

## **HINGHAM TOWN COUNCIL**

**YOU ARE INVITED TO A MEETING OF THE HINGHAM TOWN COUNCIL  
FINANCE COMMITTEE IN THE LINCOLN HALL ON TUESDAY 25 OCTOBER 2016.  
THE MEETING WILL COMMENCE AT 7.30pm.**

### **A G E N D A**

- 1. To elect a Chairman**
- 2. Apologies for absence**
- 3. Declarations of interests with regard to items on the agenda and to consider requests for dispensations**
- 4. Public participation**
- 5. To receive a copy of the Finance Committee Terms of Reference**
- 6. To acknowledge receipt of the "Governance and Accountability for Smaller Authorities in England A Practitioners' Guide to Proper Practices to be applied in the preparation of statutory annual accounts and governance statements March 2016" and supporting guidance – (sent via email – hard copies provided by request)**
- 7. To assess that all requirements are being met with regard to the pension auto enrolment**
- 8. To assess the budget (income and expenditure) so far, and make recommendations for the new budget 2017/18 incorporating ideas for budget planning until March 2019/20 (three year plan)**
- 9. To discuss a way forward with the asset register –as per "Authorities need to apply a reasonable approach to asset valuation which is consistent from year to year".**
- 10. Internal financial check by the appointed councillor**

Alison Doe - Town Clerk

20 October 2016