

HINGHAM TOWN COUNCIL

YOU ARE INVITED TO A MEETING OF HINGHAM TOWN COUNCIL IN THE LINCOLN HALL ON TUESDAY 03 OCTOBER 2017. CORRESPONDENCE WILL BE AVAILABLE FOR INSPECTION AT 7.00pm AND THE MEETING WILL COMMENCE AT 7.30pm.

Planning Applications and conditions attached to planning decisions should be viewed on the South Norfolk Council website

<http://www.south-norfolk.gov.uk/planning/index.asp>

A G E N D A

1. Apologies for absence
2. Declarations of interests with regard to items on the agenda and to consider requests for dispensations
3. Public participation session
4. Accuracy of the Minutes of the Town Council meeting of 05 September 2017
5. Matters Arising (written report circulated prior to the meeting)
6. Working party reports
7. Reports from representatives on external bodies

8. Correspondence
 - 8.1 Cllr Shaun Vincent - Chair of the Greater Norwich Development Partnership – Response to the CPRE
 - 8.2 CPRE - response to SNDC's letter to Parish & Town Councils regarding land allocation: issue of predetermination.
 - 8.3 Community Action Norfolk's Funding Newsletter
 - 8.4 Norfolk Police - Op Randall Rural Crime Newsletter
 - 8.5 Historic England - Hingham War Memorial: Invitation to comment on Consultation Report
 - 8.6 George Freeman - Invitation from George Freeman MP - Rural Housing Summit - Gressenhall - Friday 13th October
 - 8.7 Dawny Christien speeding on Norwich Road, Hingham

9. District Councillor's report
10. County Councillor's report

11. Planning Decisions
 - 11.1 2017/1937 North Greens Of The Fairland Hingham Norfolk - Cherry tree -reduce lower limbs overhanging parking on road and Oak tree - remove hung branches – No objections

 - 11.2 2017/1934 - Church Of St Andrew Attleborough Road Hingham Norfolk - T25 Yew Tree – fell - No Objections

 - 11.3 2017/1939 Church Of St Andrew Attleborough Road Hingham Norfolk
1x Limes - raise crown to give 2.5m clear from roof – Approved with Conditions

 - 11.4 2017/1933 Top Corner Of North Green Market Place Hingham Norfolk NR9 4AF - Rowan Tree –fell - No objections

- 11.5 2017/1940 Church Of St Andrew Attleborough Road Hingham Norfolk - 14x Yew trees and 3x other trees interspersed - reduce up to 3m to leave 5m in height and reduce width by 0.5m - No objections
- 11.6 2017/1938 Church Of St Andrew Attleborough Road Hingham Norfolk - 2 x Holly Trees - raise low crown to 2.5m, reduce crowns by 3m, removal of deadwood within trees – No objections

12. Planning Applications

(as notified by SNC for consultation)

- 12.1 2017/2143 - 27 Norwich Street Hingham NR9 4LJ
Proposal: 1 X fascia only logo illuminated, 1 x internal illuminated projector, 4 x non-illuminated wall mounted aluminium panels, 1 x internally illuminated totem
- 12.2 2017/2174 & 2017/2175 Pearces Farm Seamere Road Hingham NR9 4LP
Use of barn as ancillary to main dwelling, repairs and alterations to barn and erection of new garden wall. Inclusion of surrounding land within residential curtilage (retrospective).

Applications for information, where Town Council is not consulted for comment

- 12.3 2017/2125 - Beaconsfield House 13 Market Place Hingham Norfolk NR9 4AF
Cupressocyparis leylandii (T1) - fell.

- 13. To discuss proposals for the Norfolk County Council Highways Parish Partnership Scheme
- 14. Proposal for the Cemetery/Churchyard Working Party to review the cemetery fees
- 15. Proposal to make Exclusive Rights of Burial purchasable ONLY at the time of burial, for the next available grave plot (i.e not to allow pre purchase of specified plots)
- 16. Proposal to deliver a leaflet to the homes on the Hops development regarding the Open Evening and Volunteering for the Events Working Party/Christmas Fayre on the Fairland
- 17. To discuss the additional information regarding South Norfolk Council's proposals for the lease/freehold of the public toilets, and to agree to either a 35 year lease, 99 year lease or transfer of freehold
- 18. Proposal to obtain some quotations for permanent "please do not park on the grass" signage for the Fairland
- 19. Reminder of the October 17th open evening and confirmation of Councillor attendance

FINANCE

- 20. To note the increase in employer and employee pension contributions
- 21. To note the date of the next Finance Committee meeting (budget setting meeting) - proposed date November 21st 2017
- 22. To receive a copy of the External Auditors report
- 23. To note the receipt of the remittance advice for "payment made to Hingham Town Council by BACS on 25/9/2017 from South Norfolk Council" for the 2017/18 precept (£27,500)

24. Accounts for Payment

ACCOUNTS FOR PAYMENT 03 October 2017

TOTAL	PAYEE	DETAILS
£736.06	D RAMM	WAGES (726.18)
		CLEANING PRODUCTS (5.10)
		BIN BAGS (4.78)
£672.63	A DOE	WAGES
£625.81	EON	
£294.19	K AND M LIGHTING SERVICES	CONTRACT
£115.31	XEROX FINANCE	PRINTER RENTAL
£16.21	ANGLIAN WATER	FAIRLAND STANDPIPE
£75.00	LINCOLN SOCIAL CENTRE	HALL HIRE
£200.00	CLUB 99	GRANT (S137)
£480.00	MAZARS LLP	EXTERNAL AUDIT
£3,215.21	TOTAL	

25. To monitor the budget and review the 6 monthly receipts/payments figures (April 2017 – September 2017)

Alison Doe - Town Clerk

28 September 2017

Any planning applications and correspondence received after the publication of this notice may also be discussed.

Matters arising from the minutes of the Town Council meeting on 05 September 2017

MIN

4. **Hedges encroachment over pavements – Bond Street and Hardingham Street** – have been reported to Norfolk County Council who have advised they will visit Hingham and assess the hedges and contact the occupiers if appropriate. **A Notice regarding litter on the footpaths** will be published in the parish magazine.
14. Letters of thanks have been sent to Cllr Shingfield and Marianne Turner regarding the town sign refurbishment.
20. The Town Council would not have the right to maintain the small section of footway on Bears Lane/ Mill corner junction, the defects in this footway have therefore been reported to NCC Highways
- 21 & 22. New steel liners for the bins on the Market Place and a new bin for Attleborough Road are to be ordered