

## MINUTES of the Town Council meeting held on Tuesday 05 January 2016

### Present

#### Councillors

Mr Eldridge – Chairman

Mr Flaxman, Mrs Riley, Mr Bendle, Mrs Chan, Mrs Maltby, Miss Thomas and Dr Stickland

There were 10 members of the public present.

#### 1. Apologies for absence - Mr Shingfield, Miss Lys and Mrs Dore

#### 2. Public participation

2.1 A grant scheme has been launched by Archant, treasure chest tokens can be collected from the EDP and posted in the treasure chests around the town – if 500 tokens can be collected before the end of January a bid will be made for funding for some outdoor sports/exercise equipment.

2.2 A concern was raised that the bus stop on the Norwich Road, by the access to the new development was now becoming very dangerous, with large vehicles entering and exiting the development site. It was also reported that surface water drain by the site has become blocked with mud as a result of works on the site. The Chairman will ask the developer if they are able to arrange this to be cleaned.

2.3 It was reported that the dog waste collection bin on Folly Lane/Hardingham Street junction has gone missing.

2.4 The following concerns were expressed regarding the planning application 2015/2463 - Land South of Norwich Road Hingham Norfolk Variation of condition 10 to allow revised drainage strategy of planning permission:

That there had been no response from the developer regarding the concerns raised by the Flood Authority, who had submitted a written response to the application which stated the following concerns:

“sufficient information has not been provided by the applicant to recommend that Condition 10 be discharged”.

“Modelling of the conveyance system has not been provided for the 1 in 100 years plus climate change rainfall event, including plans showing where flood water originating from any flooded components of the drainage system (where appropriate) would be directed”

“An updated maintenance plan for the proposed drainage system should be provided to document the maintenance activities that are likely to be required, their frequency and responsibilities “

Concerns were also raised that the developer was continuing to progress work on the site, despite planning issues remaining un-resolved. District Councillor Bendle reported that this was work to the show home and the developers had been warned that this was at their own risk.

- 2.5 Concerns were raised regarding planning application 2015/2678 - Discharge of Condition – Abel Homes - Land South of Norwich Road - Discharge of condition 15 of permission 2014/2322 – Landscaping – in that the proposed landscaping scheme was very "thin" and insufficient to provide adequate screening, and was contrary to what was originally promised by the developer.

3. **The minutes of the Town Council meeting of 01 December 2015** were agreed as correct and signed.

#### 4. **Declaration of interest**

- 4.1 Mrs Riley declared an interest in agenda items 7.3 and 11.1  
4.2 Miss Thomas declared an interest in agenda item 7.3, 11.4, 10.1 and 11.1  
4.3 All Councillors declared an interest in agenda item 10.5

5. **Matters arising** (delivered as a written report – with verbal updates – see appendix A) The Clerk added that she had received 2 telephone calls from Norfolk Constabulary, regarding speeding and enforcement of the 20mph zone. The officers had explained that the 20mph zone was only allowed to be in place as it was at the time demonstrated that the layout of the road would ensure that the speed limiting was "self-enforcing". The Clerk advised the officers that this ideal was not working and speeding through the Market Place was prevalent. Norfolk Constabulary plan to carry out a speed survey in the 20mph zone, which will give very detailed results as to numbers of vehicles and their speeds in relation to times of day. If excessive speed is found to be an issue, the police will bring this to the attention of Norfolk County Council, who will be obliged to take such steps as necessary to ensure that the "self-enforcing" remit of the 20mph zone being in place is being achieved. A concern was raised that the Norfolk County Council "Reimagining Norfolk" consultation, suggested that in future the Town Council would be charged for any such work.

(It was requested and agreed not to include a list of matters arising on the Councillors agenda, but to only have Matters Arising included in the Clerks report).

#### 6. **Working party reports**

##### 6.1 **Events Working Party**

The Chairman thanked everyone involved in the Mediaeval Fair for all of their hard work. A written report was presented – the Mediaeval Weekend Celebrations were a great success despite the weather and would not have been possible without the generosity of so many businesses and volunteers giving their time and financial support. The financial report will be delivered at the next Town Council meeting. The events working party hope to build on this success and put on more community events.

## 6.2 **Finance Working Party**

There was no report from the finance working party.

## 6.3 **Highways Working Party**

A written report was presented – Graham Shingfield has been voted the new Chairman of the working party. A meeting with Norfolk County Council Safety Officer had taken place, and concerns regarding the Market Place and Fairland were expressed to him. He agreed that accident statistic warranted a safety study and advised that a pedestrian crossing would require improved lighting which may be an issue in a conservation area. He would discuss the proposal of white edging lines through the Market Place with Paul Sellick. The Working Party hope to meet on the 3<sup>rd</sup> Wednesday of every month.

## 6.4 **Cemetery Working Party**

There was no report from the cemetery working party.

## 7. **Correspondence**

- 7.1. Bruno Peek - The Queen's 90th Birthday Beacons - 21st April 2016  
Communities are being encouraged to celebrate the Queen's Birthday, and in particular light a beacon. A beacon cage is available but a pole would be required for it to be sited on the Fairland – ITEM TO BE ADDED ON NEXT AGENDA
- 7.2. South Norfolk Council - Consultations on planning applications – paperless  
District Council Bendle was asked if South Norfolk Council could improve the “title” information attached to documents and displayed on the SNC planning portal to make it easier to identify the content of the document, as downloading and viewing them all was very time consuming.
- 7.3. South Norfolk Council - Planning Application 2015/2463 - Drainage at Hingham site allocation - Flood Authority response to the application.
- 7.4. Norfolk County Council – Helen Ollett-Nash - Referendum principles – will not apply to parishes for 16-17
- 7.5. Police Connect message - Increase or freeze police element of Council Tax – have your say from today – a letter informing the public of a consultation on the police element of the council tax and public meetings taking place – consultation ends on 29<sup>th</sup> January 2016
- 7.6. Ann Boulter – Brook House Children's House - request for website space. A permanent web site space could not be offered, but notices could be displayed in the town's notice boards to promote Brook House's forthcoming events.

## 8. **District Councillor's report**

District Councillor Bendle passed on her congratulations for the success of the Mediaeval weekend celebrations. She also reported that a sum of money had

been set aside for looking into a network of satellite Wi-Fi that would result in a purchasable service.

## 9. County Councillor's report

County Councillor Dewsbury urged everyone to take part in the Reimaging Norfolk Consultation – which ends on 14 January, the documents have been available in libraries for a few weeks, and the responses received will go to shape how the future budget is spent. Mrs Dewsbury apologised for the length of time it was taking for Highways to fix the Church Street drain, but budget cuts have significantly reduced manpower.

## 10. Planning decisions

- 10.1. 2015/2419 - The Green Cottage Watton Road Hingham Norfolk NR9 4NN  
Variation of condition 2 of permission 2014/2199/H -alterations to garage to include a home gym/recreation room  
Approval with Conditions
- 10.2 2015/2435 - Land South Of Norwich Road Hingham Norfolk  
Display of 3 x display boards and 4 x flags for a temporary period of three years –  
Approved with Conditions
- 10.3 2015/2319 - 18 Dereham Road Hingham Norfolk NR9 4HH  
Single storey utility linked to garage extension for dwelling.  
Approval with Conditions
- 10.4 2015/2447 - 2 Baxter Road Hingham Norfolk NR9 4HY  
Works to trees in Conservation Area  
T1 - Betula pendula. Remove 1x failing birch tree to hedge level.  
No objections
- 10.5 2015/2625 - The Fairland Hingham Norfolk  
Works to TPO trees  
Fell two Oak trees T2 & T3, as unsafe condition.  
Approval in part, refusal in part
- 10.6 2015/2573 and 2015/2629  
Householder and listed building  
8 The Fairland Hingham Norfolk NR9 4HN  
Single storey side extension and alterations to existing house.  
Approval with Conditions

## 11.Planning Applications

- 11.1 2015/2909 - On Playing Field Recreation Ground Watton Road Hingham Norfolk  
Proposal: To build a new single story tennis hut (clubhouse).  
It was explained that the new club house was to provide an undercover area and a safer environment for families with children watching tennis.  
The Council agreed to recommend acceptance

- 11.2 2015/2574 – Woolleys Garage, 25 Norwich Road Hingham  
Proposal: Change of use of dwelling into 4 separate flats with parking.  
The Council agreed to recommend acceptance
- 11.3 2015/2653 – Cushing House, 7 The Fairland Hingham  
Proposal: Installation of Dimplex A12M Air Source Heat Pump at rear of the property on the east side.  
The Council agreed to recommend acceptance
- 11.4 2015/2678 - Discharge of Condition  
Land South Of Norwich Road Hingham Norfolk  
Proposal: Discharge of condition 15 of permission 2014/2322 – Landscaping  
The Council agreed to recommend that the application be refused, on the grounds that the proposed landscaping, number of trees, would not provide sufficient screening of the development for neighbouring properties. The report, "Proposed Landscaping Scheme", details the aftercare of the trees/hedges and shrubs that "SHOULD" take place - definite terms of reference as to what aftercare WILL take place and by whom are not detailed, and therefore the Town Council consider there is insufficient information supplied to satisfy condition 15 of the decision notice for application 2014/2322/F, in particular the "LONG TERM design objectives, management responsibilities and maintenance schedules".

## **12. Planning Appeal**

- 12.1 3PL/2014/1204/F – (Breckland) Land at Norwich Road – Scoulton  
Erect new crematorium, car park, access roads, ancillary buildings & gardens of remembrance  
The decision by Breckland Council made on 27 August 2015, to grant planning permission, was found to be unlawful and quashed by the High Court. The application is being re determined by Breckland Council Planning Committee. (Clerk to re-iterate HTC concerns).

## **13. To agree the 2016/17 budget**

The budget spreadsheet, containing amendments made after the meeting on 17 November 2015 was circulated, and agreed. (see Appendix B).

## **14. To decide the Precept**

A spreadsheet was circulated, detailing examples of how percentage increases (and no increase) in the precept would affect the band D property precept figure (amount payable), and the overall income for the Town Council. It was also explained that the grant passed on by South Norfolk Council, had been decreased for 2016/17 to £3242 (and it was uncertain whether the grant would be available in future years). It was also explained that the Town Council reserves were being diminished by approximately £10k per year. It was agreed to increase the parish

precept by 3.93%, equating to a £2.19 per annum increase on a band D property, and a precept total of £49,000 (plus the £3242 grant).

**15. Market Town Initiative – Concerns that Hingham is still being ignored (Ref token scheme)**

Reference was made to a letter from South Norfolk Council to Hingham Town Council dated 13 May 2014, which stated that SNC would not “let any of its communities die” and that Hingham “would not be disadvantaged by not being part of the Market Town Initiative” and future plans would “ensure that towns and villages are vibrant and prosperous”. The Chairman addressed District Councillor Bendle to express the disappointment that Hingham had not been included in the recent token scheme – and had not even been asked. It was acknowledged that SNC had helped a number of the organisation within Hingham and Cllr Bendle was thanked for her hard work in this. Mrs Bendle confirmed that SNC co-ordinated the token scheme for the 4 larger market towns (Wymondham, Diss Loddon and Harleston), and part of that scheme was to offer discounted parking in the SNC owned car parks. It was requested that Cllr Bendle feed back to SNC that similar initiatives for smaller communities would be appreciated. SNC worked with a “Town Team” for each of the towns on the Market Town Initiative, and it was suggested that Hingham could have a “Town Team” that could work to promote the town and work with SNC if future initiatives were launched.

**16. Confirmation of the closure of Harrods**

It was confirmed that Harrods of Hingham would close in February, although the property was available for sale or lease, and the owner’s preference was for it to be retained as a food shop. It was agreed that a letter of thanks for the service they have provided to the town, should be written to the owners.

**17. Proposal to grade and/or fill in potholes to the area in front of rose garden**

It was agreed to obtain a quote for chippings/shavings to fill the holes. Enquiries would be made with Abel Homes to see if they would be able to level the ground with their machinery.

**18. Proposal to replace the posts on Fairland**

The Clerk was asked to find out how much this would cost.

**19. Proposal to purchase a mini projector to enable planning applications to be viewed at Council meetings**

The Clerk was asked to obtain some prices. The use of a projector was offered.

**20. Proposal to open account with Unity Trust Bank**

It was agreed to approach Unity Trust Bank with regard to opening an account.

**21. Training/certification requirements for the position of Handyman/gardener**

It was agreed that the handyman should be provided with training to allow him to use pesticides and a brush cutter within the course of his employment. These courses are available at Easton College at a cost of £450 for a 2 part Pesticide course and £250 for a Brushcutter course, mileage would also be payable. The Clerk added that the initial review of the Handyman job description highlighted these training needs, and would be applicable to any one carrying out the job.

**22. Proposal to write to South Norfolk Council regarding the “dog poo collection van” parking on the Market Place greens.**

Agreed. – The Clerk was also asked to put a request in the Parish Magazine asking for dogs to be kept on leads while walking in the sports field, cemetery, churchyard and Welcomme play area.

**23. Concerns regarding the guard around the Market Place tree in the highway**

The Clerk advised that this had been reported to Norfolk County Council, it was agreed to ask the Handyman to see if he could fix it.

**24. Concerns regarding the Church Street Drain still not being fixed**

The Clerk advised that she had contact with Norfolk County Council regarding the drain, at least 7 times and during the most recent telephone call had informed NCC of the inadequate (and lack of) signage to warn drivers of the barriers, and expressed the unacceptable length of time being taken to fix the drain.

**25. Update on quotations for the electricity supply from various electricity companies**

The Chairman reported that all electricity companies he had contacted do not have a tariff for unmetered supply. Further investigation is needed, including asking other parish councils about their street light electricity supply and enquiring if E-ON will provide a cheaper tariff.

**26. To consider the application by Lincoln Hall Social Centre for a grant for repairs to the north wall, (if further information has been received).**

Further information was received, stating that approximately £21,000 of the Lincoln Social Centres total funds were specifically raised and therefore ring-fenced as an improvement fund for an extension, this could not therefore be used to pay for the works required to the gable

end. The cost of the repairs has been estimated at £16.495 plus VAT a grant of £7000 has been received from South Norfolk Council, leaving a balance of £9495, which if wholly paid by the Lincoln Social Centre would leave them with low operational reserves, some of which they know will be required for drainage work. It was agreed to award a grant of £5000 to the Lincoln Social Centre to go toward the cost of repairs.

**27. To consider the donation to be made to toward the heating of the Church for the Sing Along on December 13<sup>th</sup>.**

It was explained that blow heaters had been hired to heat the church for events over the Christmas period. It was agreed to make a donation of £100.

**28. To consider the donation to be made to a local Charity – following the donation of beer from Abel Homes to the Mediaeval Fair**

It was agreed to make a donation of £25.00 to the Lincoln Social Centre.

**29. Accounts for Payment**

D Ramm ( 5 weeks wages £877.92 and 2x bin bags £5.98)	£883.90
A Doe (wages £650.42 + for fair - A Frames £80.06, Hi vis vests £36.86, Litter pickers £29.75, Lights £35.88)	£832.97
C Cowles (grass cutting)	£833.00
E-on	£560.10
K & M Lighting	£308.23
Anglian Water (attleborough Rd)	£6.31
ESPO (toilet cleaning)	£33.74
First Copy (Metered printing)	£22.04
WPS Insurance (Fair fireworks)	£333.90
Viking (paper and Pump Pots)	£107.83
Berry Hall Woodlands (Christmas Tree)	£290.00
V English (news paper ad - Fair)	£45.00
G Maltby (Fair - Craft materials £13.98, Buckets £19.92, Wine £39.00, Badge clips £1.99, Apple juice etc £10.10)	£84.99
P Eldridge (Reimbursement for cash payment to fire-eater)	£180.00
P Dore - (Fair - postage, refreshments, batteries, hand gel, sponges)	£30.00
Hockham Playing Field Association (donation for use of market stalls)	£50.00
St Andrew's Church (PCC) (fair - Heating Church)	£100.00
A hare (defib battery)	£205.00
HMRC	£300.29
Lincoln hall social centre (Fair - donation from beer sales)	£25.00
Lincoln hall social centre (hall Hire - inc.£126 for the Fair)	£218.00
<b>TOTAL</b>	<b>£5,450.30</b>

.....Chairman 02 February 2016



## Clerks Report for 05 January 2016

Min:	Update
	<b>Matters Arising From the minutes of the meeting on 01 December 2015</b>
<b>2.3</b>	<b>Letter to the White Hart</b> pub regarding the placement of tables blocking pedestrian access. Sent – also thanking them for the donated raffle prizes and welcoming them to Hingham
<b>6.4</b>	<b>Cemetery Sign</b> (to be ordered), <b>Mole Removal</b> (seeking quotations) <b>and weed-killing</b> (a request has been made that the handyman does not weed killer – until the requirement for training and certification can be investigated and fulfilled if necessary).
<b>12</b>	<b>Hingham Public Toilets</b> – Nothing further has been heard regarding the refurbishment of the toilets or the proposed leasing/transfer arrangements
<b>14</b>	<b>Appointment letter to the internal auditor</b> – sent
<b>15</b>	<b>Advertisement for an Internal Auditor (2016/17)</b> - being finalised ready for circulation.
<b>17</b>	<b>Parish Partnership Bid</b> – was sent to Norfolk County Council, and confirmation of receipt was received. The final bid figure was £1761.50 (Supply SAM 2 portable read your speed sign c/w 2 batteries, charger and set of clamps. Data addition for above sign with software and leads (records time/date/volume/speed) Supply spare brackets x4. Supply and install 76mm straight post. Supply and install 2x post extension). The bid submitted included the addition of a second post extension, as it is likely this will be required for a potential site for the SAM2 sign in the Market Place.
<b>18</b>	<b>Letter to Norfolk Constabulary regarding the enforcement of 20 MPH speed limit.</b> Sent
<b>19</b>	<b>Grass Cutting Tenders</b> – 2 expressions of interest have been made – the specification is being checked and retyped to make it electronically available – and covering letter asking for all relevant documents is being prepared – receipt of quotations will be requested by 25 Feb 16 ready for the March meeting.
<b>24</b>	K and M lighting have been instructed to carry out the fitting of the <b>light and power point</b> for the <b>Fairland bus shelter</b> – awaiting a possible start date.
	<b>OTHER UPDATES</b>
	<b>Loose and noisy drain cover in Church Street</b> – Reported to Highways that there is no signage to warn drivers that oncoming traffic will be on the wrong side of the road. Expressed unacceptable length of time it is taking for the drain to be repaired. Highways advised that they would do all they can to priorities the repair – but it was dependent upon the “tarmac gang and the “ironwork gang” both being available. The work gangs do not work over the Christmas period.
	<b>Bank Account</b> – The forms were again returned to the Clerk– asking for account numbers and sort code – which were stated on the covering letter. Forms resent to the bank with another covering letter.
	<b>Complaint to the bank /banking arrangements</b> – a letter of complaint has been sent – no response has been received – another letter will be sent this month requesting a response.
	<b>Spare land at B1108/Attleborough Road/Dereham Road junction</b> – The Highways working Party have advised that they are meeting with the Highways Safety Inspector – and will discuss the Fairland crossroads/parking issues in that area, during the visit.

	<b>Tree felling on the Fairland</b> – On the SNC planning portal the application is showing as granted in part – (for the tree by the Lincoln Hall entrance) and REFUSED in part, for the tree by Attleborough Road Junction. The Clerk has queried this with SNC as the decision date was not until 11 January, and the Contractor had advised that SNC had requested further information (picus report) to support the felling of the tree
	<b>Play area/skate park</b> — A new sign needs to be arranged – wording needs to be agreed – the clerk suggests using the Town Council email address as point of contact.
	<b>Speedwatch Volunteers</b> – A list of volunteers has been sent to the Highways Working Party
	<b>Request sent to Ravencroft for them to invite tenders for required work</b> – they have responded stating that quotations have been requested from 3 companies and replies to go directly to the Clerk.
	<b>Christmas Tree</b> – Safely delivered – help received from Mr P Bacon, the fire service and the electrician (and coffee from Mrs Hare) gratefully received- Mr Eldridge to liaise to organise the tree’s removal. Berry Woodland are no longer able to supply a tree as that was the last of the large trees available.
	<b>Job Description for the Caretaker/Gardener</b> – <b>An initial look at the job description highlighted some serious issues – the job description contained instruction that a chainsaw and weed killer should be used, the current handyman has not received training for this, and has therefore been requested to abstain from using either until the situation can be resolved – a re worded job description is being prepared and will be discussed with the handyman. – Mr Eldridge is investigating the cost of training courses.</b>
	<b>Damaged Street Light – Norwich Road</b> – the Insurance company has given the go ahead for this to be completed – the Clerk has notified K and M Lighting and is awaiting a response regarding liaison with UK Power a possible start date.
	<b>Letter to mobile phone companies</b> – standardised response from 2 companies – stating always looking for ways to improve the signal, and I could purchase a signal booster for indoors – technology is changing and more people were using the internet to make mobile phone calls - one company asked for phone number and account details so that they could look into the query –
	<b>OUTSTANDING ISSUES</b>
	<b>Church Clock</b> – The key (previously used by the person employed as “clock winder”) to the bottom tower door - has not been located, Peter Trett is looking to change one of the padlocks
	<b>Administration of payroll</b> – <b>This should be re visited as an agenda item</b> – (ideally - when a response has been received from HMRC regarding the credit on the PAYE account – and it is clear why the credit has occurred) – no response from HMRC regarding the credit on the account – this will be chased during January.
	<b>Uneven surface around manhole cover in Church Street pavement</b> – Paul Sellick took photos and would try to arrange this to be evened out. <b>Blocked Drains</b> – Paul Sellick spoke to the work crew attending the Attleborough Road path and requested that they hand cleared the Attleborough Road drains. The blocked drains in the Market Place, Church Street, were all inspected and noted to require clearing. (These drains and ones on Hall Lane have also been requested for cleaning during the Ranger visit). A drain in Hardingham Road was also noted as blocked. <b>Request for dropped kerbs at Lincoln Close</b> – Paul Sellick took photos of both ends of the footpath, and would request that the footpath gradient be changed and dropped kerbs be installed. He did warn that this may take some time. No further action has been taken by NCC Highways (as far as the Clerk is aware).
	<b>CiLCA Training Pack – To be ordered</b>
	<b>Request for a quotation for larger/additional 20 MPH signs</b> - The Clerk discussed this with Paul Sellick – he verbally quoted a price of £50 per sign (£100 per pair i.e where the signs are back to back on one post) – he was concerned that installing larger signs may only result in a temporary reduction in speed of a limited number of vehicles – regular drivers would soon become accustomed to them. He felt that the use of a movable SAM sign would be more beneficial. – <b>The Clerk suggests waiting to see if the funding bid for a SAM</b>

	sign is successful, and if such a sign helps to reduce speeding, before deciding on changing to larger general speed limit signage.
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Report Prepared – 04 January 2016

This report does not detailed contain updates when the subject is a current agenda item – or has been within the remit of a working party and the Clerk has not been involved.

HINGHAM TOWN COUNCIL			suggested Budget for 2016/17				
PROJECTED INCOME					as notified by SNC amount shown on bill 15/16 £55.80 tax base 16/17 845 amount generated with no percentage increase		
Precept			£46,483.00	current precept			£47,151.00
Government grant allocated by SNC			£3,242.00	2016/17 grant as notified by SNC			
Interest			£40.00	estimated			
Cemetery charges			£3,000.00	estimated			
HPFA rent			£100.00				
Rent from Fair			£40.00				
Fee from SNC for cleaning toilets figure for 2015/16 used			£3,427.00	see note			
Fee from NCC for grasscutting			£3,427.00	2015/16 figure			
Donation from NCC for Community Car Scheme (un sure if this is still being paid)			?	?			
CIL payments				noted for reference			
<b>TOTAL</b>			<b>£59,759.00</b>				
<p>NB the agreement with SNC regarding the toilets is equal to £7000 per year - if the £35k toward the running of the toilets over 5 years is guaranteed - as requested. The agreement will result in additional costs - such as water, electricity, insurance etc and other maintenance, on top of the cost of employing the cleaner and purchasing cleaning/toilet products.</p>							
PROJECTED EXPENDITURE							
Footway lighting					2015/16 (april 15 - Jan 16) Approx income to date £74,912.32 Approx expenditure to date (INC) £63,635.81		
Energy			£6,000.00				
Maintenance			£4,000.00				
Repairs			£1,000.00				
Replacements			£3,000.00				
Open spaces					<b>Considerations</b>		
Handyman salary			£7,000.00				2015/16 expenditure
Grasscutting			£12,000.00				VAT to be claimed back
Rates, cemetery, water inc fairland stand pipe			£140.00				75% funding to be claimed for Fairland bus shelter
Trees, ditches			£4,000.00				
Maintenance/equipment			£100.00				Future Expenditure
Tomb repairs			£500.00				New sign for skate park
Skatepark			£100.00				Church Car park drain still may have to be fixed
Church Lights			£60.00				impact of Employers pension contribution
Dog bin emptying			£175.00				Partnership Funding SAM2 sign (if bid successful)
Amenities							
Church clock repairs, maintenance			£500.00				
Bus shelters			£500.00				
Community car scheme			£2,500.00				
Christmas tree, lights			£400.00				
Town sign			£1,000.00				
Toilet cleaning products			£655.00				
Toilet cleaning salary			£2,775.00				
Cemetery refurbishment			£500.00				
Automated Defibrillator			£200.00				
Administration							
Clerk's salary			£9,000.00				
Stationery, post, phone (INC SOFTWARE)			£500.00				
Chair's allowance			£450.00				
NI - employers contribution			£150.00				
Insurance			£2,500.00				
Hall hire			£500.00				
Subs/training			£750.00				
Audit			£900.00				
Website			£100.00				
Advertising/publicity			£800.00				
Elections			£800.00				
Payroll admin fees			£120.00				
Printing costs (lease and metered printing)			£520.00				
S137			£100.00				
Grants and Donations			£2,000.00				
CIL expenditure				noted for reference			
<b>TOTAL</b>			<b>£66,295.00</b>				