologies for absence**
- 2. Declarations of interests with regard to items on the agenda and to consider requests for dispensations**
- 3. Public participation session**
- 4. Accuracy of the Minutes of the Town Council meeting of 07 March 2017**
- 5. Matters Arising (written report circulated prior to the meeting)**
- 6. Working party reports**
- 7. Reports from representatives on external bodies**
- 8. Correspondence**
 - 8.1 Mark Webster - Mid Norfolk Workout Group conservation volunteers**
 - 8.2 NALC - Become a Charter Branch (Charter for Trees, Woods and People)**
 - 8.3 Police Connect - Rogue Trader Alert – Telephone & doorstep cold calls about 'Free Boilers'**
 - 8.4 Police Connect - Op Randall Rural Crime Newsletter**
 - 8.5 Community Action Norfolk's Funding Newsletter**
 - 8.6 South Norfolk Council - Community Governance Review**
 - 8.7 Saffron Housing - Contact Care and Share Volunteer Event**
 - 8.8 J Anderson – Dog Fouling**
 - 8.9 Police and Crime and Commissioner - Introducing Norfolk's Police & Crime Plan**
 - 8.10 The Local Boundary Commission for England – Electoral Review of South Norfolk – Final Recommendations**
- 9. District Councillor's report**
- 10. County Councillor's report**
- 11. Planning Decisions**
 - 11.1 2017/0437 - 11 Rectory Gardens Hingham Norfolk NR9 4RG**

T1, Silver Birch, Raise to 4m by removing 4 lowest branches. T2, Holly, 6m tall, 6m spread, reduce crown height and diameter to 4m to improve light into house, Silver birch is to give clearance to road and parking. - Approval with Conditions
 - 11.2 2017/0376 - 37-39 Hardingham Road Hingham Norfolk NR9 4LX**

Discharge of conditions 6 - surface water drainage details and 11 - bat licence of permission 2016/1796 (Part demolition and redevelopment of site for 17 one-bedroom specialised supported living apartments (Use Class C3) and Higher Complex Care and Autism accommodation comprising seven bedrooms and ancillary staff/communal areas (Use Class C2), together with car parking and amenity space. - Approved

- 11.3 2017/0352 - Southernwood House 9 Market Place Hingham Norfolk NR9 4AF
Fell wild cherry tree – No Objections
- 11.5 2017/0302 - 10 Bond Street Hingham Norfolk NR9 4HA
Reduce Holly Oak tree height by 4m to approx 10m, spread of tree to remain the same. – No Objections
- 11.6 2017/0255 - 37 - 39 Hardingham Road Hingham Norfolk NR9 4LX
Discharge of conditions 8 - fire hydrant location, 12 and 13 - remediation of planning permission 2016/1796. - Approved

12. Planning Applications

(as notified by SNC for consultation)

- 12.1 2017/0484 - The Co-operative Group - 27 Norwich Street Hingham NR9 4LJ
Installation of AC & Mechanical Plant, externally mounted ventilation grilles and Satellite Dish (relating to Planning Consent 2016/0474)
 - 12.2 2017/0633 - 11 Chapel Street Hingham NR9 4JH
Variation of Condition 2 of planning permission 2014/0039/F - amendments to previous drawings
- 13 Confirmation of receipt of the form and additional information sent by Mazars for the external Audit
 - 14 To agree the asset register for year ending March 2017
 - 15 Proposal to review the Hingham Town Council Risk Policy document
 - 16 Confirmation that Hingham Town Council were successful in their bid for (NCC) Parish Partnership funding to construct a Footway on the south green of the Market Place.
 - 17 To discuss the idea of setting up a community emergency plan/group
 - 18 Proposal to have an annual Chairman's Award/Certificate for "Services to the Community"
 - 19 To receive and discuss the results of the speed survey in the Market Place
 - 20 To discuss the proposal from South Norfolk Council to charge a separate rate fee for the Tennis Club
 - 21 To receive an update on the refurbishment of the public toilets
 - 22 Proposal to purchase a tree guard for the young oak tree on the Fairland
 - 23 To discuss the proposal by Mr Trett to fix the broken kissing gate in the Churchyard (and estimated cost)
 - 24 A reminder of the Annual Town Meeting on 18 April 2017 – all reports to be received by the Clerk by 08th April 2017 please.

FINANCE

25 Receive a copy of the financial work book for year end March 2017 (complete as far as available bank statements allow)

26 Accounts for Payment

D Ramm (wages 4 Weeks)	£725.24
A Doe (Wages £746.40 Stamps £28.56)	£700.23
B Foreman (Wages administration)	£72.00
K and M Lighting Services	£294.19
UK Power Networks (Stone Lane)	£752.40
E-ON	£525.54
Anglian Water (Fairland Standpipe)	£15.81
HMRC	£345.68
Total	£3,431.09

27 'Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to discuss the following matters:'

28 To receive and discuss any responses received from the from Forest Health/ Anchor Trust/Care Quality Commission ref: Hassingham House/Pilgrim House -(Storm Doris).

Alison Doe - Town Clerk

23 March 2017

Any planning applications and correspondence received after the publication of this notice may also be discussed.

Matters Arising from the Minutes of the meeting on 07 March 2017

MIN

- 3.1 Community Speed Watch – the volunteer forms are being processed. The Clerk to meet with Mr Glynn the volunteer co-ordinator to discuss the best approach for challenging the police policy regarding not allowing the speed watch to be undertaken within the 20mph speed limit.
- 3.2 A letter has been sent to the Post Office asking for clarification regarding the potential closure of the Post Office counter service within Harrod's of Hingham.
- 3.3 Concerns over parking on Harding Street verges have been raised with NCC Highways.
- 14 & 15 Trees in the Churchyard – the relevant permissions for work to the Yew Trees and Holly tree will be applied for.
- 17 Four dog waste bins have been removed and litter bins re-sited in Ringers Land and the Fairland. SNC have confirmed receipt of notification of the dog waste bin removals and the fees to be charged will be amended accordingly.
23. The Clerk is working with the appointed internal auditor on the timetable for work to be undertaken.