

HINGHAM TOWN COUNCIL

YOU ARE INVITED TO A MEETING OF HINGHAM TOWN COUNCIL IN THE LINCOLN HALL ON TUESDAY 01 NOVEMBER 2016. CORRESPONDENCE WILL BE AVAILABLE FOR INSPECTION AT 7.00pm AND THE MEETING WILL COMMENCE AT 7.30pm.

Planning Applications and conditions attached to planning decisions should be viewed on the South Norfolk Council website

<http://www.south-norfolk.gov.uk/planning/index.asp>

A G E N D A

1. Apologies for absence
2. Declarations of interests with regard to items on the agenda and to consider requests for dispensations
3. To invite any applicants for co-option on to the Council to speak
4. Councillors to make any nominations for co-option onto the Council
5. To take a vote on any nominations for co-option onto the Council (following the pre-circulated procedure) and the successful candidate declared co-opted
6. Public participation session
7. Accuracy of the Minutes of the Town Council meeting of 04 October 2016
8. Matters Arising (written report circulated prior to the meeting)
9. Working party reports
10. Correspondence
 - 10.1 John Ellerby - Tesco Bags of Help Norfolk Enabler - Groundwork Norfolk – funding for community projects
 - 10.2 Richard Walden FILCM, Interim Chief Executive SLCC - The late Bryan Metcalf
 - 10.3 Joseph Townly - Norfolk ALC Annual General Meeting - Saturday the 26th November 2016 at East Tuddenham Village Hall from 10.00 am to 1.00 pm.
 - 10.4 Police Connect message regarding online payments
 - 10.5 Emma Eltringham South Norfolk Council - Asset of community value (White Hart) – decision
 - 10.6 Adrian Nicholas – South Norfolk Council – response regarding Dog Fouling
 - 10.7 South Norfolk Council – Community Awards
11. District Councillor's report
12. County Councillor's report
13. Planning Decisions
 - 13.1 2016/2410 & 2016/2409 White Lodge Farm Hardingham Road Hingham Norfolk NR9 4LY
Discharge of condition 3 of permission 2016/0867 (Alterations to approved scheme - ref 2015/0195/H (Alterations and extensions to dwelling) - Details of slates, brick type, bond and mortar for the single storey extension
Discharge of condition 3 of permission 2016/0873 (Alterations to approved scheme - ref 2015/0197/LB (Alterations and extensions to dwelling) - Details of slates, brick type, bond and mortar for the single storey extension
Approved

13.2 2016/2094 - Holly Cottage 3 Royal Oak Mews Hingham Norfolk NR9 4JF
Laburnham (T1) - crown reduction by 1metre to approx 5m height with a finished spread of approx 2.5m and Crab Apple (T2) - crown reduction by 2 metres to approx 4m height with a finished spread of approx 2.5m - Approved

13.3 2016/2029 Beaconsfield House 13 Market Place Hingham Norfolk NR9 4AF
T1 Acer Negundo - reduce crown. T2 Beech - clean out and raise to 5m. T3 Holly - pollard at 4m. T4 Ash - raise to clear neighbours property by 3m. - Approved

14. Planning Applications (as per consultation by South Norfolk Council – see the South Norfolk Council website for all planning applications/notifications including those where the Town Council is not a consultee)

14.1 2016/2532 - Location: Mill Farm, Hardingham Road Hingham NR9 4LX
Proposal: Replacement of conservatory and corner extension with new extension

14.2 2016/2317 - Location: Stables At Elm Farm The Fields Hingham Norfolk
Proposal: Variation of Condition 2 of planning consent 2014/1525 (2 bedroom bungalow) - Amended plans to allow revised layout.

14.3 2016/2380 Location: Teats Barn Little Ellingham Road Hingham Norfolk NR9 4NE
Proposal: Variation of condition 2 of permission 2016/0611/RVC (Variation of condition 2 of permission 2014/1578/F (Conversion of barn to dwelling) - minor alterations to conversion of barn and erection of a general store building) - design amendments to general store (building)

15. Withdrawn Planning Applications

15.1 2016/2113 - Land Adj To 12 Lincoln Close Hingham Norfolk
One bedroom bungalow adjacent to No.12

15.2 2016/2010 Land Adj To 8 Lincoln Close Hingham Norfolk
One bedroom bungalow adjacent to No.8

16. Proposal to consider either giving councillors small allowances or providing them with paper for printing documents for Council meetings/business

17. Proposal to purchase a wreath for the Royal British Legion (s137)

18. To consider the request from the Fairland Santa's Grotto Committee to erect the Grotto on the Fairland (including an additional building)

19. To discuss the arrangements for representatives on external bodies to attend meeting and report back to the Town Council

20. To discuss the amendments to the siting of signage for the NCC 20mph safety scheme

21. Proposal to remove the “fun box” from the Skate Park

22. Proposal not to use Scribe for the cemetery records, but to continue with using Excel/and the books for recording cemetery data.

23. Update on issues regarding trees – Fairland Oak/Tree Survey/Churchyard

24. Proposal to purchase replacement saplings as per the cemetery report (estimated cost £75)

FINANCE

- 25. Report from the Finance Committee following the meeting on 25 October 2016
- 26. Reminder of the Budget Meeting for Full Council on Tuesday 15th November 2016
- 27. To discuss the arrangements for payments to the Hingham PCC with regard to the lights in the Churchyard

28. Accounts for Payment

D Ramm - (wages £732.48 bin bags £7.77 cleaning products £3.90)	£744.15	
A Doe - (wages £799.01 Sanitary bins £65.97 usb sticks £9.50 stamps £14.28)	£888.76	
K and M Lighting	£294.19	
E-on (October)	£563.08	
Mazars (external audit)	£390.00	
Total		£2,880.18
Royal British Legion (wreath) (s137)	£40.00	To be agreed
Hingham P.C.C. (churchyard lighting 2015 and 2016)	£120.00	to be agreed
Country Mole Catcher (invoice due)	TBC	

Alison Doe - Town Clerk

27 October 2016

Matters arising from the minutes of the Town Council Meeting on 04 October 2016

- 2 Neighbourhood Plan – no decision has yet been made as to whether to undertake a neighbourhood plan.
- 7.1 No response has yet been received from Lorne Green Norfolk Police and Crime Commissioner regarding the policy not to allow Speed Watch Volunteers to work within a 20mph speed limit
- 7.3 Quotations are awaited for the re setting of the leaning gravestones – the mole removal has been undertaken.
- 17 The position of the green street lights to be removed needs to be checked including alternative existing posts that could be used for the placement of lights – quotations will then be sought
- 18 Plants have been purchased for the entrance to the cemetery
- 19 Work to clear the overgrown area in the churchyard has begun.
- 20 & 21 Replacement Oak to be purchased for the Lincoln Hall Driveway, and scheme to be drawn up for planting to replace the posts
- 22 Ravencroft have been requested to undertake the tree survey
- 24 The Finance Committee met on 25.10.16

Please note – a new website is under construction and shall be available soon