

## HINGHAM TOWN COUNCIL

**YOU ARE INVITED TO A MEETING OF HINGHAM TOWN COUNCIL IN THE LINCOLN HALL ON TUESDAY 06 FEBRUARY 2018. CORRESPONDENCE WILL BE AVAILABLE FOR INSPECTION AT 7.00pm AND THE MEETING WILL COMMENCE AT 7.30pm.**

Planning Applications and conditions attached to planning decisions should be viewed on the South Norfolk Council website

<http://www.south-norfolk.gov.uk/planning/index.asp>

### A G E N D A

1. Apologies for absence
2. Declarations of interests with regard to items on the agenda and to consider requests for dispensations
3. Public participation session
4. Accuracy of the Minutes of the Town Council meeting of 02 January 2018
5. Matters Arising (written report circulated prior to the meeting)
6. Working party reports (Events Working Party) (except Cemetery and Churchyard Working Party Report agenda item 24)
7. Reports from representatives on external bodies (except the representative on the Hingham Non-Ecclesiastical Charities for the Poor, agenda Item 23)
8. Correspondence
  - 8.1 Dorothy Woolliscroft - invitation to Hingham Town Council to attend Club 99 Annual Meeting
  - 8.2 Mike Burrell, Greater Norwich Planning Policy Team Manager - Greater Norwich Local Plan Regulation 18 Consultation 8/1/18 - 15/3/18 (roadshow event in Hingham on 12 February in the Lincoln Hall 2pm-8pm)
  - 8.3 CPRE - re: GNLP Consultation
  - 8.4 Norfolk County Council - Planning the future of transport for Norwich
  - 8.5 Norfolk County Council - Norwich Western Link
  - 8.6 Norfolk County Council - Information about works: Parish Partnership Scheme: Hingham, Market Place - Pavement Installation
  - 8.7 South Norfolk Council – Big Litter Pick 2018
  - 8.8 South Norfolk Council - Free information sessions in South Norfolk
  - 8.9 South Norfolk Council - Community Governance Review
  - 8.10 South Norfolk Council - Community Awards 2018
  - 8.11 Norfolk Constabulary - Hingham, Deopham and Wicklewood Newsletter
  - 8.12 ITV - New TV Programme is looking for Grandparents to take part
  - 8.13 Community Action Norfolk's Funding Newsletter
  - 8.14 Norfolk ALC Newsletter – 18th January 2018 & 25th January 2018
  - 8.15 Elizabeth Whitman - The Bond Street Shop Highways Appeal
  - 8.16 Colin Reed – Invitation to Hingham Town Council to attend a celebration of the heating and lighting in St Andrew's Church
  - 8.17 Letter ref: - Wheelchair accessibility/pavement issues
  - 8.18 Temporary Road Closure on Hardingham Road in the Town of Hingham due to new duct installation (STRO1313)
9. District Councillor's report
10. County Councillor's report

## 11. Planning Decisions

- 11.1 2018/0102 & 2018/0158 Pearces Farm Seamere Road Hingham NR9 4LP  
Discharge of condition 3 - details of new windows/doors of permission 2017/2174  
Approval of details - Approved
- 11.2 2017/2926 - 18 Bond Street Hingham NR9 4HA  
Fell 2 birch trees - no objections
- 11.3 2017/2842 - 2 Greenacre Road Hingham Norfolk NR9 4HG  
Rear single storey extension - withdrawn
- 11.4 2017/2830 - The Cottage 2 Dereham Road Hingham Norfolk NR9 4HU  
2 x Holly – fell – no objections
- 11.5 2017/2821 - 2 Frost Row Bungalow Watton Road Hingham Norfolk NR9 4NW  
Erection of single storey extension to bungalow  
Approval with Conditions
- 11.6 2017/2638 - 27 Norwich Street Hingham NR9 4LJ  
Discharge of Condition 9 (Ground Gases or Vapours) of Permission 2016/0474 -  
Demolition of existing garage building (including the forecourt canopy) and construction  
of a new food convenience store (Use Class A1) with alterations to the car parking area.  
Approval of details - Approved
- 11.7 2017/1955 -Land Adj To 12 Lincoln Close Hingham Norfolk  
Discharge of Condition 5 of planning consent 2016/2681 – Contamination  
Approval of details - Approved
- 11.8 2017/1954 -8A Lincoln Close Hingham Norfolk  
Discharge of condition 6 of permission 2016/2872 – Contamination  
Approval of details - Approved

## 12. Planning Applications

(as notified by SNC for consultation)

- 12.1 **2018/0063 - 1A Baxter Close Hingham NR9 4HZ**  
**Part two storey rear extension, replacement windows, replace front dormer tile to match and move the boiler to garage**
- 12.2 **2018/0054 - 2 Greenacre Road Hingham NR9 4HG**  
**Resubmission Rear extension to dwelling**
- 12.3 **2018/0030 Denlie 9 Bell Meadow Hingham Norfolk NR9 4HT**  
**Two storey extensions (to each end of the dwelling) incl. retrospective application to raise roof height to the northern extension (ref 2015/2023)**

(other applications where the Town Council is not a consultee)

- 12.4 2018/0109 - 49A Admirals Walk Hingham NR9 4JL  
T1 - English Oak. Reduce the lowest branch growing towards the rear of the property to approx 6m, remove regrowth from the point of the old pruning point. Crown raise to 4m over the neighbours drive.

- 13 Discuss the information as supplied by the Hingham Society for the creation of the Wildlife area (to include provision for a representative of the Hingham Society to address the Council/answer Council questions) including the following proposals:
- 13.1 Proposal to remove the current provision of a BMX track from the sports field in favour of the land being incorporated in to the Hingham Society's plans for a Wildlife area
- 13.2 To consider the Memorandum of Understanding proposed by the Hingham Society
- 14 Proposal to request that the Hingham Society remove or replace the wooden planter on Church Street (as it is disintegrating)
- 15 To agree the type of door lock to be fitted to the (public) disabled toilet.
- 16 To consider the Hingham Playing Field Association request for capital funding – ref: Sewer repairs
- 17 To discuss issues with the street light at the Market Place end of Talley Alley
- 18 To discuss the handling of correspondence and data protection issues
- 19 Reminder of the date of the Annual Town Meeting – April 17<sup>th</sup> 2018 – and make any suggestions for a guest speaker

#### FINANCE

- 20 To agree the date for the next meeting of Finance Committee, proposed date 20<sup>th</sup> March 2018

21 Accounts for Payment

ACCOUNTS FOR PAYMENT 06 February 2018		
TOTAL	PAYEE	DETAILS
£893.09	D RAMM	(wages 5 wks 880.01)
		bin bags (4.98)
		toilet cleaning products (8.10)
£694.74	A DOE	WAGES
£16.48	NEST	PENSION
£300.00	LINCOLN SOCIAL CENTRE	HALL AND ROOM HIRE
£21.53	FIRST COPY	METERED PRINTING
£625.81	E-ON	STREET LIGHTING
£294.19	K AND M LIGHTING SERVICES	SERVICE CONTRACT
£912.60	CYCLEWORKS	CYCLE RACKS
£2,852.27	TTSR LTD	GRASS CUTTING
£6,610.71	TOTAL	

- 22 'Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to discuss the following matters:'

*The following agenda items will require reference to sensitive and confidential information.*

- 23 To receive a report from the Town Council representative on the Hingham Non-Ecclesiastical Charities for the Poor
- 24 To receive and discuss the Cemetery and Church Yard Working Party Report and the report regarding the presale of Exclusive Right of Burial, including an address to the council by Rev. Colin Reed.

**The Cemetery and Church Yard Working Party propose the following for consideration by the Town Council:**

- 24.1** The proposed new charges are approved, to take effect from the 1st April, or at an earlier date agreed by council.
  - 24.2** Proposal that the age of a child with regards to the charging of cemetery fees is raised from 12 to 16 years.
  - 24.3** Proposal that a Discretion Policy is drawn up by the Working Party for approval by Council.
  - 24.4** Discuss the recommendation that the Council gives its permission to the Working Party to explore all possibilities for the continued provision of a cemetery in Hingham in the future.
  - 24.5** Proposal that the council agrees to the current cemetery plan (number of plots) being revised (and the plan be kept under revision as a working document)
  - 24.6** Discuss the recommendation that, with immediate effect, Hingham Town Council only allows the sale of ERBs in conjunction with a planned funeral.
- 25** Proposal to discuss and consider an increase to the paid hours of employment for the Clerk's role

Alison Doe - Town Clerk

**01 February 2018**

**Any planning applications and correspondence received after the publication of this notice may also be discussed.**

Matters Arising from the minutes of the Town Council meeting of 02 January 2018

MIN

- 3.1** Ref: the specialist accommodation site on Hardingham Road – South Norfolk Council advise they will deal with the issues within their remit – with regard to the missing street light SNC have confirmed that the verge does not need re aligning and therefore the street lamp can be replaced in its original position – this will now be pursued and the street light reinstated.
- 3.2** The issue of flooding on The Fairland slip road has been reported to Norfolk County Council
- 14** The request for the parish precept for 2018/19 has been sent to SNC and confirmation of receipt received.