

HINGHAM TOWN COUNCIL

YOU ARE INVITED TO A MEETING OF HINGHAM TOWN COUNCIL IN THE LINCOLN HALL ON TUESDAY 05 DECEMBER 2017. CORRESPONDENCE WILL BE AVAILABLE FOR INSPECTION AT 7.00pm AND THE MEETING WILL COMMENCE AT 7.30pm.

Planning Applications and conditions attached to planning decisions should be viewed on the South Norfolk Council website

<http://www.south-norfolk.gov.uk/planning/index.asp>

A G E N D A

1. Apologies for absence
2. Declarations of interests with regard to items on the agenda and to consider requests for dispensations
3. Public participation session
4. Accuracy of the Minutes of the Town Council meeting of 07 November 2017
5. Matters Arising (written report circulated prior to the meeting)
6. Working party reports
7. Reports from representatives on external bodies

8. Correspondence
 - 8.1 South Norfolk Council – Get ready for winter
 - 8.2 South Norfolk Council –bin collection changes to dates over Christmas
 - 8.3 Norfolk County Council – Plan ahead for Christmas
 - 8.4 South Norfolk Council – Parish Precepts
 - 8.5 Norfolk County Council - Ranger Inspection – Visit due for Hingham
 - 8.6 Norfolk Constabulary - Hingham, Deopham and Wicklewood Newsletter
 - 8.7 Norfolk Constabulary - Norfolk PCC launches council tax consultation
 - 8.8 Norfolk ALC Newsletter - 29th November 2017
 - 8.9 Norfolk County Council Highways Engineer – Bob West – Response to safety concerns – Norwich Road
 - 8.10 Abel Homes - Managing Director , Paul Legrice - Response to Safety Concerns – Norwich Road

9. District Councillor's report
10. County Councillor's report

11. Planning Decisions
 - 11.1 2017/2538 - 27 Norwich Street Hingham Norfolk NR9 4LJ
Non material amendment of permission 2016/0474 (Demolition of existing garage building (including the forecourt canopy) and construction of a new food convenience store (Use Class A1) with alterations to the car parking area.) - change of material to window panel to ATM - Approval with no Conditions

 - 11.2 2017/2463 - 5 The Fields Hingham Norfolk NR9 4JG
Single storey side extension. - Approval with Conditions

 - 11.3 2017/2413 - 3 Baxter Close Hingham NR9 4HZ
Front Porch, Rear First Floor Extension and 2 No Dormers to Front Elevation
- Approval with Conditions

 - 11.4 2017/2346 - Rowansyde Watton Road Hingham NR9 4NW
2 Storey rear extension - Approval with Conditions

- 11.5 **2017/2328 - Wembury 4 Hardingham Road Hingham Norfolk NR9 4LX**
Rear extension and link to garage which is to be converted to a bedroom. -
Approval with Conditions

- 11.6 **2017/2009 - & 2017/2008 29 Market Place Hingham NR9 4AF**
Porch extension, re-siting oil tank including new oil pipeline under entrance to
churchyard, replace mullioned ground floor window to south elevation of house,
replacement of concrete garage, new garden/wood store(retrospective), new gate
and new garden shelter. - Approval with Conditions

12. Planning Applications

(as notified by SNC for consultation)

- 12.1 **2017/2562 2A Hardingham Road Hingham Norfolk NR9 4LX**
Demolition of flat roof garage and erection of pitched roof double garage

(Applications for information, where Town Council is not consulted for comment)

- 12.2 **2017/2638 - 27 Norwich Street Hingham NR9 4LJ**
Discharge of Condition 9 (Ground Gases or Vapours) of Permission 2016/0474 -
Demolition of existing garage building (including the forecourt canopy) and
construction of a new food convenience store (Use Class A1) with alterations to the
car parking area

- 12.3 **2017/2331 Seamere Seamere Road Hingham NR9 4LP**
Discharge of condition 7 from planning consent 2013/0676 - Water Calculations.

- 13. To agree the details of the application for submission to Norfolk County Council for the Parish Partnership Scheme 2018/19 (improvements to Right of Way footpath 1 and 8).
- 14. Proposal to use CIL money to fund the Town Council payment (£7400) to Norfolk County Council for the Parish Partnership Project (as above) should the bid be successful.
- 15. To receive an update on the refurbishment of the Public Toilets
- 16. To discuss the proposal by the Lincoln Hall Committee to relocate the "Private Carpark" signage to the entrance of the carpark (by placing the sign on poles in the rose garden)
- 17. To consider design and prices for bicycle racks (to be purchased using s106 money held by Norfolk County Council - £906.20 available)
- 18. A reminder of the next Town Council meeting on 02 January 2018 – being the precept setting meeting – and confirm Councillor intended attendance.

FINANCE

- 19. To receive a copy of the draft minutes of the Finance Committee – 21 November 2017
- 20. To receive a copy of/ and make comment on the proposed draft budget for 2018/19 as produced by the Finance Committee
- 21. Proposal to invite tenders for an internal auditor for (2017/18) financial year-end audit

22. Accounts for Payment

ACCOUNTS FOR PAYMENT 05 December 2017		
TOTAL	PAYEE	DETAILS
£752.65	D RAMM	WAGES (4WKS) £726.18
		PAINT £14.99
		CLEANING PRODUCTS £6.70
		BNBAGS £4.78
£848.73	ADOE	WAGES £848.73
£58.98	ADOE	LICENCE (CHRISTMAS FAIR) £21.00)
		CHRISTMAS TREE STAR (37.98)
£189.65	G MALTBY	LIGHTS £90.98
		CRAFT MATERIAL FOR SCHOOL £18.00
		PAINT £80.67
£625.81	EON	ENERGY
£294.19	K AND M LIGHTING SERVICES	CONTRACT
£125.98	EUROFFICE	TOILET ROLL
£300.00	CONNECTIONS ENTERTAINMENT	MUSIC FOR CHRISTMAS FAIR
£128.00	SLCC	MEMBERSHIP
£115.31	XEROX	PRINTER RENTAL
£3,439.30	TOTAL	

23. 'Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to discuss the following matters:'

24. To discuss the staff appraisals

Alison Doe - Town Clerk

30 November 2017

Any planning applications and correspondence received after the publication of this notice may also be discussed.

Matters Arising from the Minutes of 07 November 2017

MIN

14 – Parish Partnership Funding – 2017/18 – Market Place footway project – Norfolk County Council have advised that the works are programmed in for March 2018.

15 – The Grotto will be placed on the Fairland on the weekend 02/03 December

16 – Lighting for events has been purchased

17 – Craft materials have been purchased and given to the primary school – it is hoped the decorations made will be placed on the town tree on 02 December

20 – A star has been purchased for the top of the town tree

25 – It is hoped that the refurbishment for the public toilets will take place in January – the toilets will be closed while the refurbishment takes place

26 – The chosen contractor (CGM Group) have been asked to carry out the tree work as per the specified schedule and quotation provided

